Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: Joseph M Gallagher School	Program Number: 1000018333
Address: 6601 Franklin Blvd Cleveland OH 44102		County: CUYAHOGA
Organization Name: Cleveland Municipal	Org IRN: 043786	Site IRN: 062778

Inspection Information		
Inspection Type Amendment - change of location	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 08/14/2025	Begin Time: 10:00 AM	End Time: 11:30 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 64	Number of Rules with Non-Compliances: 13	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 3	Low Risk Non-Compliances: 11

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: **01 Ratio & Supervision**

Rule: 5180-37:04 Preschool special education law requirements

Code: This rule requires a preschool special education program to meet the child/staff ratio requirements of section?3323.022?of the Revised Code and rule?3301-51-11?of the Administrative Code.

Findings: During the inspection, the preschool special education program did not meet requirements of section 3323.022 of the Revised Code and rule 3301-51-11 of the Administrative Code. Room 137, identified as a co-taught classroom type, has no intervention specialist assigned. Room 132, identified as an autism special education classroom type, has no intervention specialist assigned.

Corrective Action Plan Due: 09/27/2025

Domain: **08 Staff Files**

Rule: 5180-37:04 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements.

Corrective Action Plan Due: 09/27/2025

Domain: **08 Staff Files**

Rule: 5180-37:04 Substitute requirements

Code: This rule requires substitutes to meet the staffing requirements.

Findings: During the inspection and review of staff files, substitutes verified during the annual visit did not have documentation to meet requirements.

Corrective Action Plan Due: 09/27/2025

Low Risk Non-Compliances

Domain: **03 Postings & Equipment**

Rule: 5180-37:07 Emergency procedure postings and records

Code: This rule requires posting procedures for emergency situations, including fire drills, rapid dismissals and tornado drills and keeping records of such drills or dismissals.

Findings: During the inspection, it was determined that procedures for emergency situations were not posted.

Domain: **03 Postings & Equipment**

Rule: 5180-37:07 Emergency numbers posting

Code: This rule requires posting emergency numbers by each telephone.

Findings: During the inspection, it was determined that emergency numbers were not posted by each telephone.

Domain: **03 Postings & Equipment**

Rule: 5180-37:07 Medical and dental emergency procedure posting

Code: This rule requires posting medical and dental emergency procedures in each preschool classroom and by each telephone.

Findings: During the inspection, it was determined that medical and dental emergency procedures were not posted in each preschool classroom and by each telephone.

Domain: **05 Health & Safety**

Rule: 5180-37:06 Adequate first-aid supplies

Code: This rule requires that adequate first-aid supplies be readily available at all times the program is in operation.

Findings: During the inspection, it was observed that adequate first-aid supplies not readily available at all times the program is in operation.

Domain: **08 Staff Files**

Rule: 5180-37:04 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Domain: **08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

Domain: **08 Staff Files**

Rule: 5180-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Domain: **08 Staff Files**

Rule: 5180-37:04 Non-guilty non-conviction statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have a signed non-guilty non-conviction statement on a prescribed form signed annually.

Findings: During the inspection and review of staff files, individuals used in ratio did not have a non-guilty non-conviction statement signed annually.

Domain: **08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule?5101:2-12-10?of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Domain: **08 Staff Files**

Rule: 5180-37:04 Special education teacher requirements

Code: This rule requires a public school preschool special education class as defined in rule?3301-51-11?of the Administrative Code, operated by a public school or a county board of developmental disabilities shall have an intervention specialist classroom teacher that meets one of the following during instructional time: (a) A valid license or education of the handicapped certificate with an endorsement in pre-kindergarten special needs or early education of the handicapped issued pursuant to section?3319.22?of the Revised Code; (b) A valid early childhood intervention or primary intervention specialist license issued pursuant to section?3319.22?of the Revised Code; (c) A valid supplemental or intervention teaching license in the area of pre-kindergarten special needs, early childhood intervention specialist, or intervention specialist in the areas of visually impaired or hearing impaired, if the children are visually impaired or hearing impaired; or (d) A valid K-12 intervention specialist license issued pursuant to section?3319.22?or?3319.26?of the Revised Code and meets one qualification of a general education preschool lead teacher.

Findings: During the inspection and review of staff files, the special education teacher in a public program did not have a valid teaching license to meet the requirements.

Domain: **08 Staff Files**

Rule: 5180-37:04 Individuals used in ratio

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have required documentation on file.

Findings: During the inspection and a review of staff files, individuals assigned to be used in ratio did not have documentation to meet requirements.

