Department of Children & Youth

Complaint Inspection Summary Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Findlay YMCA Early Learning Center	Program Number 000000502555	Program Type Child Care Center
Address 300 A East Lincoln St Findlay OH 45840		County HANCOCK

Inspection Information			
Inspection Type Complaint	Inspection Scope Partial	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 10/01/2026	Begin Time 2:30 PM	End Time 3:45 PM	Reviewer: June Zimmerman

Summary of Findings			
No. Requirements Verified 3	No. Requirements with Non-compliances 2		No. Requirements Compliant 1
No. Serious Risk 0	No. Moderate Risk Findings 1	No. Other Non-compliance Findings 2	No. Technical Assistance Provided 0

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
preschool 2		2 to 11		2:30 pm
infant 1		1 to 4		2:30 pm
infant 2		2 to 7		2:30 pm
infant 3		2 to 9		2:30 pm
toddler 1and 2 combined		1 to 7		2:30 pm

toddler 3		2 to 14		2:30 pm
toddler 4		2 to 9		2:30 pm
preschool 1		2 to 8		2:30 pm
preschool 3		1 to 11		2:30 pm
preschool 4 and 5 combined		2 to 8		2:30 pm
school age 1 and 3 combined		2 to 28		3:00pm
school age 2		2 to 22		3:00pm

Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Health Care Plans
Code: The program is required to have a completed DCY 01236 or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.

Allegation: Complainant alleges the teachers did not follow the health care plan that was on file at the center. The log was not signed by the teachers as to what was done.

Determination: Substantiated

Findings: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form.

The following was observed:
• Printed name(s) of child care staff member(s) who received instructions or were trained to perform the procedure were missing.
• Signature(s) of child care staff member(s) who received instructions or were trained to

perform the procedure were missing.
• Date of staff signature was missing
• None of the child care staff trained on the form were caring for the child when a child requiring the plan was present.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 11/04/2026

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to an increased risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

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Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.
Domain: **05 Health & Safety**
Rule: 5180:2-12-16 Incident/Injury Reporting
Requirement: The program is required to complete the DCY 01299 "Incident/Injury Report" for injuries and incidents at the program, provide a copy to the person who picks the child up on the day of the incident, and retain a copy of the form onsite at the program for one year.
Finding: In review of the records, it was determined the program did not meet the requirements for completing a DCY 01299 “Incident/Injury Report”.

The following was observed: The DCY 01299 was not completed when a child was transported to a source for emergency. Mom picked up and took child to hospital.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 11/04/2026

This section includes other rule violations that are observable and/or based on facts.
Domain: **05 Health & Safety**
Rule: 5180:2-12-16 Incident/Injury Reporting
Requirement: The program is required to submit notification of a serious incident in the Ohio statewide licensing system by the next business day.
Finding: "During the inspection, it was determined that a Serious Incident was not reported in the Ohio statewide licensing system, as required, by the program administrator or designee for an incident(s).

The following was observed:
An incident, injury, or illness that required professional medical consultation or treatment. Mom picked up and took child to hospital.
• The program did not submit the report in the Ohio statewide licensing system by the next business day as required by rule.
Submit the program’s corrective action plan, which includes a statement that the program administrator or designee has completed the Serious Incident Report in the system, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 11/04/2026