Department of Children & Youth

# Licensing Inspection Full Report

| Program Details | | |
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| Program Type:<br>Pre School | Program Name:<br>Warner Girls Leadership Academy | Program Number:<br>1000018889 |
| Address:<br>8315 Jeffries Ave<br><br>Cleveland<br>OH 44105 | | County:<br>CUYAHOGA |
| Organization Name:<br>Cleveland Municipal | Org IRN:<br>043786 | Site IRN:<br>039206 |

| Inspection Information | | |
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| Inspection Type<br>Annual | Inspection Scope:<br>Full | Inspection Notice:<br>Unannounced |
| Visit Date:<br>01/16/2025 | Begin Time:<br>10:00 AM | End Time:<br>11:59 PM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
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| Number of Rules Verified: 105 | Number of Rules with Non-Compliances: 4 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 1 | Low Risk Non-Compliances: 4 |

## Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Background check updates

Code: This rule requires a director and preschool staff member to provide evidence of criminal record checks and five-year updates that meet the requirements as prescribed in section?3301.541?of the Revised Code and if applicable, rehabilitation criteria as described in rules?3301-20-01?and?3301-20-03?of the Administrative Code.

Findings: During the inspection and review of staff files, background checks were not updated every five years.

Corrective Action Plan Due: 03/01/2025

**Low Risk Non-Compliances**

**Domain**: **02 Safe & Sanitary Environment**

Rule: 5180-37:05 Annual fire inspection

Code: This rule requires that the program provide written documentation of an annual fire inspection and approval of the facility. Annually means within twelve calendar months of the previous fire inspection.

Findings: During the inspection, documentation of a current fire inspection was not on file.

Corrective Action Plan Due: 03/01/2025

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

Corrective Action Plan Due: 03/01/2025

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule?5101:2-12-10?of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Corrective Action Plan Due: 03/01/2025

**Domain**: **09 Children's Files**

Rule: 5180-37-08 Immunization records

Code: This rule requires that the program secure and have on file all required information no later than the first day of attendance unless otherwise required. The health record of each child shall include but not be limited to the Immunization record as required by section?3313.67?of the Revised Code, which record shall include immunizations required by section?3313.671?of the Revised Code.

Findings: During the inspection, and a review of children(s) files, it was determined that the health record of each child did not include immunization records.

Corrective Action Plan Due: 03/01/2025

| Rules in Compliance/Not Verified | |
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| **Rule: 5180-37:02 Parent handbook** | *Not Verified* |
| **Rule: 5180-37:03 Developmental progress and parent teacher conferences** | *Not Verified* |
| **Rule: 5180-37:03 Written curriculum adopted and aligned** | *Not Verified* |
| **Rule: 5180-37:02 Written compliance report posted** | *Not Verified* |
| **Rule: 5180-37:04 Program operation** | *Not Verified* |
| **Rule: 5180-37:04 Staff Non-Discrimination** | *Not Verified* |
| **Rule: 5180-37:03 Daily Schedule** | *Compliant* |
| **Rule: 5180-37:03 Nap/Rest-Time Requirements** | *Not Verified* |
| **Rule: 5180-37:04 Director onsite fifty percent of operating hours** | *Not Verified* |
| **Rule: 5180-37:04 Staff supervision** | *Not Verified* |
| **Rule: 5180-37:04 Director qualifications** | *Compliant* |

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| **Rule: 5180-37:04 Director responsibilities** | *Not Verified* |
| **Rule: 5180-37:04 Lead teacher assigned** | *Compliant* |
| **Rule: 5180-37:04 Public preschool general education teacher requirements** | *Compliant* |
| **Rule: 5180-37:04 Individuals used in ratio** | *Compliant* |
| **Rule: 5180-37:04 Annual in-service requirements** | *Not Verified* |
| **Rule: 5180-37:04 Staff minimum requirements** | *Compliant* |
| **Rule: 5180-37:04 Orientation training** | *Compliant* |
| **Rule: 5180-37:04 Non-guilty non-conviction statement** | *Not Verified* |
| **Rule: 5180-37:04 Required background checks** | *Compliant* |
| **Rule: 5180-37:04 Staff Medical statement** | *Compliant* |
| **Rule: 5180-37:04 Second adult requirements** | *Compliant* |
| **Rule: 5180-37:04 Staff/child ratio maintained at all times** | *Not Verified* |
| **Rule: 5180-37:04 Licensed staff in-service requirement** | *Not Verified* |
| **Rule: 5180-37:04 Ratio and Group size: General education or co-taught classroom** | *Compliant* |
| **Rule: 5180-37:04 Nap/rest time ratio requirements** | *Compliant* |
| **Rule: 5180-37:04 Preschool special education law requirements** | *Compliant* |
| **Rule: 5180-37:04 Part-time staff in-service requirement** | *Not Verified* |
| **Rule: 5180-37:04 Ratio and Group size: Integrated classroom** | *Compliant* |
| **Rule: 5180-37:04 Approved trainer requirements** | *Not Verified* |

