Department of Children & Youth

Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at http://jfs.ohio.gov/CDC/childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name POLK, MATTIE	Program Number 000000939650724	Program Type FCC - Type B Home
Address 2316 EAST 34TH STREET CLEVELAND OH 44115		County CUYAHOGA

Inspection Information		
Inspection Type Monitor	Inspection Scope Partial	Inspection Notice Unannounced
Inspection Date 06/02/2026	Begin Time 12:45 PM	End Time 1:00 PM
Reviewer: Candice Isabell		

Summary of Findings				
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk
3	2	0	1	1

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		0	0	0
Young Toddler		0	0	0
Total Under 2 Years	2	0	0	0
Older Toddler		0	0	0
Preschool		0	0	0
School Age		0	0	0
Total Capacity/Enrollment	6	0	0	0

Staff-Child Ratios at the Time of Inspection			
Group	**Age Group/Range**	**Ratio Observed**	**Comment**
Ms. Mattie	Mixed Age Group	1 to 0	

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Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5180:2-13-09 Background Checks
Code: The program is required to receive a preliminary approval from ODJFS prior to allowing an individual to engage in assigned duties or be near children.

Findings: In review of the staff records, it was determined that background checks did not meet the requirements of the rule for the person(s) listed on the Employee Record Chart as noted in numbers 1 and 2 below:

1. The request for a background check for child care was not submitted in the OPR.
2. The fingerprints were not submitted electronically according to the process established by BCI.
3. The individual(s) had engaged in assigned duties or were near children and preliminary approval from ODJFS was not on file.
4. Background checks were not updated every five years.

Submit the program's corrective action plan, which includes a copy of the JFS 01176, or a copy of the preliminary approval or a statement that the individual(s) are no longer engaged in assigned duties and are not near children until the preliminary approval has been received, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/02/2026

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Low Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5180:2-13-10 Health Training
Code: The program is required to meet the health training requirements.

Findings: In review of records, it was determined the provider did not have current valid documentation for trainings listed in numbers 1 and 4 below:

1. First Aid - expired training
2. First Aid - did not have verification of the completion of First Aid training
3. First Aid - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
4. CPR - expired training
5. CPR - had not taken CPR training
6. CPR - did not have verification of the completion of CPR training
7. CPR - training taken did not include all age groups and developmental levels of all children in care
8. CPR - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
9. CPR- audiovisual or electronic media training taken did not include an in-person component of the training
10. Communicable Disease - expired training
11. Communicable Disease - had not taken CD training
12. Communicable Disease - did not have verification of the completion of CD training
13. Communicable Disease - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
14. Child Abuse - expired training
15. Child Abuse - had not taken Child Abuse training
16. Child Abuse - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/02/2026

Rules In-Compliance/Not Verified

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Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Voluntary Temporary Closure	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 License Visible	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Change of Location	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Information in OCLQS	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Provider Medical	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-03 Inspection Requirements	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Building Requirements for Type B Homes	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Fire Safety for Type B Homes	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Heaters in a Type B Home	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Staff Records	Not Verified	

Rule	Status	Documenting Statement(s), If applicable

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5180:2-13-04 Flammable and Combustible Materials in a Type B Home	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Provider Responsibilities	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13 Written Policies and Procedures	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Type B Provider - Foster Parent	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Whistle Blower	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Employee Requirements	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Child Care Staff Requirements	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-10 Professional Development	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Indoor Space	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Outdoor Space	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Outdoor Equipment	Not Verified	

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Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Fall Zone	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Safe Equipment	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Safe Environment	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Carbon Monoxide Detectors - Type B Only	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Pets	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Handwashing	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Toothbrushing	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Clean environment and equipment	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Requirements for Field and Routine Trips	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Smoke Free	Not Verified	

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Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Ratio and Supervision for Field and Routine Trips	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Driver Requirements	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Inspections	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Requirements	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Medical and Enrollment Records	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Health Conditions	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Records Retention and Confidentiality	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Medical, Dental, and General Emergency Plan	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Emergency Drills	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 First Aid Kit/Standard Precautions	Not Verified	

Rule	Status	Documenting Statement(s), If applicable

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5180:2-13-16 Communicable Diseases	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Incident/Injury	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Emergency Preparedness and Response Plan	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-17 Programming	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-17 Materials and Equipment	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-18 Group Size and Ratios	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-18 Attendance	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Supervision	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 School Age Supervision	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Child Guidance	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Sleep and Nap Requirements	Not Verified	

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Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Crib and Playpen Requirements	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Evening and Overnight Care	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Sanitary Environment and Hygiene	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Meals and Snacks	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Food Handling	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Fluid Milk	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Infant Daily Care	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Infant Bottle and Food Preparation	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Diapering	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 Swimming Sites	Not Verified	

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Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 On-site Pools	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 Parent Permission for Swimming	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Requirements	Not Verified	