Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: A J Jordak School	Program Number: 1000018637
Address: 14810 Madison Rd Middlefield OH 44062		County: GEAUGA
Organization Name: Educational Service Center of the Western Reserve	Org IRN: 047860	Site IRN: 016141

Inspection Information		
Inspection Type Amendment - change of location	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 08/26/2025	Begin Time: 10:00 AM	End Time: 11:42 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 176	Number of Rules with Non-Compliances: 0	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 0

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances
No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances
No Low Risk Non-Compliances were observed during this inspection

Rules in Compliance/Not Verified	
Rule: 5180-37:03 Written philosophy and goals	*Compliant*
Rule: 5180-37:02 Parent handbook	*Compliant*
Rule: 5180-37:03 Written curriculum adopted and aligned	*Compliant*
Rule: 5180-37:04 Program operation	*Compliant*
Rule: 5180-37:04 Staff Non-Discrimination	*Compliant*
Rule: 5180-37:02 Preschool information reported in Education Management Information System	*Compliant*
Rule: 5180-37:02 OCLQS not maintained	*Compliant*

Rule: 5180-37:03 Daily Schedule	*Compliant*
Rule: 5180-37:04 Director onsite fifty percent of operating hours	*Compliant*
Rule: 5180-37:04 Staff supervision	*Compliant*
Rule: 5180-37:04 Director responsibilities	*Compliant*
Rule: 5180-37:04 Director qualifications	*Compliant*
Rule: 5180-37:04 Staff with required health and safety trainings	*Compliant*
Rule: 5180-37:04 Lead teacher assigned	*Compliant*
Rule: 5180-37:04 Public preschool general education teacher requirements	*Compliant*
Rule: 5180-37:04 Special education teacher requirements	*Compliant*
Rule: 5180-37:04 Individuals used in ratio	*Compliant*
Rule: 5180-37:04 Staff minimum requirements	*Compliant*
Rule: 5180-37:04 Orientation training	*Compliant*
Rule: 5180-37:04 Non-guilty non-conviction statement	*Compliant*
Rule: 5180-37:04 Staff Medical statement	*Compliant*
Rule: 5180-37:04 Required background checks	*Compliant*
Rule: 5180-37:04 Annual in-service requirements	*Compliant*
Rule: 5180-37:04 Substitute requirements	*Compliant*
Rule: 5180-37:04 Background check updates	*Compliant*
Rule: 5180-37:04 Ratio and Group size: Integrated classroom	*Compliant*

Rule: 5180-37:04 Approved trainer requirements	*Compliant*
Rule: 5180-37:04 Second adult requirements	*Compliant*
Rule: 5180-37:04 Preschool/school age mixed group	*Compliant*
Rule: 5180-37:04 Mixed age group size	*Compliant*
Rule: 5180-37:04 Staff/child ratio maintained at all times	*Compliant*
Rule: 5180-37:04 Licensed staff in-service requirement	*Compliant*
Rule: 5180-37:04 Part-time staff in-service requirement	*Compliant*
Rule: 5180-37:04 Preschool special education law requirements	*Compliant*
Rule: 5180-37:04 Intervention specialist caseload	*Compliant*
Rule: 5180-37:04 Substitute providing IEP services	*Compliant*
Rule: 5180-37:05 Center cleaning and sanitizing	*Compliant*
Rule: 5180-37:05 Play space free of hazards	*Compliant*
Rule: 5180-37:05 Phone available	*Compliant*
Rule: 5180-37:06 Adequate first-aid supplies	*Compliant*
Rule: 5180-37:06 Materials selected independently	*Compliant*
Rule: 5180-37:05 Smoking prohibited	*Compliant*
Rule: 5180-37:05 Outdoor play space	*Compliant*
Rule: 5180-37:05 Safe play space available	*Compliant*
Rule: 5180-37:05 Ratio maintained at all times	*Compliant*

Rule: 5180-37:05 Children supervised during travel times	*Compliant*
Rule: 5180-37:05 Annual fire inspection	*Compliant*
Rule: 5180-37:05 Electrical outlets	*Compliant*
Rule: 5180-37:05 Public access areas	*Compliant*
Rule: 5180-37:05 Infant and non-ambulatory child approved rooms	*Compliant*
Rule: 5180-37:05 Square footage and maximum capacity	*Compliant*
Rule: 5180-37:06 Safe and sanitary equipment and materials	*Compliant*
Rule: 5180-37:05 Exclusive use of preschool space	*Compliant*
Rule: 5180-37:06 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 5180-37:05 Indoor space minimum requirements	*Compliant*
Rule: 5180-37:06 Electrical fans	*Compliant*
Rule: 5180-37:06 Cleaning and sanitizing supplies	*Compliant*
Rule: 5180-37:06 Protective Mats	*Compliant*
Rule: 5180-37:06 Potty chair requirements	*Compliant*
Rule: 5108-37:06 Furniture and equipment	*Compliant*
Rule: 5180-37:07 Governing body written policies	*Compliant*
Rule: 5180-37:07 Program policies and procedures	*Compliant*
Rule: 5180-37:07 Appropriate policies for children	*Compliant*
Rule: 5180-37:07 Staff policies	*Compliant*