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| **Rule: 5180-37:04 Preschool/school age mixed group** | *Not Verified* |
| **Rule: 5180-37:05 Outdoor play space** | *Not Verified* |
| **Rule: 5180-37:05 Center cleaning and sanitizing** | *Not Verified* |
| **Rule: 5180-37:05 Phone available** | *Compliant* |
| **Rule: 5180-37:05 Safe play space available** | *Compliant* |
| **Rule: 5180-37:05 Play space free of hazards** | *Compliant* |
| **Rule: 5180-37:05 Exclusive use of preschool space** | *Compliant* |
| **Rule: 5180-37:06 Safe and sanitary equipment and materials** | *Not Verified* |
| **Rule: 5180-37:05 Square footage and maximum capacity** | *Not Verified* |
| **Rule: 5180-37:05 Children supervised during travel times** | *Compliant* |
| **Rule: 5180-37:05 Public access areas** | *Not Verified* |
| **Rule: 5180-37:05 Ratio maintained at all times** | *Not Verified* |
| **Rule: 5180-37:05 Electrical outlets** | *Compliant* |
| **Rule: 5180-37:05 Room divided by barrier** | *Not Verified* |
| **Rule: 5180-37:05 Smoking prohibited** | *Not Verified* |
| **Rule: 5180-37:06 Adequate first-aid supplies** | *Compliant* |
| **Rule: 5180-37:06 Materials selected independently** | *Not Verified* |
| **Rule: 5180-37:06 Cleaning and sanitizing supplies** | *Compliant* |
| **Rule: 5180-37:05 Indoor space minimum requirements** | *Not Verified* |

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| **Rule: 5180-37:06 Potty chair requirements** | *Not Verified* |
| **Rule: 5180-37:06 Safe handling, storage, and disposal of bio-contaminants** | *Compliant* |
| **Rule: 5180-37:06 Cot or Mat requirements** | *Compliant* |
| **Rule: 5108-37:06 Furniture and equipment** | *Compliant* |
| **Rule: 5180-37:07 Governing body written policies** | *Not Verified* |
| **Rule: 5180-37:07 Program policies and procedures** | *Not Verified* |
| **Rule: 5180-37:07 Appropriate policies for children** | *Not Verified* |
| **Rule: 5180-37:07 Staff policies** | *Not Verified* |
| **Rule: 5180-37:07 Emergency numbers posting** | *Compliant* |
| **Rule: 5180-37:07 Developmentally appropriate program planning** | *Not Verified* |
| **Rule: 5180-37:07 Policies address children's cumulative records** | *Not Verified* |
| **Rule: 5180-37:07 Admission procedures** | *Not Verified* |
| **Rule: 5180-37:07 Health and safety procedures** | *Not Verified* |
| **Rule: 5180-37:07 Organized school health services** | *Not Verified* |
| **Rule: 5180-37:07 Emergency procedure postings and records** | *Compliant* |
| **Rule: 5180-37:07 Immunization records and emergency medical authorization requirements** | *Not Verified* |
| **Rule: 5180-37:07 Parent Roster** | *Not Verified* |
| **Rule: 5180-37:07 Behavior management/discipline policy requirements** | *Compliant* |

