Ohio Department of Education
Ohio Department of Job and Family Services

# Licensing Inspection Full Report

| Program Details | | |
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| Program Type:<br>School Age Child Care | Program Name:<br>Sandusky Central Preschool Campus | Program Number:<br>1000018860 |
| Address:<br>530 Decatur St<br><br>Sandusky<br>OH 44870 | | County:<br>ERIE |
| Organization Name:<br>Toledo Diocese | Org IRN:<br>052555 | Site IRN:<br>013035 |

| Inspection Information | | |
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| Inspection Type<br>Annual | Inspection Scope:<br>Full | Inspection Notice:<br>Unannounced |
| Visit Date:<br>02/15/2024 | Begin Time:<br>3:30 PM | End Time:<br>4:45 PM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
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| Number of Rules Verified: 55 | Number of Rules with Non-Compliances: 1 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 0 | Low Risk Non-Compliances: 1 |

## Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**

**Low Risk Non-Compliances**

**Domain**: **08 Staff Files**

Rule: 3301-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

| Rules in Compliance/Not Verified | |
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| **Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants** | *Compliant* |
| **Rule: 3301-32:04 Using cleaning supplies** | *Not Verified* |
| **Rule: 3301-32:04 Furniture and equipment requirements** | *Compliant* |
| **Rule: 3301-32:04 Safe furniture and equipment** | *Compliant* |
| **Rule: 3301-32:04 Safe areas** | *Compliant* |
| **Rule: 3301-32:04 Program cleaning and sanitizing** | *Compliant* |

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| **Rule: 3301-32:04 Outdoor play space** | *Compliant* |
| **Rule: 3301-32:10 Enrollment of children with disabilities** | *Not Verified* |
| **Rule: 3301-32:10 Supervision plan policies** | *Not Verified* |
| **Rule: 3301-32:09 Reporting abuse policy** | *Not Verified* |
| **Rule: 3301-32:10 Discipline policy requirements** | *Compliant* |
| **Rule: 3301-32:10 Food service policies** | *Not Verified* |
| **Rule: 3301-32:10 Ill child policies** | *Not Verified* |
| **Rule: 3301-32:10 Medication administration policy requirements** | *Compliant* |
| **Rule: 3301-32:10 Emergency procedures** | *Compliant* |
| **Rule: 3301-32:10 Training on emergency procedures** | *Not Verified* |
| **Rule: 3301-32:10 Emergency drill practice** | *Compliant* |
| **Rule: 3301-32:10 Accident policy and procedures** | *Not Verified* |
| **Rule: 3301-32:10 Child release policies** | *Not Verified* |
| **Rule: 3301-32:10 Reporting absences** | *Not Verified* |
| **Rule: 3301-32:03 Staff/child ratio** | *Compliant* |
| **Rule: 3301-32:04 Storage of belongings** | *Not Verified* |
| **Rule: 3301-32:04 Access to facilities** | *Not Verified* |
| **Rule: 3301-32:04 First aid supplies** | *Compliant* |

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| **Rule: 3301-32:04 Phone requirements** | *Compliant* |
| **Rule: 3301-32:04 Smoking prohibited** | *Not Verified* |
| **Rule: 3301-32:04 Handwashing facilities** | *Not Verified* |
| **Rule: 3301-32:04 License and written compliance report posted** | *Not Verified* |
| **Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease** | *Not Verified* |
| **Rule: 3301-32:08 Communicable disease chart** | *Not Verified* |
| **Rule: 3301-32:03 Maximum group by age group exceeded** | *Compliant* |
| **Rule: 3301-32:03 Second adult requirements** | *Compliant* |
| **Rule: 3301-32:03 Administrator onsite time** | *Compliant* |
| **Rule: 3301-32:03 Swimming requirements** | *Not Verified* |
| **Rule: 3301-32:03 Annual orientation training requirement** | *Not Verified* |
| **Rule: 3301-32:03 Individual used in ratio** | *Compliant* |
| **Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile** | *Not Verified* |
| **Rule: 3301-32:03 Staff minimum requirements** | *Compliant* |
| **Rule: 3301-32:03 Licensing orientation training** | *Compliant* |
| **Rule: 3301-32:03 In-service hour requirement** | *Not Verified* |
| **Rule: 3301-32:09 Written discipline policy requirements** | *Not Verified* |
| **Rule: 3301-32:09 Staff receive discipline policy** | *Not Verified* |

