Ohio Department of Education
Ohio Department of Job and Family Services

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: McGuffey Montessori School	Program Number: 1000018691
Address: 5128 Westgate Dr Oxford OH 45056		County: BUTLER
Organization Name: Ohio Association of Independent Schools	Org IRN: 000136	Site IRN: 093021

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 03/19/2024	Begin Time: 12:15 PM	End Time: 2:15 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 177	Number of Rules with Non-Compliances: 2	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 3

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Corrective Action Plan Due: 04/24/2024

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule?5101:2-12-10?of the Administrative Code.

Findings: During the inspection and review of staff files, some staff members need first aid training as their training is expired.

Corrective Action Plan Due: 04/24/2024

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, some staff need CPR training as their training is expired, and the skills component session was still needed for one staff member.

Corrective Action Plan Due: 04/24/2024

Rules in Compliance/Not Verified	
Rule: 3301-37:06 Electrical fans	*Compliant*
Rule: 3301-37:02 Program amendment submitted	*Compliant*
Rule: 3301-37:02 Written compliance report posted	*Compliant*
Rule: 3301-37:04 Orientation training	*Compliant*
Rule: 3301-37:04 Non-guilty non-conviction statement	*Compliant*
Rule: 3301-37:04 Required background checks	*Compliant*
Rule: 3301-37:04 Staff Non-Discrimination	*Compliant*
Rule: 3301-37:04 Director onsite fifty percent of operating hours	*Compliant*
Rule: 3301-37:04 Program operation	*Compliant*
Rule: 3301-37:04 Staff supervision	*Compliant*
Rule: 3301-37:04 Annual in-service requirements	*Compliant*
Rule: 3301-37:05 Play space free of hazards	*Compliant*
Rule: 3301-37:04 Director qualifications	*Compliant*
Rule: 3301-37:04 Director responsibilities	*Compliant*
Rule: 3301-37:04 Lead teacher assigned	*Compliant*

Rule: 3301-37:04 Nontax nonpublic preschool teacher requirements	*Compliant*
Rule: 3301-37:04 Individuals used in ratio	*Compliant*
Rule: 3301-37:04 Staff minimum requirements	*Compliant*
Rule: 3301-37:04 Background check updates	*Compliant*
Rule: 3301-37:04 Staff/child ratio maintained at all times	*Compliant*
Rule: 3301-37:04 Second adult requirements	*Compliant*
Rule: 3301-37:04 Mixed age group size	*Compliant*
Rule: 3301-37:04 Montessori maximum group size	*Compliant*
Rule: 3301-37:05 Outdoor play space	*Compliant*
Rule: 3301-37:06 Cleaning and sanitizing supplies	*Compliant*
Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 3301-37:06 Materials selected independently	*Compliant*
Rule: 3301-37:06 Adequate first-aid supplies	*Compliant*
Rule: 3301-37:06 Cot or Mat requirements	*Compliant*
Rule: 3301-37:07 Governing body written policies	*Compliant*
Rule: 3301-37:07 Program policies and procedures	*Compliant*
Rule: 3301-37:07 Appropriate policies for children	*Compliant*
Rule: 3301-37:07 Staff policies	*Compliant*

Rule: 3301-37:07 Policies address children's cumulative records	*Compliant*
Rule: 3301-37:07 Developmentally appropriate program planning	*Compliant*
Rule: 3301-37:07 Health and safety procedures	*Compliant*
Rule: 3301-37:07 Organized school health services	*Compliant*
Rule: 3301-37:07 Emergency procedure postings and records	*Compliant*
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	*Compliant*
Rule: 3301-37-08 List of allergies and treatment	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 3301-37:11 Communicable disease chart posted	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*
Rule: 3301-37:11 Communicable disease policy: Training staff	*Compliant*

Rule: 3301-37:05 Safe play space available	*Compliant*
Rule: 3301-37:10 Discipline restrictions	*Compliant*
Rule: 3301-37:10 Reporting abuse policy	*Compliant*
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*
Rule: 3301-37:10 Staff receive discipline policy	*Compliant*
Rule: 3301-37:07 Admission procedures	*Compliant*
Rule: 3301-37:07 Parent Roster	*Compliant*
Rule: 3301-37:07 Behavior management/discipline policy requirements	*Compliant*
Rule: 3301-37:07 Communicable Disease Policy requirements	*Compliant*
Rule: 3301-37:07 Transportation and field trip policies	*Compliant*
Rule: 3301-37:07 Safe sleep placement	*Compliant*
Rule: 3301-37-08 Immunization records	*Compliant*
Rule: 3301-37:07 Unlimited parent access	*Compliant*
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	*Compliant*
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	*Compliant*
Rule: 3301-37-08 List of child diseases	*Compliant*
Rule: 3301-37-08 Names and telephone numbers of physician and dentist	*Compliant*