Rule: 5180-37:07 Communicable Disease Policy requirements	*Compliant*
Rule: 5180-37:07 Emergency procedure postings and records	*Compliant*
Rule: 5180-37:07 Policies address children's cumulative records	*Compliant*
Rule: 5180-37:07 Developmentally appropriate program planning	*Compliant*
Rule: 5180-37:07 Health and safety procedures	*Compliant*
Rule: 5180-37:07 Organized school health services	*Compliant*
Rule: 5180-37:07 Immunization records and emergency medical authorization requirements	*Compliant*
Rule: 5180-37:07 Admission procedures	*Compliant*
Rule: 5180-37:07 Parent Roster	*Compliant*
Rule: 5180-37:07 Behavior management/discipline policy requirements	*Compliant*
Rule: 5180-37:07 Unlimited parent access	*Compliant*
Rule: 5180-37:07 Transportation and field trip policies	*Compliant*
Rule: 5180-37:07 Parent Roster permission	*Compliant*
Rule: 5180-37:07 Emergency numbers posting	*Compliant*
Rule: 5180-37:07 Medical and dental emergency procedure posting	*Compliant*
Rule: 5180-37-08 Emergency medical and dental care transportation	*Compliant*
Rule: 5180-37:07 Handwashing and disposable towels or air hand dryer available	*Compliant*
Rule: 5180-37-08 Names and telephone numbers of physician and dentist	*Compliant*

Rule: 5180-37:07 First-aid Facilities and Materials	*Compliant*
Rule: 5180-37:07 Supervising grounds, play areas, and other facilities	*Compliant*
Rule: 5180-37:07 Written medication policy requirements	*Compliant*
Rule: 5180-37:07 Written procedures for incident and injury reporting	*Compliant*
Rule: 5180-37:07 Parent permission for topical products	*Compliant*
Rule: 5180-37-08 List of allergies and treatment	*Compliant*
Rule: 5180-37-08 Immunization records	*Compliant*
Rule: 5180-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	*Compliant*
Rule: 5180-37-08 List of chronic physical problems and history of hospitalization	*Compliant*
Rule: 5180-37-08 List of child diseases	*Compliant*
Rule: 5180-37-08 Family Educational Rights and Privacy Act	*Compliant*
Rule: 5180-37-08 Daily attendance records	*Compliant*
Rule: 5180-37-08 Injury report	*Compliant*
Rule: 5180-37-08 Child medical signed by licensed physician	*Compliant*
Rule: 5180-37-08 McKinney-Vento Homeless Assistance Act	*Compliant*
Rule: 5180-37-08 Cumulative record requirements	*Compliant*
Rule: 5180-37-08 Medication authorization	*Compliant*
Rule: 5180-37:09 Food license	*Compliant*

Rule: 5180-37:09 Menus	*Compliant*
Rule: 5180-37:09 Choice of two required food groups for snack	*Compliant*
Rule: 5180-37:09 Modified diet accommodations	*Compliant*
Rule: 5180-37:09 Nutritious snack choices provided to parents	*Compliant*
Rule: 5180-37:09 Screen time during meal or snack time	*Compliant*
Rule: 5180-37:09 Snack nutritional requirements	*Compliant*
Rule: 5180-37:09 Snack service time	*Compliant*
Rule: 5180-37:09 Snacks and meals to children attending four or more hours	*Compliant*
Rule: 5180-37:10 Reporting abuse policy	*Compliant*
Rule: 5180-37:10 Discipline policy ensures well being of individuals	*Compliant*
Rule: 5180-37:11 Communicable Disease Policy: Mildly ill child	*Compliant*
Rule: 5180-37:11 Children observed for communicable disease upon	*Compliant*
Rule: 5180-37:10 Staff responsibility for discipline	*Compliant*
Rule: 5180-37:11 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 5180-37:10 Discipline restrictions	*Compliant*
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*
Rule: 5180-37:12 Soiled diapers storage/laundering	*Compliant*
Rule: 5180-37:10 Staff receive discipline policy	*Compliant*

Rule: 5180-37:09 Policy regarding providing food when parent does not provide it	*Compliant*
Rule: 5180-37:09 Use of powdered milk	*Compliant*
Rule: 5180-37:11 Communicable Disease Policy: Parent notification of illness	*Compliant*
Rule: 5180-37:12 Diapering requirements	*Compliant*
Rule: 5180-37:10 Written discipline policy requirements	*Compliant*
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation	*Compliant*
Rule: 5180-37:11 Communicable disease chart posted	*Compliant*
Rule: 5180-37:11 Communicable disease policy: Training staff	*Compliant*
Rule: 5180-37:11 Communicable Disease Policy: Readmitting an ill child	*Compliant*
Rule: 5180-37:11 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*
Rule: 5180-37:12 Diaper storage	*Compliant*
Rule: 5180-37:08 Child medical statement	*Compliant*
Rule: 5180-37:02 Program amendment submitted	*Compliant*