Rules in Compliance/Not Verified	
Rule: 5180-37:03 Written philosophy and goals	*Not Verified*
Rule: 5180-37:02 Parent handbook	*Not Verified*
Rule: 5180-37:02 Serious risk incident/injury reporting	*Not Verified*
Rule: 5180-37:03 Written curriculum adopted and aligned	*Compliant*
Rule: 5180-37:02 Children are not protected from harm resulting in a serious incident or injury	*Not Verified*

Rule: 5180-37-02 Falsified information was submitted to the department	*Not Verified*
Rule: 5180-37:02 A child was left unattended inside or outside the facility	*Not Verified*
Rule: 5180-37:02 Medication was dispensed to the wrong child or the wrong dosage was administered	*Not Verified*
Rule: 5180-37:02 Employee refused to be fingerprinted and remains employed or person remains employed when not eligible for employment	*Not Verified*
Rule: 5180-37:02 Child is left unattended on a field trip or in a vehicle	*Not Verified*
Rule: 5180-37:02 Program failed to report suspected abuse, neglect, or endangerment	*Not Verified*
Rule: 5180-37:02 Weapons or ammunition are on the premises without prior approval	*Not Verified*
Rule: 5180-37:02 The department was denied access to conduct a compliance review	*Not Verified*
Rule: 5180-37:02 Preschool application submission	*Not Verified*
Rule: 5180-37:02 Swimming activity supervision/ratio/location violation	*Not Verified*
Rule: 5180-37:04 Program operation	*Not Verified*
Rule: 5180-37:02 Substantiated public children's services agency finding of abuse or neglect	*Not Verified*
Rule: 5180-37:04 Staff Non-Discrimination	*Not Verified*
Rule: 5180-37:02 Program used a prohibited disciplinary technique	*Not Verified*
Rule: 5180-37:02 Preschool information reported in Education Management Information System	*Not Verified*
Rule: 5180-37:02 OCLQS not maintained	*Not Verified*

Rule: 5180-37:04 Director onsite fifty percent of operating hours	*Not Verified*
Rule: 5180-37:04 Staff supervision	*Not Verified*
Rule: 5180-37:04 Director responsibilities	*Compliant*
Rule: 5180-37:04 Director qualifications	*Compliant*
Rule: 5180-37:04 Administrator rules training	*Not Verified*
Rule: 5180-37:04 Lead teacher assigned	*Compliant*
Rule: 5180-37:04 Orientation training	*Compliant*
Rule: 5180-37:04 Annual in-service requirements	*Compliant*
Rule: 5180-37:04 Background check updates	*Compliant*
Rule: 5180-37:04 Ratio and Group size: Integrated classroom	*Not Verified*
Rule: 5180-37:04 Approved trainer requirements	*Compliant*
Rule: 5180-37:04 Second adult requirements	*Not Verified*
Rule: 5180-37:04 Ratio and Group size: General education or co-taught classroom	*Not Verified*
Rule: 5180-37:04 Preschool/school age mixed group	*Not Verified*
Rule: 5180-37:04 Mixed age group size	*Not Verified*
Rule: 5180-37:04 Nap/rest time ratio requirements	*Not Verified*
Rule: 5180-37:04 Staff/child ratio maintained at all times	*Not Verified*
Rule: 5180-37:04 Licensed staff in-service requirement	*Compliant*

Rule: 5180-37:04 Part-time staff in-service requirement	*Compliant*
Rule: 5180-37:04 Ratio and Group size: Special education classroom	*Not Verified*
Rule: 5180-37:04 Montessori maximum group size	*Not Verified*
Rule: 5180-37:04 Intervention specialist caseload	*Not Verified*
Rule: 5180-37:05 Play space free of hazards	*Compliant*
Rule: 5180-37:05 Phone available	*Compliant*
Rule: 5180-37:05 Smoking prohibited	*Compliant*
Rule: 5180-37:05 Outdoor play space	*Compliant*
Rule: 5180-37:05 Safe play space available	*Compliant*
Rule: 5180-37:05 Lifeguard or certified safety instructor	*Not Verified*
Rule: 5180-37:05 Ratio maintained at all times	*Not Verified*
Rule: 5180-37:05 Children supervised during travel times	*Not Verified*
Rule: 5180-37:05 Annual fire inspection	*Not Verified*
Rule: 5180-37:05 Public access areas	*Not Verified*
Rule: 5180-37:06 Space heaters	*Compliant*
Rule: 5180-37:05 Swimming and wading pools	*Not Verified*
Rule: 5180-37:05 Square footage and maximum capacity	*Compliant*
Rule: 5180-37:06 Safe and sanitary equipment and materials	*Compliant*
Rule: 5180-37:05 Exclusive use of preschool space	*Compliant*

Rule: 5180-37:06 Safe handling, storage, and disposal of bio-contaminants	*Not Verified*
Rule: 5180-37:05 Indoor space minimum requirements	*Compliant*
Rule: 5180-37:06 Electrical fans	*Compliant*
Rule: 5180-37:06 Cleaning and sanitizing supplies	*Compliant*
Rule: 5180-37:06 Protective Mats	*Compliant*
Rule: 5180-37:06 Potty chair requirements	*Not Verified*
Rule: 5180-37:07 Governing body written policies	*Not Verified*
Rule: 5180-37:07 Program policies and procedures	*Not Verified*
Rule: 5180-37:07 Appropriate policies for children	*Not Verified*
Rule: 5180-37:07 Staff policies	*Not Verified*
Rule: 5180-37:07 Communicable Disease Policy requirements	*Not Verified*
Rule: 5180-37:07 Policies address children's cumulative records	*Not Verified*
Rule: 5180-37:07 Developmentally appropriate program planning	*Not Verified*
Rule: 5180-37:07 Health and safety procedures	*Not Verified*
Rule: 5180-37:07 Organized school health services	*Not Verified*
Rule: 5180-37:07 Immunization records and emergency medical authorization requirements	*Not Verified*
Rule: 5180-37:07 Admission procedures	*Not Verified*
Rule: 5180-37:07 Parent Roster	*Not Verified*
Rule: 5180-37:07 Behavior management/discipline policy requirements	*Not Verified*