Rule: 3301-37-08 Emergency medical and dental care transportation	*Compliant*
Rule: 3301-37-08 Daily attendance records	*Compliant*
Rule: 3301-37-08 Injury report	*Compliant*
Rule: 3301-37-08 Family Educational Rights and Privacy Act	*Compliant*
Rule: 3301-37:09 Food license	*Compliant*
Rule: 3301-37:07 Parent Roster permission	*Compliant*
Rule: 3301-37:07 Safe sleep policy	*Compliant*
Rule: 3301-37:10 Staff responsibility for discipline	*Compliant*
Rule: 3301-37:10 Written discipline policy requirements	*Compliant*
Rule: 3301-37:09 Menus	*Compliant*
Rule: 3301-37:10 Discipline policy ensures well being of individuals	*Compliant*
Rule: 3301-37:02 Program used a prohibited disciplinary technique	*Compliant*
Rule: 3301-37:02 Preschool application submission	*Compliant*
Rule: 3301-37:02 Preschool information reported in Education Management Information System	*Compliant*
Rule: 3301-37:05 Children supervised during travel times	*Compliant*
Rule: 3301-37:04 Nap/rest time ratio requirements	*Compliant*
Rule: 3301-37:04 Preschool/school age mixed group	*Compliant*
Rule: 3301-37:05 Ratio maintained at all times	*Compliant*

Rule: 3301-37:05 Annual fire inspection	*Compliant*
Rule: 3301-37:05 Center cleaning and sanitizing	*Compliant*
Rule: 3301-37:05 Electrical outlets	*Compliant*
Rule: 3301-37:05 Phone available	*Compliant*
Rule: 3301-37:05 Smoking prohibited	*Compliant*
Rule: 3301-37:06 Safe and sanitary equipment and materials	*Compliant*
Rule: 3301-37:06 Protective Mats	*Compliant*
Rule: 3301-37:06 Potty chair requirements	*Compliant*
Rule: 3301-37:07 Emergency numbers posting	*Compliant*
Rule: 3301-37:07 Medical and dental emergency procedure posting	*Compliant*
Rule: 3301-37:05 Square footage and maximum capacity	*Compliant*
Rule: 3301-37:05 Exclusive use of preschool space	*Compliant*
Rule: 3301-37:05 Indoor space minimum requirements	*Compliant*
Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	*Compliant*
Rule: 3301-37:09 Choice of two required food groups for snack	*Compliant*
Rule: 3301-37:09 Modified diet accommodations	*Compliant*
Rule: 3301-37:09 Nutritious snack choices provided to parents	*Compliant*
Rule: 3301-37:09 Screen time during meal or snack time	*Compliant*

Rule: 3301-37:09 Snack nutritional requirements	*Compliant*
Rule: 3301-37:09 Snack service time	*Compliant*
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	*Compliant*
Rule: 3301-37:03 Daily Schedule	*Compliant*
Rule: 3301-37:03 Nap/Rest-Time Requirements	*Compliant*
Rule: 3301-37:06 Crib or cot assignment	*Compliant*
Rule: 3301-37:04 Licensed staff in-service requirement	*Compliant*
Rule: 3301-37:04 Part-time staff in-service requirement	*Compliant*
Rule: 3301-37:11 Children observed for communicable disease upon	*Compliant*
Rule: 3301-37:07 Supervising grounds, play areas, and other facilities	*Compliant*
Rule: 3301-37:07 Written medication policy requirements	*Compliant*
Rule: 3301-37:07 Written procedures for incident and injury reporting	*Compliant*
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	*Compliant*
Rule: 3301-37:08 Child medical statement	*Compliant*
Rule: 3301-37-08 Cumulative record requirements	*Compliant*
Rule: 3301-37-08 Medication authorization	*Compliant*
Rule: 3301-37:03 Developmental progress and parent teacher conferences	*Compliant*

Rule: 3301-37:02 Parent handbook	*Compliant*
Rule: 3301-37:03 Written curriculum adopted and aligned	*Compliant*
Rule: 3301-37:06 Furniture and equipment	*Compliant*
Rule: 3301-37:05 Public access areas	*Compliant*
Rule: 3301-37:04 Approved trainer requirements	*Compliant*
Rule: 3301-37-08 Child medical signed by licensed physician	*Compliant*
Rule: 3301-37:03 Written philosophy and goals	*Compliant*
Rule: 3301-37:07 Parent permission for topical products	*Compliant*
Rule: 3301-37:02 OCLQS not maintained	*Compliant*