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| **Rule: 5180-37:07 Communicable Disease Policy requirements** | *Compliant* |
| **Rule: 5180-37:07 Transportation and field trip policies** | *Not Verified* |
| **Rule: 5180-37:07 Unlimited parent access** | *Not Verified* |
| **Rule: 5180-37:07 Offsite swimming policy requirements** | *Not Verified* |
| **Rule: 5180-37:07 Safe sleep policy** | *Not Verified* |
| **Rule: 5180-37:07 Medical and dental emergency procedure posting** | *Compliant* |
| **Rule: 5180-37:07 Swimming policy** | *Not Verified* |
| **Rule: 5180-37-08 List of allergies and treatment** | *Compliant* |
| **Rule: 5180-37:04 Fluoride supplements** | *Not Verified* |
| **Rule: 5180-37:07 First-aid Facilities and Materials** | *Not Verified* |
| **Rule: 5180-37:07 Handwashing and disposable towels or air hand dryer available** | *Compliant* |
| **Rule: 5180-37:07 Supervising grounds, play areas, and other facilities** | *Not Verified* |
| **Rule: 5180-37:07 Written medication policy requirements** | *Compliant* |
| **Rule: 5180-37:07 Written procedures for incident and injury reporting** | *Not Verified* |
| **Rule: 5180-37:07 Parent permission for topical products** | *Not Verified* |
| **Rule: 5180-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements** | *Compliant* |
| **Rule: 5180-37-08 List of chronic physical problems and history of hospitalization** | *Not Verified* |
| **Rule: 5180-37-08 List of child diseases** | *Not Verified* |

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| **Rule: 5180-37-08 Names and telephone numbers of physician and dentist** | *Not Verified* |
| **Rule: 5180-37-08 Emergency medical and dental care transportation** | *Compliant* |
| **Rule: 5180-37-08 Daily attendance records** | *Not Verified* |
| **Rule: 5180-37-08 Injury report** | *Not Verified* |
| **Rule: 5180-37-08 McKinney-Vento Homeless Assistance Act** | *Not Verified* |
| **Rule: 5180-37-08 Cumulative record requirements** | *Not Verified* |
| **Rule: 5180-37-08 Child medical signed by licensed physician** | *Not Verified* |
| **Rule: 5180-37-08 Medication authorization** | *Compliant* |
| **Rule: 5180-37:09 Food license** | *Not Verified* |
| **Rule: 5180-37:09 Menus** | *Not Verified* |
| **Rule: 5180-37:09 Choice of two required food groups for snack** | *Not Verified* |
| **Rule: 5180-37:09 Modified diet accommodations** | *Not Verified* |
| **Rule: 5180-37:09 Snack service time** | *Not Verified* |
| **Rule: 5180-37:09 Nutritious snack choices provided to parents** | *Not Verified* |
| **Rule: 5180-37:09 Screen time during meal or snack time** | *Not Verified* |
| **Rule: 5180-37:09 Snack nutritional requirements** | *Not Verified* |
| **Rule: 5180-37:09 Snacks and meals to children attending four or more hours** | *Compliant* |
| **Rule: 5180-37:11 Communicable disease chart posted** | *Not Verified* |
| **Rule: 5180-37:10 Reporting abuse policy** | *Not Verified* |

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| **Rule: 5180-37:11 Communicable disease policy: Training staff** | *Compliant* |
| **Rule: 5180-37:10 Staff responsibility for discipline** | *Not Verified* |
| **Rule: 5180-37:11 Communicable Disease Policy: Exposure to a communicable disease** | *Compliant* |
| **Rule: 5180-37:10 Discipline restrictions** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Readmitting an ill child** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Ill child isolation requirements** | *Compliant* |
| **Rule: 5180-37:09 Policy regarding providing food when parent does not provide it** | *Not Verified* |
| **Rule: 5180-37:11 Communicable Disease Policy: Parent notification of illness** | *Compliant* |
| **Rule: 5180-37:10 Discipline policy ensures well being of individuals** | *Compliant* |
| **Rule: 5180-37:10 Written discipline policy requirements** | *Not Verified* |
| **Rule: 5180-37:10 Staff receive discipline policy** | *Not Verified* |
| **Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge** | *Compliant* |
| **Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation** | *Compliant* |
| **Rule: 5180-37:11 Children observed for communicable disease upon** | *Not Verified* |
| **Rule: 5180-37:11 Communicable Disease Policy: Mildly ill child** | *Compliant* |