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| **Rule: 3301-32:10 Transportation policies** | *Not Verified* |
| **Rule: 3301-32:05 Equitable activities, materials and equipment** | *Not Verified* |
| **Rule: 3301-32:03 Required background checks** | *Compliant* |
| **Rule: 3301-32:03 Medication administration training** | *Not Verified* |
| **Rule: 3301-32:03 Annual in-service requirements** | *Not Verified* |
| **Rule: 3301-32-03 Approved trainer requirements** | *Not Verified* |
| **Rule: 3301-32:03 Staff with required health and safety training** | *Compliant* |
| **Rule: 3301-32:04 Annual fire inspection** | *Compliant* |
| **Rule: 3301-32:04 Indoor space** | *Compliant* |
| **Rule: 3301-32:09 Written discipline policy: Exclusions** | *Not Verified* |
| **Rule: 3301-32:09 Discipline restrictions** | *Not Verified* |
| **Rule: 3301-32:07 Policies for providing meals** | *Not Verified* |
| **Rule: 3301-32:09 Staff responsibility for discipline** | *Not Verified* |
| **Rule: 3301-32:07 Personnel trained in sanitary procedures** | *Not Verified* |
| **Rule: 3301-32:05 Materials and equipment** | *Not Verified* |
| **Rule: 3301-32:06 Individual child registration** | *Compliant* |
| **Rule: 3301-32-06 Individual child injury report** | *Not Verified* |
| **Rule: 3301-32-06 Individual child transportation plan** | *Not Verified* |

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| **Rule: 3301-32-06 Individual child medical needs** | *Compliant* |
| **Rule: 3301-32:07 Snack served from two of the five basic food groups** | *Compliant* |
| **Rule: 3301-32:07 Program meal and snack policies and requirements** | *Not Verified* |
| **Rule: 3301-32:07 Menu requirements** | *Not Verified* |
| **Rule: 3301-32:07 Handwashing** | *Not Verified* |
| **Rule: 3301-32:07 Special dietery needs** | *Not Verified* |
| **Rule: 3301-32:07 Program personnel informed of children's allergies** | *Not Verified* |
| **Rule: 3301-32:07 Safe drinking water** | *Not Verified* |
| **Rule: 3301-32:07 Food served** | *Not Verified* |
| **Rule: 3301-32:07 Safe food storage** | *Not Verified* |
| **Rule: 3301-32:07 Screen time during meal or snack time** | *Not Verified* |
| **Rule: 3301-32:07 USDA Sponsor Violation** | *Not Verified* |
| **Rule: 3301-32:07 Parent provided snack requirements** | *Not Verified* |
| **Rule: 3301-32:08 Children observed for communicable disease upon arrival** | *Not Verified* |
| **Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge** | *Compliant* |
| **Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements** | *Not Verified* |
| **Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent** | *Not Verified* |
| **Rule: 3301-32:10 Program policies** | *Not Verified* |

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| **Rule: 3301-32:10 Staff/parent communication** | *Not Verified* |
| **Rule: 3301-32:10 Field trip policies** | *Not Verified* |
| **Rule: 3301-32:10 Program evaluation** | *Not Verified* |
| **Rule: 3301-32:10 Staff record policies** | *Not Verified* |
| **Rule: 3301-32:10 Volunteer policies** | *Not Verified* |
| **Rule: 3301-32:10 Nondiscrimination policies** | *Not Verified* |
| **Rule: 3301-32:10 Staff policies** | *Not Verified* |
| **Rule: 3301-32:10 Child Data Privacy** | *Not Verified* |