Department of Children & Youth

# Licensing Inspection Full Report

| Program Details | | |
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| Program Type:<br>School Age Child Care | Program Name:<br>Cornerstone Academy Community School | Program Number:<br>1000019062 |
| Address:<br>6015 E Walnut St<br><br>Westerville<br>OH 43081 | | County:<br>FRANKLIN |
| Organization Name:<br>Cornerstone Academy Community School | Org IRN:<br>133439 | Site IRN:<br>133439 |

| Inspection Information | | |
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| Inspection Type<br>Annual | Inspection Scope:<br>Full | Inspection Notice:<br>Unannounced |
| Visit Date:<br>01/27/2025 | Begin Time:<br>3:35 PM | End Time:<br>5:15 PM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
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| Number of Rules Verified: 112 | Number of Rules with Non-Compliances: 6 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 1 | Low Risk Non-Compliances: 8 |

## Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**Domain**: **04 Indoor/Outdoor Space**

Rule: 5180-32:04 Indoor space

Code: This rule requires program sites to provide a minimum of thirty-five square feet of indoor primary space per child. When space is used concomitantly with other groups, only the actual portion of space available for the school child program shall be classified as primary space that may be used in the calculation of the square footage for primary space.

Findings: During the inspection, it was observed that the indoor space did not include thirty-five square feet of usable floor space for each child. The current classroom space room 110 allowed for 23 children total. The program must submit the new space being used in OCLQS.

Corrective Action Plan Due: 03/01/2025

**Low Risk Non-Compliances**

**Domain**: **03 Postings & Equipment**

Rule: 5180-32:08 Communicable disease chart

Code: This rule requires the program to place the Ohio department of health's poster 'communicable disease chart' in a conspicuous place for staff reference.

Findings: During the inspection the Ohio Department of Health's 'communicable disease chart' was not posted in a conspicuous place for staff reference.

Corrective Action Plan Due: 03/01/2025

**Domain**: **03 Postings & Equipment**

Rule: 5180-32:04 License and written compliance report posted

Code: This rule requires each school child program to have the most recent compliance report and corrective action plan posted in a conspicuous place.

Findings: During the inspection, the most recent written compliance report was not posted in a conspicuous place.

Corrective Action Plan Due: 03/01/2025

**Domain**: **05 Health & Safety**

Rule: 5180-32:10 Emergency drill practice

Code: This rule requires children shall have drill practice at least once per quarter during the school year and at least once during a summer program to demonstrate appropriate procedures and appropriate behavior in accordance with the programs written policy and procedures during an emergency regarding the rooms where the program is provided.

Findings: During the inspection, the program did not have documentation of emergency drill practice at least once quarterly.

Corrective Action Plan Due: 03/01/2025

**Domain**: **08 Staff Files**

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure at least one preschool staff member who has completed and is current with a child abuse recognition and prevention course based on an approved curriculum. The child abuse recognition and prevention curriculum used in the course may be consistent with requirements as established by section?3319.073?of the Revised Code or appear on the approved curriculum list posted on the departments website. Consistent with requirements as established by section?3319.073?of the Revised Code, such staff shall complete at least four hours of in-service training in child abuse recognition and prevention within two years of employment and every five years thereafter.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition and prevention of child abuse from an approved provider.

Corrective Action Plan Due: 03/01/2025

**Domain**: **08 Staff Files**

Rule: 5180-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Corrective Action Plan Due: 03/01/2025

**Domain**: **08 Staff Files**

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure each staff member shall have current valid age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease certification in accordance with rule?5101:2-12-10?of the Administrative Code. In-service training on age appropriate first aid, age appropriate CPR, child abuse recognition and prevention, and management of communicable disease shall be updated according to the length of time required by the approved organization.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Corrective Action Plan Due: 03/01/2025

**Domain**: **08 Staff Files**

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule?5101:2-12-10?of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

Corrective Action Plan Due: 03/01/2025

**Domain**: **08 Staff Files**

Rule: 5180-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure a person who has completed and is current with an approved course to recognize the common signs of communicable disease or other illness will observe each child daily as they enter the group and be readily available at all times.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition of common signs of communicable disease from an approved provider.

Corrective Action Plan Due: 03/01/2025

| Rules in Compliance/Not Verified | |
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| **Rule: 5180-37:02 Written compliance report posted** | *Compliant* |
| **Rule: 5180-32:03 Annual orientation training requirement** | *Compliant* |
| **Rule: 5180-32:03 Staff/child ratio** | *Compliant* |
| **Rule: 5180-32:03 Maintaining Ohio Professional Registry Profile** | *Compliant* |
| **Rule: 5180-32:03 Maximum group by age group exceeded** | *Compliant* |
| **Rule: 5180-32:03 Administrator onsite time** | *Compliant* |

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| **Rule: 5180-32:10 Child Data Privacy** | *Compliant* |
| **Rule: 5180-32:03 Staff minimum requirements** | *Compliant* |
| **Rule: 5180-32:03 Second adult requirements** | *Compliant* |
| **Rule: 5180-32:03 Individual used in ratio** | *Compliant* |
| **Rule: 5180-32:03 Swimming and water play ratio** | *Compliant* |
| **Rule: 5180-32:03 Licensing orientation training** | *Compliant* |
| **Rule: 5180-32:04 Safe areas** | *Compliant* |
| **Rule: 5180-32:03 Annual in-service requirements** | *Compliant* |
| **Rule: 5180-32:04 Handwashing facilities** | *Compliant* |
| **Rule: 5180-32:04 Furniture and equipment requirements** | *Compliant* |
| **Rule: 5180-32:03 Medication administration training** | *Compliant* |
| **Rule: 5180-32:03 In-service hour requirement** | *Compliant* |
| **Rule: 5180-32:04 Annual fire inspection** | *Compliant* |
| **Rule: 5180-32:04 Smoking prohibited** | *Compliant* |
| **Rule: 5180-32:03 Required background checks** | *Compliant* |
| **Rule: 5180-32:09 Written discipline policy requirements** | *Compliant* |
| **Rule: 5180-32:04 Using cleaning supplies** | *Compliant* |
| **Rule: 5180-32:04 Safe handling, storage, and disposal of bio-contaminants** | *Compliant* |
| **Rule: 5180-32-03 Approved trainer requirements** | *Compliant* |

