Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: Welsh Hills School	Program Number: 1000018806
Address: 2610 Newark Granville Rd Granville OH 43023		County: LICKING
Organization Name: Ohio Association of Independent Schools	Org IRN: 000136	Site IRN: 089409

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 12/18/2025	Begin Time: 3:15 PM	End Time: 4:50 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 113	Number of Rules with Non-Compliances: 6	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 6

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 5180-32:03 Annual orientation training requirement

Code: This rule requires the program policies and procedures be reviewed during an annual orientation training completed prior to or withing seven calendar days of the first scheduled day of attendance on the job, except that the discipline policy and procedures shall be reviewed before working with children.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the annual orientation training to review policies and procedures for the program within seven days of the first day of attendance.

Domain: **08 Staff Files**

Rule: 5180-32:03 Maintaining Ohio Professional Registry Profile

Code: This rule requires each individual used to in ratio to maintain a current profile in the Ohio professional registry (OPR).

Findings: During the inspection and review of staff files, individuals used in ratio did not have a current profile in the Ohio professional registry.

Domain: **08 Staff Files**

Rule: 5180-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Domain: **08 Staff Files**

Rule: 5180-32:03 Individual used in ratio

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have required documentation on file.

Findings: During the inspection and a review of staff files, individuals used in ratio did not have documentation to meet requirements.

Domain: **08 Staff Files**

Rule: 5180-32:03 Licensing orientation training

Code: This rule requires each individual used in ratio to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

Domain: **08 Staff Files**

Rule: 5180-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Rules in Compliance/Not Verified

Rule: 5180-37:02 Written compliance report posted	*Compliant*
Rule: 5180-32:03 Staff/child ratio	*Compliant*
Rule: 5180-32:03 Administrator onsite time	*Compliant*
Rule: 5180-32:10 Child Data Privacy	*Compliant*
Rule: 5180-32:03 Second adult requirements	*Compliant*
Rule: 5180-32:04 Safe areas	*Compliant*
Rule: 5180-32:03 Annual in-service requirements	*Compliant*
Rule: 5180-32:04 Handwashing facilities	*Compliant*
Rule: 5180-32:04 Furniture and equipment requirements	*Compliant*
Rule: 5180-32:03 Medication administration training	*Compliant*
Rule: 5180-32:03 In-service hour requirement	*Compliant*
Rule: 5180-32:04 Annual fire inspection	*Compliant*
Rule: 5180-32:04 Smoking prohibited	*Compliant*
Rule: 5180-32:03 Required background checks	*Compliant*
Rule: 5180-32:09 Written discipline policy requirements	*Compliant*
Rule: 5180-32:04 Using cleaning supplies	*Compliant*
Rule: 5180-32:04 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 5180-32-03 Approved trainer requirements	*Compliant*
Rule: 5180-32:09 Staff responsibility for discipline	*Compliant*

Rule: 5180-32:03 Staff with required health and safety training	*Compliant*
Rule: 5180-32:04 Indoor space	*Compliant*
Rule: 5180-32:04 Phone requirements	*Compliant*
Rule: 5180-32:04 Program cleaning and sanitizing	*Compliant*
Rule: 5180-32:10 Emergency drill practice	*Compliant*
Rule: 5180-32:09 Discipline restrictions	*Compliant*
Rule: 5180-32:04 Storage of belongings	*Compliant*
Rule: 5180-32:04 Access to facilities	*Compliant*
Rule: 5180-32:08 Communicable disease chart	*Compliant*
Rule: 5180-32:09 Written discipline policy: Exclusions	*Compliant*
Rule: 5180-32:04 First aid supplies	*Compliant*
Rule: 5180-32:10 Ill child policies	*Compliant*
Rule: 5180-32:04 License and written compliance report posted	*Compliant*
Rule: 5180-32:10 Discipline policy requirements	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*
Rule: 5180-32:07 Policies for providing meals	*Compliant*
Rule: 5180-32:09 Staff receive discipline policy	*Compliant*
Rule: 5180-32:10 Accident policy and procedures	*Compliant*
Rule: 5180-32:10 Child release policies	*Compliant*

Rule: 5180-32:07 Personnel trained in sanitary procedures	*Compliant*
Rule: 5180-32:10 Medication administration policy requirements	*Compliant*
Rule: 5180-32:10 Enrollment of children with disabilities	*Compliant*
Rule: 5180-32:10 Supervision plan policies	*Compliant*
Rule: 5180-32:10 Food service policies	*Compliant*
Rule: 5180-32:10 Emergency procedures	*Compliant*
Rule: 5180-32:10 Training on emergency procedures	*Compliant*
Rule: 5180-32:10 Reporting absences	*Compliant*
Rule: 5180-32:10 Transportation policies	*Compliant*
Rule: 5180-32:05 Equitable activities, materials and equipment	*Compliant*
Rule: 5180-32:05 Written curriculum requirements	*Compliant*
Rule: 5180-32:05 Written philosophy and goals	*Compliant*
Rule: 5180-32:09 Reporting abuse policy	*Compliant*
Rule: 5180-32:05 Written curriculum: Adapted for children with disabilities	*Compliant*
Rule: 5180-32-06 Individual child transportation plan	*Compliant*
Rule: 5180-32:05 Materials and equipment	*Compliant*
Rule: 5180-32:06 Individual child registration	*Compliant*
Rule: 5180-32-06 Individual child injury report	*Compliant*
Rule: 5180-32-06 Individual child medical needs	*Compliant*

Rule: 5180-32-06 Attendance records	*Compliant*
Rule: 5180-32-06 Written permission to swim	*Compliant*
Rule: 5180-32:07 Snack served from two of the five basic food groups	*Compliant*
Rule: 5180-32:07 Program meal and snack policies and requirements	*Compliant*
Rule: 5180-32:07 Menu requirements	*Compliant*
Rule: 5180-32:07 Handwashing	*Compliant*
Rule: 5180-32:07 Special dietary needs	*Compliant*
Rule: 5180-32:07 Program personnel informed of children's allergies	*Compliant*
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*
Rule: 5180-32:07 Parent provided snack requirements	*Compliant*
Rule: 5180-32:07 Safe drinking water	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 5180-32:07 Food served	*Compliant*
Rule: 5180-32:07 Safe food storage	*Compliant*
Rule: 5180-32:07 Screen time during meal or snack time	*Compliant*
Rule: 5180-32:07 USDA Sponsor Violation	*Compliant*
Rule: 5180-32:08 Children observed for communicable disease upon arrival	*Compliant*

Rule: 5180-32:10 Program policies	*Compliant*
Rule: 5180-32:10 Staff/parent communication	*Compliant*
Rule: 5180-32:10 Field trip policies	*Compliant*
Rule: 5180-32:10 Staff record policies	*Compliant*
Rule: 5180-32:10 Nondiscrimination policies	*Compliant*
Rule: 5180-32:10 Program evaluation	*Compliant*
Rule: 5180-32:10 Nondiscrimination policies	*Compliant*
Rule: 5180-32:10 Parent handbook	*Compliant*
Rule: 5180-32:10 Staff policies	*Compliant*
Rule: 5180-32:04 Outdoor play space	*Compliant*