Department of Children & Youth

# Licensing Inspection Full Report

| Program Details | | |
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| Program Type:<br>Pre School | Program Name:<br>Early Childhood Center 1 | Program Number:<br>1000019128 |
| Address:<br>425 Whittier Dr N<br><br>Lancaster<br>OH 43130 | | County:<br>FAIRFIELD |
| Organization Name:<br>Lancaster City | Org IRN:<br>044206 | Site IRN:<br>034926 |

| Inspection Information | | |
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| Inspection Type<br>Annual | Inspection Scope:<br>Full | Inspection Notice:<br>Unannounced |
| Visit Date:<br>03/24/2026 | Begin Time:<br>9:40 AM | End Time:<br>3:30 PM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
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| Number of Rules Verified: 178 | Number of Rules with Non-Compliances: 6 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 0 | Low Risk Non-Compliances: 8 |

## Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

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## Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

## Low Risk Non-Compliances

**Domain**: **02 Safe & Sanitary Environment**

Rule: 5180-37:06 Safe and sanitary equipment and materials

Code: This rule requires that furniture and equipment meet safety and sanitation requirements.

Findings: During the inspection, it was observed that equipment does not meet safety requirements in that a small slide in room 108 was placed on carpet and did not have a shock absorbent protective covering under and around the slide.

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Substitute requirements

Code: This rule requires any substitute to have a signed non-guilty non-conviction statement on a prescribed form signed annually.

Findings: During the inspection and review of staff files, a substitute did not have a non-guilty non-conviction statement signed annually.

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule?5101:2-12-10?of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Licensed staff in-service requirement

Code: This rule requires preschool staff members licensed by the department to complete ten annual clock hours, which may be part of the professional development plan in accordance with Chapter 3301-24 of the Administrative Code. Annual completion refers to the school year, from July first to June thirtieth.

Findings: During the inspection and review of staff files, preschool staff licensed by the department did not have evidence of ten in-service hours annually as defined by rule from July first through June thirtieth.

**Domain**: **08 Staff Files**

Rule: 5180-37:04 Substitute requirements

Code: This rule requires a substitute to have evidence of a signed medical statement.

Findings: During the inspection and review of staff files, a substitute did not have evidence of a signed medical statement on or before the first day of employment.

**Domain**: **09 Children's Files**

Rule: 5180-37-08 Names and telephone numbers of physician and dentist

Code: This rule requires that the program secure and have on file all required information no later than the first day of attendance unless otherwise required. The health record of each child shall include but not be limited to the names and telephone numbers of physician and dentist in case of emergency.

Findings: During the inspection, and a review of children(s) files, it was determined that the health record of each child did not include the names and telephone numbers of physician and dentist in case of emergency.

**Domain**: **09 Children's Files**

Rule: 5180-37-08 Cumulative record requirements

Code: This rule requires that the program secure and have on file all required information no later than the first day of attendance unless otherwise required. The cumulative record of each child shall include but not be limited to the names, addresses, and telephone numbers of two persons to contact in an emergency if the parent cannot be located.

Findings: During the inspection, and a review of children's files, it was determined that the cumulative record of each child did not include the names, addresses, and telephone numbers of two persons to contact in an emergency.

| Rules in Compliance/Not Verified | |
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| **Rule: 5180-37:03 Written philosophy and goals** | *Compliant* |
| **Rule: 5180-37:02 Parent handbook** | *Compliant* |
| **Rule: 5180-37:03 Developmental progress and parent teacher conferences** | *Compliant* |
| **Rule: 5180-37:03 Written curriculum adopted and aligned** | *Compliant* |
| **Rule: 5180-37:02 Written compliance report posted** | *Compliant* |
| **Rule: 5180-37:04 Program operation** | *Compliant* |
| **Rule: 5180-37:04 Staff Non-Discrimination** | *Compliant* |
| **Rule: 5180-37:03 Daily Schedule** | *Compliant* |
| **Rule: 5180-37:03 Nap/Rest-Time Requirements** | *Compliant* |
| **Rule: 5180-37:04 Director onsite fifty percent of operating hours** | *Compliant* |
| **Rule: 5180-37:04 Staff supervision** | *Compliant* |

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| **Rule: 5180-37:04 Director qualifications** | *Compliant* |
| **Rule: 5180-37:04 Director responsibilities** | *Compliant* |
| **Rule: 5180-37:04 Administrator rules training** | *Compliant* |
| **Rule: 5180-37:04 Lead teacher assigned** | *Compliant* |
| **Rule: 5180-37:04 Public preschool general education teacher requirements** | *Compliant* |
| **Rule: 5180-37:04 Special education teacher requirements** | *Compliant* |
| **Rule: 5180-37:04 Individuals used in ratio** | *Compliant* |
| **Rule: 5180-37:04 Annual in-service requirements** | *Compliant* |
| **Rule: 5180-37:04 Staff minimum requirements** | *Compliant* |
| **Rule: 5180-37:04 Orientation training** | *Compliant* |
| **Rule: 5180-37:04 Non-guilty non-conviction statement** | *Compliant* |
| **Rule: 5180-37:04 Required background checks** | *Compliant* |
| **Rule: 5180-37:04 Staff Medical statement** | *Compliant* |
| **Rule: 5180-37:04 Background check updates** | *Compliant* |
| **Rule: 5180-37:04 Second adult requirements** | *Compliant* |
| **Rule: 5180-37:04 Staff/child ratio maintained at all times** | *Compliant* |
| **Rule: 5180-37:04 Ratio and Group size: General education or co-taught classroom** | *Compliant* |
| **Rule: 5180-37:04 Nap/rest time ratio requirements** | *Compliant* |

