Ohio Department of Education
Ohio Department of Job and Family Services

Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: St Ursula Villa	Program Number: 1000018424
Address: 3660 Vineyard Pl Cincinnati OH 45226		County: HAMILTON
Organization Name: Cincinnati Archdiocese	Org IRN: 052514	Site IRN: 055608

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 03/21/2024	Begin Time: 3:00 PM	End Time: 6:00 PM
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The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 71	Number of Rules with Non-Compliances: 8	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 24

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: **03 Postings & Equipment**

Rule: 3301-32:04 Phone requirements

Code: This rule requires phone numbers for emergency services as locally appropriate must be posted in a visible location readily accessible to the appropriate program personnel in the area.

Findings: During the inspection, phone numbers for emergency services were not posted in a visible location and accessible for staff.

Domain: **08 Staff Files**

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure each staff member shall have current valid age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease certification in accordance with rule?5101:2-12-10?of the Administrative Code. In-service training on age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease shall be updated according to the length of time required by the approved organization.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Domain: **08 Staff Files**

Rule: 3301-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Domain: **08 Staff Files**

Rule: 3301-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with diarrhea (three or more abnormally loose stools within a twenty-four-hour period) shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Diarrhea (three or more abnormally loose stools within a twenty-four-hour period.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with difficult or rapid breathing shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: difficult or rapid breathing.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with redness of the eye or eyelid, thick and purulent (pus) eye discharge, matted eyelashes, burning, itching or eye pain shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Redness of the eye or eyelid, thick and purulent (pus) eye discharge, matted eyelashes, burning, itching or eye pain.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with severe coughing, causing the child to become red or blue in the face or to make a whooping sound shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Severe coughing, causing the child to become red or blue in the face or to make a whooping sound.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with sore throat or difficulty swallowing shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, it was determined the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Sore throat or difficulty swallowing.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with a stiff neck with an elevated temperature shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: A stiff neck with an elevated temperature.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with a temperature of one hundred degrees Fahrenheit taken by the auxiliary method when in combination with other signs of illness shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: A child with a temperature of one hundred degrees Fahrenheit taken by the auxiliary method when in combination with other signs of illness shall be immediately isolated and discharged to his parent or guardian.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with evidence of untreated lice, scabies, or other parasitic infestation shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Evidence of untreated lice, scabies, or other parasitic infestation.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with untreated infected skin patch(es) shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Untreated infected skin patch(es).

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with vomiting more than one time when accompanied by any other sign or symptom of illness shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Vomiting more than one time when accompanied by any other sign or symptom of illness.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with yellowish skin or eyes shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: yellowish skin or eyes.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the policy for communicable disease to include isolation and discharge precautions for specific symptoms of children suspected of having a communicable disease.

Findings: During the inspection review it was determined the policy for communicable disease was missing isolation and discharge precautions.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements

Code: This rule requires the communicable disease policy to include the following: made comfortable in a warm, safe environment. All linen and blankets used by an ill child shall be laundered before being used by another child, and cots or recovery/nurse station bed, shall be disinfected.

Findings: During the inspection review, the policy for communicable disease did not include making a child comfortable in a warm

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements

Code: This rule requires the communicable disease policy to include the following: a child isolated due to suspected communicable disease to be within sight and hearing of an adult at all times.

Findings: During the inspection review, the policy for communicable disease was missing the requirement for the isolation space to be within sight and hearing of an adult at all times.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements

Code: This rule requires the communicable disease policy to include a child isolated due to suspected communicable disease to be observed carefully for worsening condition.

Findings: During the inspection review, the policy for communicable disease did not include the requirement to observe a child showing symptoms of illness.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with unusually dark urine and/or grey or white stool shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Unusually dark urine and/or grey or white stool.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease

Code: This rule requires each program to have a written policy concerning the management of communicable disease. The policy shall include notifying, when aware of diagnoses, all parents when children enrolled are exposed to a communicable disease during program time.

Findings: During the inspection review, the procedures for notifying all parents of exposure to a diagnosed communicable disease was not included in the communicable disease policy.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements

Code: This rule requires the communicable disease policy to include the following: a child isolated due to suspected communicable disease to be cared for in a room or portion of a room not being used in the preschool program.

Findings: During the inspection review, the policy for communicable disease was missing the requirement for the room or portion of a room used to isolate an ill child

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:10 Ill child policies

Code: This rule requires policies and procedures regarding handling and/or exclusion of ill children and reporting communicable diseases, which includes, but is not limited to, the following: Isolating and excluding an ill child.

Findings: During the inspection and policy review, the program did not have policies regarding isolating and excluding an ill child.

Domain: **10 Written Policies & Procedures**

Rule: 3301-32:10 Ill child policies

Code: This rule requires policies and procedures regarding handling and/or exclusion of ill children and reporting communicable diseases, which includes, but is not limited to, the following: Training of staff members on signs and symptoms, handwashing, and disinfecting equipment and materials.

Findings: During the inspection and policy review, the program did not have policies regarding training staff members on signs and symptoms of illness, handwashing, and disinfecting equipment and materials.

