Ohio Department of Education
Ohio Department of Job and Family Services

Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: South Lebanon Elementary School	Program Number: 1000018098
Address: 50 Ridgeview Ln Maineville OH 45039		County: WARREN
Organization Name: Kings Local	Org IRN: 050435	Site IRN: 033217

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 04/09/2024	Begin Time: 3:50 PM	End Time: 4:30 PM
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The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 60	Number of Rules with Non-Compliances: 3	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 3

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 3301-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Domain: **08 Staff Files**

Rule: 3301-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Domain: **08 Staff Files**

Rule: 3301-32:03 Licensing orientation training

Code: This rule requires each individual used in ratio to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

Rules in Compliance/Not Verified	
Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 3301-32:04 Using cleaning supplies	*Not Verified*
Rule: 3301-32:04 Furniture and equipment requirements	*Compliant*
Rule: 3301-32:04 Safe furniture and equipment	*Compliant*
Rule: 3301-32:04 Safe areas	*Compliant*
Rule: 3301-32:04 Program cleaning and sanitizing	*Compliant*
Rule: 3301-32:04 Outdoor play space	*Compliant*
Rule: 3301-32:10 Enrollment of children with disabilities	*Not Verified*
Rule: 3301-32:10 Supervision plan policies	*Not Verified*
Rule: 3301-32:09 Reporting abuse policy	*Not Verified*
Rule: 3301-32:10 Discipline policy requirements	*Compliant*
Rule: 3301-32:10 Food service policies	*Not Verified*
Rule: 3301-32:10 Ill child policies	*Not Verified*
Rule: 3301-32:10 Medication administration policy requirements	*Compliant*

Rule: 3301-32:10 Emergency procedures	*Compliant*
Rule: 3301-32:10 Training on emergency procedures	*Not Verified*
Rule: 3301-32:10 Emergency drill practice	*Compliant*
Rule: 3301-32:10 Accident policy and procedures	*Not Verified*
Rule: 3301-32:10 Child release policies	*Not Verified*
Rule: 3301-32:10 Reporting absences	*Not Verified*
Rule: 3301-32:03 Staff/child ratio	*Compliant*
Rule: 3301-32:04 Storage of belongings	*Not Verified*
Rule: 3301-32:04 Access to facilities	*Not Verified*
Rule: 3301-32:04 First aid supplies	*Compliant*
Rule: 3301-32:04 Phone requirements	*Compliant*
Rule: 3301-32:04 Smoking prohibited	*Not Verified*
Rule: 3301-32:04 Handwashing facilities	*Compliant*
Rule: 3301-32:04 License and written compliance report posted	*Compliant*
Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*
Rule: 3301-32:08 Communicable disease chart	*Not Verified*
Rule: 3301-32:03 Maximum group by age group exceeded	*Compliant*

Rule: 3301-32:03 Second adult requirements	*Compliant*
Rule: 3301-32:03 Administrator onsite time	*Compliant*
Rule: 3301-32:03 Annual orientation training requirement	*Not Verified*
Rule: 3301-32:03 Swimming and water play ratio	*Compliant*
Rule: 3301-32:03 Individual used in ratio	*Compliant*
Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile	*Not Verified*
Rule: 3301-32:03 In-service hour requirement	*Not Verified*
Rule: 3301-32:09 Written discipline policy requirements	*Not Verified*
Rule: 3301-32:09 Staff receive discipline policy	*Not Verified*
Rule: 3301-32:10 Transportation policies	*Not Verified*
Rule: 3301-32:05 Equitable activities, materials and equipment	*Not Verified*
Rule: 3301-32:03 Required background checks	*Compliant*
Rule: 3301-32:03 Medication administration training	*Not Verified*
Rule: 3301-32:03 Annual in-service requirements	*Not Verified*
Rule: 3301-32-03 Approved trainer requirements	*Not Verified*
Rule: 3301-32:03 Staff with required health and safety training	*Compliant*
Rule: 3301-32:04 Annual fire inspection	*Compliant*
Rule: 3301-32:04 Indoor space	*Compliant*

Rule: 3301-32:09 Written discipline policy: Exclusions	*Not Verified*
Rule: 3301-32:09 Discipline restrictions	*Compliant*
Rule: 3301-32:07 Policies for providing meals	*Not Verified*
Rule: 3301-32:09 Staff responsibility for discipline	*Not Verified*
Rule: 3301-32:07 Personnel trained in sanitary procedures	*Not Verified*
Rule: 3301-32:05 Materials and equipment	*Not Verified*
Rule: 3301-32:06 Individual child registration	*Compliant*
Rule: 3301-32-06 Individual child injury report	*Not Verified*
Rule: 3301-32-06 Individual child transportation plan	*Not Verified*
Rule: 3301-32-06 Individual child medical needs	*Compliant*
Rule: 3301-32:07 Snack served from two of the five basic food groups	*Compliant*
Rule: 3301-32:07 Program meal and snack policies and requirements	*Not Verified*
Rule: 3301-32:07 Menu requirements	*Not Verified*
Rule: 3301-32:07 Handwashing	*Not Verified*
Rule: 3301-32:07 Special dietery needs	*Not Verified*
Rule: 3301-32:07 Program personnel informed of children's allergies	*Not Verified*
Rule: 3301-32:07 Safe drinking water	*Not Verified*
Rule: 3301-32:07 Food served	*Not Verified*

Rule: 3301-32:07 Safe food storage	*Not Verified*
Rule: 3301-32:07 Screen time during meal or snack time	*Not Verified*
Rule: 3301-32:07 USDA Sponsor Violation	*Not Verified*
Rule: 3301-32:07 Parent provided snack requirements	*Not Verified*
Rule: 3301-32:08 Children observed for communicable disease upon arrival	*Not Verified*
Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	*Not Verified*
Rule: 3301-32:11 Child is left unattended on a field trip or in a vehicle	*Not Verified*
Rule: 3301-32:10 Program policies	*Not Verified*
Rule: 3301-32:10 Staff/parent communication	*Not Verified*
Rule: 3301-32:10 Field trip policies	*Not Verified*
Rule: 3301-32:10 Program evaluation	*Not Verified*
Rule: 3301-32:10 Staff record policies	*Not Verified*
Rule: 3301-32:10 Volunteer policies	*Not Verified*
Rule: 3301-32:10 Nondiscrimination policies	*Not Verified*
Rule: 3301-32:10 Staff policies	*Not Verified*
Rule: 3301-32:10 Child Data Privacy	*Not Verified*