Rule: 5180-37:07 Unlimited parent access	*Not Verified*
Rule: 5180-37:07 Transportation and field trip policies	*Not Verified*
Rule: 5180-37:07 Offsite swimming policy requirements	*Not Verified*
Rule: 5180-37:07 Parent Roster permission	*Not Verified*
Rule: 5180-37:07 Safe sleep policy	*Not Verified*
Rule: 5180-37:07 Staff ratio during swimming and water play activities	*Not Verified*
Rule: 5180-37-08 Emergency medical and dental care transportation	*Not Verified*
Rule: 5180-37:07 Swimming policy	*Not Verified*
Rule: 5180-37:04 Fluoride supplements	*Not Verified*
Rule: 5180-37-08 Names and telephone numbers of physician and dentist	*Not Verified*
Rule: 5180-37:07 First-aid Facilities and Materials	*Not Verified*
Rule: 5180-37:07 Supervising grounds, play areas, and other facilities	*Not Verified*
Rule: 5180-37:07 Written medication policy requirements	*Not Verified*
Rule: 5180-37:07 Written procedures for incident and injury reporting	*Not Verified*
Rule: 5180-37:07 Swimming permission	*Not Verified*
Rule: 5180-37:07 Parent permission for topical products	*Not Verified*
Rule: 5180-37-08 List of allergies and treatment	*Not Verified*
Rule: 5180-37-08 Immunization records	*Not Verified*

Rule: 5180-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	*Not Verified*
Rule: 5180-37-08 List of chronic physical problems and history of hospitalization	*Not Verified*
Rule: 5180-37-08 List of child diseases	*Not Verified*
Rule: 5180-37-08 Family Educational Rights and Privacy Act	*Not Verified*
Rule: 5180-37-08 Daily attendance records	*Not Verified*
Rule: 5180-37-08 Injury report	*Not Verified*
Rule: 5180-37-08 Child medical signed by licensed physician	*Not Verified*
Rule: 5180-37-08 McKinney-Vento Homeless Assistance Act	*Not Verified*
Rule: 5180-37-08 Cumulative record requirements	*Not Verified*
Rule: 5180-37-08 Medication authorization	*Not Verified*
Rule: 5180-37:09 Food license	*Not Verified*
Rule: 5180-37:09 Menus	*Not Verified*
Rule: 5180-37:09 Choice of two required food groups for snack	*Not Verified*
Rule: 5180-37:09 Modified diet accommodations	*Not Verified*
Rule: 5180-37:09 Nutritious snack choices provided to parents	*Not Verified*
Rule: 5180-37:09 Screen time during meal or snack time	*Not Verified*
Rule: 5180-37:09 Snack nutritional requirements	*Not Verified*
Rule: 5180-37:09 Snack service time	*Not Verified*

Rule: 5180-37:10 Reporting abuse policy	*Not Verified*
Rule: 5180-37:10 Discipline policy ensures well being of individuals	*Not Verified*
Rule: 5180-37:11 Communicable Disease Policy: Mildly ill child	*Not Verified*
Rule: 5180-37:11 Children observed for communicable disease upon	*Compliant*
Rule: 5180-37:10 Staff responsibility for discipline	*Not Verified*
Rule: 5180-37:11 Communicable Disease Policy: Ill child isolation requirements	*Not Verified*
Rule: 5180-37:10 Discipline restrictions	*Not Verified*
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	*Not Verified*
Rule: 5180-37:12 Soiled diapers storage/laundering	*Not Verified*
Rule: 5180-37:10 Staff receive discipline policy	*Not Verified*
Rule: 5180-37:09 Policy regarding providing food when parent does not provide it	*Not Verified*
Rule: 5180-37:09 Use of powdered milk	*Not Verified*
Rule: 5180-37:11 Communicable Disease Policy: Parent notification of illness	*Not Verified*
Rule: 5180-37:12 Diapering requirements	*Not Verified*
Rule: 5180-37:10 Written discipline policy requirements	*Not Verified*
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Not Verified*
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation	*Not Verified*
Rule: 5180-37:11 Communicable disease chart posted	*Compliant*

Rule: 5180-37:11 Communicable disease policy: Training staff	*Not Verified*
Rule: 5180-37:11 Communicable Disease Policy: Readmitting an ill child	*Not Verified*
Rule: 5180-37:11 Communicable Disease Policy: Exposure to a communicable disease	*Not Verified*
Rule: 5180-37:12 Diaper storage	*Not Verified*
Rule: 5180-37:08 Child medical statement	*Not Verified*
Rule: 5180-37:02 Program amendment submitted	*Not Verified*