Rules in Compliance/Not Verified	
Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants	*Not Verified*
Rule: 3301-32:04 Using cleaning supplies	*Not Verified*
Rule: 3301-32:04 Furniture and equipment requirements	*Compliant*
Rule: 3301-32:04 Safe furniture and equipment	*Compliant*
Rule: 3301-32:04 Safe areas	*Compliant*
Rule: 3301-32:04 Program cleaning and sanitizing	*Compliant*
Rule: 3301-32:04 Outdoor play space	*Compliant*
Rule: 3301-32:10 Enrollment of children with disabilities	*Not Verified*
Rule: 3301-32:10 Supervision plan policies	*Not Verified*
Rule: 3301-32:05 Written philosophy and goals	*Not Verified*
Rule: 3301-32:09 Reporting abuse policy	*Compliant*
Rule: 3301-32:10 Discipline policy requirements	*Compliant*
Rule: 3301-32:10 Food service policies	*Not Verified*
Rule: 3301-32:10 Medication administration policy requirements	*Compliant*
Rule: 3301-32:10 Emergency procedures	*Compliant*
Rule: 3301-32:10 Training on emergency procedures	*Not Verified*
Rule: 3301-32:10 Emergency drill practice	*Compliant*
Rule: 3301-32:10 Accident policy and procedures	*Not Verified*

Rule: 3301-32:10 Child release policies	*Not Verified*
Rule: 3301-32:10 Reporting absences	*Not Verified*
Rule: 3301-32:03 Staff/child ratio	*Compliant*
Rule: 3301-32:04 Storage of belongings	*Compliant*
Rule: 3301-32:04 Access to facilities	*Compliant*
Rule: 3301-32:04 First aid supplies	*Compliant*
Rule: 3301-32:04 Smoking prohibited	*Compliant*
Rule: 3301-32:04 Handwashing facilities	*Compliant*
Rule: 3301-32:04 License and written compliance report posted	*Compliant*
Rule: 3301-32:08 Communicable disease chart	*Not Verified*
Rule: 3301-32:03 Second adult requirements	*Compliant*
Rule: 3301-32:03 Administrator onsite time	*Compliant*
Rule: 3301-32:03 Annual orientation training requirement	*Compliant*
Rule: 3301-32:03 Individual used in ratio	*Compliant*
Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile	*Not Verified*
Rule: 3301-32:03 Licensing orientation training	*Compliant*
Rule: 3301-32:03 In-service hour requirement	*Not Verified*
Rule: 3301-32:09 Written discipline policy requirements	*Compliant*

Rule: 3301-32:09 Staff receive discipline policy	*Compliant*
Rule: 3301-32:10 Transportation policies	*Not Verified*
Rule: 3301-32:05 Written curriculum requirements	*Not Verified*
Rule: 3301-32:05 Equitable activities, materials and equipment	*Not Verified*
Rule: 3301-32:03 Required background checks	*Compliant*
Rule: 3301-32:03 Medication administration training	*Not Verified*
Rule: 3301-32:03 Annual in-service requirements	*Not Verified*
Rule: 3301-32-03 Approved trainer requirements	*Not Verified*
Rule: 3301-32:04 Annual fire inspection	*Compliant*
Rule: 3301-32:04 Indoor space	*Compliant*
Rule: 3301-32:09 Written discipline policy: Exclusions	*Compliant*
Rule: 3301-32:09 Discipline restrictions	*Compliant*
Rule: 3301-32:07 Policies for providing meals	*Not Verified*
Rule: 3301-32:09 Staff responsibility for discipline	*Compliant*
Rule: 3301-32:07 Personnel trained in sanitary procedures	*Not Verified*
Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities	*Not Verified*
Rule: 3301-32:05 Materials and equipment	*Compliant*
Rule: 3301-32:06 Individual child registration	*Compliant*

Rule: 3301-32-06 Injury report log	*Not Verified*
Rule: 3301-32-06 Individual child transportation plan	*Not Verified*
Rule: 3301-32:07 Food served	*Not Verified*
Rule: 3301-32:08 Children observed for communicable disease upon arrival	*Not Verified*
Rule: 3301-32:10 Program policies	*Not Verified*
Rule: 3301-32:10 Staff/parent communication	*Not Verified*
Rule: 3301-32:10 Nondiscrimination policies	*Not Verified*
Rule: 3301-32:10 Staff policies	*Not Verified*
Rule: 3301-32-06 Individual child injury report	*Compliant*
Rule: 3301-32-06 Individual child medical needs	*Compliant*
Rule: 3301-32-06 Attendance records	*Compliant*
Rule: 3301-32:07 Snack served from two of the five basic food groups	*Not Verified*
Rule: 3301-32:07 Program meal and snack policies and requirements	*Not Verified*
Rule: 3301-32:07 Menu requirements	*Not Verified*
Rule: 3301-32:07 Handwashing	*Compliant*
Rule: 3301-32:07 Special dietery needs	*Compliant*
Rule: 3301-32:07 Program personnel informed of children's allergies	*Compliant*
Rule: 3301-32:07 Safe drinking water	*Compliant*

Rule: 3301-32:07 Safe food storage	*Not Verified*
Rule: 3301-32:07 Screen time during meal or snack time	*Not Verified*
Rule: 3301-32:07 USDA Sponsor Violation	*Not Verified*
Rule: 3301-32:07 Parent provided snack requirements	*Not Verified*
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*
Rule: 3301-32:10 Field trip policies	*Not Verified*
Rule: 3301-32:10 Program evaluation	*Not Verified*
Rule: 3301-32:10 Volunteer policies	*Not Verified*
Rule: 3301-32:10 Staff record policies	*Not Verified*
Rule: 3301-32:10 Parent handbook	*Not Verified*
Rule: 3301-32:10 Child Data Privacy	*Not Verified*