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| **Rule: 5180-32:09 Staff responsibility for discipline** | *Compliant* |
| **Rule: 5180-32:04 Phone requirements** | *Compliant* |
| **Rule: 5180-32:04 Program cleaning and sanitizing** | *Compliant* |
| **Rule: 5180-32:09 Discipline restrictions** | *Compliant* |
| **Rule: 5180-32:04 Storage of belongings** | *Compliant* |
| **Rule: 5180-32:04 Access to facilities** | *Compliant* |
| **Rule: 5180-32:09 Written discipline policy: Exclusions** | *Compliant* |
| **Rule: 5180-32:04 First aid supplies** | *Compliant* |
| **Rule: 5180-32:10 Ill child policies** | *Compliant* |
| **Rule: 5180-32:10 Discipline policy requirements** | *Compliant* |
| **Rule: 5180-32:08 Communicable Disease Policy: Exposure to a communicable disease** | *Compliant* |
| **Rule: 5180-32:07 Policies for providing meals** | *Compliant* |
| **Rule: 5180-32:09 Staff receive discipline policy** | *Compliant* |
| **Rule: 5180-32:10 Accident policy and procedures** | *Compliant* |
| **Rule: 5180-32:10 Child release policies** | *Compliant* |
| **Rule: 5180-32:07 Personnel trained in sanitary procedures** | *Compliant* |
| **Rule: 5180-32:10 Medication administration policy requirements** | *Compliant* |
| **Rule: 5180-32:10 Enrollment of children with disabilities** | *Compliant* |

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| **Rule: 5180-32:10 Supervision plan policies** | *Compliant* |
| **Rule: 5180-32:10 Food service policies** | *Compliant* |
| **Rule: 5180-32:10 Emergency procedures** | *Compliant* |
| **Rule: 5180-32:10 Training on emergency procedures** | *Compliant* |
| **Rule: 5180-32:10 Reporting absences** | *Compliant* |
| **Rule: 5180-32:10 Transportation policies** | *Compliant* |
| **Rule: 5180-32:05 Equitable activities, materials and equipment** | *Compliant* |
| **Rule: 5180-32:05 Written curriculum requirements** | *Compliant* |
| **Rule: 5180-32:05 Written philosophy and goals** | *Compliant* |
| **Rule: 5180-32:09 Reporting abuse policy** | *Compliant* |
| **Rule: 5180-32:05 Written curriculum: Adapted for children with disabilities** | *Compliant* |
| **Rule: 5180-32-06 Individual child transportation plan** | *Compliant* |
| **Rule: 5180-32:05 Materials and equipment** | *Compliant* |
| **Rule: 5180-32:06 Individual child registration** | *Compliant* |
| **Rule: 5180-32-06 Individual child injury report** | *Compliant* |
| **Rule: 5180-32-06 Individual child medical needs** | *Compliant* |
| **Rule: 5180-32-06 Attendance records** | *Compliant* |
| **Rule: 5180-32:07 Snack served from two of the five basic food groups** | *Compliant* |
| **Rule: 5180-32:07 Program meal and snack policies and requirements** | *Compliant* |

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| **Rule: 5180-32:07 Menu requirements** | *Compliant* |
| **Rule: 5180-32:07 Handwashing** | *Compliant* |
| **Rule: 5180-32:07 Special dietary needs** | *Compliant* |
| **Rule: 5180-32:07 Program personnel informed of children's allergies** | *Compliant* |
| **Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent** | *Compliant* |
| **Rule: 5180-32:07 Parent provided snack requirements** | *Compliant* |
| **Rule: 5180-32:07 Safe drinking water** | *Compliant* |
| **Rule: 5180-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge** | *Compliant* |
| **Rule: 5180-32:08 Communicable Disease Policy: Ill child isolation requirements** | *Compliant* |
| **Rule: 5180-32:07 Food served** | *Compliant* |
| **Rule: 5180-32:07 Safe food storage** | *Compliant* |
| **Rule: 5180-32:07 Screen time during meal or snack time** | *Compliant* |
| **Rule: 5180-32:07 USDA Sponsor Violation** | *Compliant* |
| **Rule: 5180-32:08 Children observed for communicable disease upon arrival** | *Compliant* |
| **Rule: 5180-32:10 Program policies** | *Compliant* |
| **Rule: 5180-32:10 Staff/parent communication** | *Compliant* |
| **Rule: 5180-32:10 Field trip policies** | *Compliant* |
| **Rule: 5180-32:10 Staff record policies** | *Compliant* |

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| **Rule: 5180-32:10 Nondiscrimination policies** | *Compliant* |
| **Rule: 5180-32:10 Program evaluation** | *Compliant* |
| **Rule: 5180-32:10 Nondiscrimination policies** | *Compliant* |
| **Rule: 5180-32:10 Parent handbook** | *Compliant* |
| **Rule: 5180-32:10 Staff policies** | *Compliant* |