Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name HARDY, MICHELLE	Program Number 000000995007506	Program Type FCC - Type B Home
Address 3177 SOVEREIGN DR CINCINNATI OH 45251		County HAMILTON

Inspection Information			
Inspection Type Compliance	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Announced
Inspection Date 08/05/2026	Begin Time 8:08 AM	End Time 9:07 AM	Reviewer: Jacob Downard

Summary of Findings			
No. Requirements Verified 78	No. Requirements with Non-compliances 11		No. Requirements Compliant 66
No. Serious Risk 0	No. Moderate Risk Findings 0	No. Other Non-compliance Findings 12	No. Technical Assistance Provided 0

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		1	0	1
Young Toddler		0	0	0
Total Under 2 ½ Years		1	0	1
Older Toddler		5	0	5
Preschool		2	0	2
School Age		0	0	0
Total Capacity/Enrollment	7	7	0	8

Department of Children & Youth

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
8/5/2026	Mixed Age Group	1 to 2	In Compliance	8:35 AM- Children at table about to eat breakfast

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

Domain: **00 License & Approvals**

Rule: 5180:2-13-02 Information in Ohio statewide licensing system

Requirement: The rule requires the program to keep their information current in the Ohio statewide licensing system.

Finding: During the inspection, it was determined that information was not up to date in the Ohio statewide licensing system.

The following information was not current: Hours of operation and services offered

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-13-18 Attendance

Requirement: The program is required to have a tracking method for children.

Finding: During the inspection, it was determined that the method for tracking the children in the group did not meet the requirements in rule.

The following was observed:

- There was no method in place.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-13-18 Attendance

Requirement: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the program for a period of one year.

Finding: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record.

The following was observed:

- No attendance record was maintained.
- The attendance record was not being consistently completed.
- The original attendance record was not kept at the program for a period of one year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

Domain: **03 Postings & Equipment**

Rule: 5180:2-13-17 Programming

Requirement: The program is required to have a daily schedule posted in a visible place.

Finding: During the inspection, it was determined the daily schedule was not posted in the program. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 09/05/2026

Domain: **04 Indoor/Outdoor Space**

Rule: 5180:2-13-11 Outdoor Space

Requirement: The program staff is required to protect the children from hazardous conditions in the outdoor play area.

Finding: During the inspection, it was determined that hazardous conditions existed in the outdoor play area.

The following was observed: Fire pit ash accessible to children in backyard play area.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 09/05/2026

Domain: **05 Health & Safety**

Rule: 5180:2-13-16 Emergency Drills

Requirement: The program is required to complete and document the required drills.

Finding: During the inspection, it was determined that the required drills were not completed.

The following was observed as incomplete: Fire drill, Weather drill, Lockdown drill.

Submit the program’s corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

Domain: **05 Health & Safety**

Rule: 5180:2-13-22 Meals and Snacks

Requirement: The program is required to post the current menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

Finding: During the inspection, it was determined that the program's weekly menu did not meet the requirement.

The following was observed: Weekly menu was not currently dated.

Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

Domain: **06 Program Information**

Rule: 5180:2-13-14 Requirements for Field and Routine Trips

Requirement: The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.

Finding: In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met.

The following was observed:

• Routine trip form incomplete

• Written parental permission was not secured for routine trips off the premises.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-13-23 Infant Daily Care

Requirement: The program is required to provide a daily written record for each infant in care to the parents when picking up the infant each day.

Finding: During the inspection, it was determined that the written record used to document infant routines and activities did not meet the requirements.

The following was observed: Infant daily form not onsite at program for children 18 months or younger.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/05/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-13-23 Infant Bottle and Food Preparation

Requirement: The program is required to retain and update infant feeding instructions.

Finding: During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review form were not on file, as required by this rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 09/05/2026

Domain: **08 Staff Files**

Rule: 5180:2-13-07 Provider Responsibilities

Requirement: The provider is required to maintain the required liability insurance or have a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" on file for each child in care.

Finding: During the inspection, it was determined the provider did not have a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" completed for each child in care. Correct the violation and submit proof of insurance with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 09/05/2026

Domain: **09 Children's Files**

Rule: 5180:2-13-15 Child Immunization Records

Requirement: The program is required to have an immunization record on file for each child.

Finding: In review of of the children's records, it was determined that immunization records were not on file, as required.

The following was observed:

• Immunization record(s) were not on file at the program within thirty days of the child's first day of attendance.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

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Corrective Action Plan Due: 09/05/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-13-18 Attendance

Requirement:The program is required to have a tracking method for children.
Findings:During the inspection, it was determined that the method for tracking the children in the group did not meet the requirements in rule.

The following was observed:
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The following was observed:
• No attendance record was maintained.
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Findings:During the inspection, it was determined that hazardous conditions existed in the outdoor play area.

The following was observed: Fire pit ash accessible to children in backyard play area.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.
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Requirement:The program is required to complete and document the required drills.
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Findings:In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met.

The following was observed:
• Routine trip form incomplete
• Written parental permission was not secured for routine trips off the premises.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/05/2026

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Rule: 5180:2-13-23 Infant Daily Care
Requirement:The program is required to provide a daily written record for each infant in care to the parents when picking up the infant each day.
Findings:During the inspection, it was determined that the written record used to document infant routines and activities did not meet the requirements.

The following was observed: Infant daily form not onsite at program for children 18 months or younger.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.
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Requirement:The provider is required to maintain the required liability insurance or have a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" on file for each child in care.
Findings:During the inspection, it was determined the provider did not have a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" completed for each child in care. Correct the violation and submit proof of insurance with the program's corrective action plan to verify compliance with the requirement of the rule.
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Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

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Corrective Action Plan Due: 09/05/2026

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Department of Children & Youth

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Voluntary Temporary Closure	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 License Visible	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Change of Location	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Provider Immunization	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Type A Ownership	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-03 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Building Inspections for Type A Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Building Requirements for Type B Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Fire Inspections for Type A Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Fire Safety for Type B Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Flammable and Combustible Materials in a Type B Home	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Staff Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-05 Denial, Revocation, and Suspension	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Heaters in a Type B Home	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Written Policies and Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Employee Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Type B Provider - Foster Parent	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-10 Health Training	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Child Care Staff Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180:2-13-08 Whistle Blower	Compliant

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-09 Background Checks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-10 Professional Development	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Indoor Space	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Outdoor Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Fall Zone	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Safe Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Safe Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Carbon Monoxide Detectors - Type B Only	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Handwashing	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Clean environment and equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180:2-13-12 Pets	Compliant

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Smoke Free	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Driver Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Inspections	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Health Conditions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 First Aid Kit/Standard Precautions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Records Retention and Confidentiality	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Medical, Dental, and General Emergency Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Incident/Injury	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180:2-13-16 Emergency Preparedness and Response Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-17 Materials and Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-18 Group Size and Ratios	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 School Age Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Cots & Napping - Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Crib and Playpen Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Evening and Overnight Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Sanitary Environment and Hygiene	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Fluid Milk	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Food Handling	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Diapering and Toilet Training - Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 On-site Pools	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 Swimming Sites	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Voluntary Temporary Closure - No Notification	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Enrollment Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Cots & Napping - Equipment & Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Record Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Safe Food Handling/Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Crib & Playpen - Placement	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Diapering and Toilet Training - Supplies	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Documentation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Communicable Diseases	Compliant	