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| **Rule: 5180-37:04 Preschool special education law requirements** | *Compliant* |
| **Rule: 5180-37:04 Ratio and Group size: Special education classroom** | *Compliant* |
| **Rule: 5180-37:04 Ratio and Group size: Integrated classroom** | *Compliant* |
| **Rule: 5180-37:04 Approved trainer requirements** | *Compliant* |
| **Rule: 5180-37:04 Intervention specialist caseload** | *Compliant* |
| **Rule: 5180-37:05 Outdoor play space** | *Compliant* |
| **Rule: 5180-37:05 Center cleaning and sanitizing** | *Compliant* |
| **Rule: 5180-37:05 Phone available** | *Compliant* |
| **Rule: 5180-37:05 Safe play space available** | *Compliant* |
| **Rule: 5180-37:05 Play space free of hazards** | *Compliant* |
| **Rule: 5180-37:05 Exclusive use of preschool space** | *Compliant* |
| **Rule: 5180-37:05 Square footage and maximum capacity** | *Compliant* |
| **Rule: 5180-37:05 Annual fire inspection** | *Compliant* |
| **Rule: 5180-37:05 Children supervised during travel times** | *Compliant* |
| **Rule: 5180-37:05 Electrical outlets** | *Compliant* |
| **Rule: 5180-37:05 Smoking prohibited** | *Compliant* |
| **Rule: 5180-37:06 Adequate first-aid supplies** | *Compliant* |
| **Rule: 5180-37:06 Materials selected independently** | *Compliant* |
| **Rule: 5180-37:06 Cleaning and sanitizing supplies** | *Compliant* |

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| **Rule: 5180-37:05 Indoor space minimum requirements** | *Compliant* |
| **Rule: 5180-37:06 Safe handling, storage, and disposal of bio-contaminants** | *Compliant* |
| **Rule: 5180-37:06 Cot or Mat requirements** | *Compliant* |
| **Rule: 5180-37:06 Protective Mats** | *Compliant* |
| **Rule: 5108-37:06 Furniture and equipment** | *Compliant* |
| **Rule: 5180-37:07 Governing body written policies** | *Compliant* |
| **Rule: 5180-37:07 Program policies and procedures** | *Compliant* |
| **Rule: 5180-37:07 Appropriate policies for children** | *Compliant* |
| **Rule: 5180-37:07 Staff policies** | *Compliant* |
| **Rule: 5180-37:07 Emergency numbers posting** | *Compliant* |
| **Rule: 5180-37:07 Developmentally appropriate program planning** | *Compliant* |
| **Rule: 5180-37:07 Policies address children's cumulative records** | *Compliant* |
| **Rule: 5180-37:07 Admission procedures** | *Compliant* |
| **Rule: 5180-37:07 Health and safety procedures** | *Compliant* |
| **Rule: 5180-37:07 Organized school health services** | *Compliant* |
| **Rule: 5180-37:07 Emergency procedure postings and records** | *Compliant* |
| **Rule: 5180-37:07 Immunization records and emergency medical authorization requirements** | *Compliant* |
| **Rule: 5180-37:07 Parent Roster** | *Compliant* |
| **Rule: 5180-37:07 Behavior management/discipline policy requirements** | *Compliant* |

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| **Rule: 5180-37:07 Communicable Disease Policy requirements** | *Compliant* |
| **Rule: 5180-37:07 Transportation and field trip policies** | *Compliant* |
| **Rule: 5180-37:07 Unlimited parent access** | *Compliant* |
| **Rule: 5180-37:07 Parent Roster permission** | *Compliant* |
| **Rule: 5180-37:07 Medical and dental emergency procedure posting** | *Compliant* |
| **Rule: 5180-37-08 List of allergies and treatment** | *Compliant* |
| **Rule: 5180-37:07 First-aid Facilities and Materials** | *Compliant* |
| **Rule: 5180-37:07 Handwashing and disposable towels or air hand dryer available** | *Compliant* |
| **Rule: 5180-37-08 Family Educational Rights and Privacy Act** | *Compliant* |
| **Rule: 5180-37:07 Supervising grounds, play areas, and other facilities** | *Compliant* |
| **Rule: 5180-37:07 Written medication policy requirements** | *Compliant* |
| **Rule: 5180-37:07 Written procedures for incident and injury reporting** | *Compliant* |
| **Rule: 5180-37:07 Parent permission for topical products** | *Compliant* |
| **Rule: 5180-37-08 Immunization records** | *Compliant* |
| **Rule: 5180-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements** | *Compliant* |
| **Rule: 5180-37-08 List of chronic physical problems and history of hospitalization** | *Compliant* |
| **Rule: 5180-37-08 List of child diseases** | *Compliant* |

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| **Rule: 5180-37-08 Emergency medical and dental care transportation** | *Compliant* |
| **Rule: 5180-37-08 Daily attendance records** | *Compliant* |
| **Rule: 5180-37-08 Injury report** | *Compliant* |
| **Rule: 5180-37-08 McKinney-Vento Homeless Assistance Act** | *Compliant* |
| **Rule: 5180-37-08 Child medical signed by licensed physician** | *Compliant* |
| **Rule: 5180-37-08 Medication authorization** | *Compliant* |
| **Rule: 5180-37:09 Food license** | *Compliant* |
| **Rule: 5180-37:09 Menus** | *Compliant* |
| **Rule: 5180-37:09 Choice of two required food groups for snack** | *Compliant* |
| **Rule: 5180-37:09 Modified diet accommodations** | *Compliant* |
| **Rule: 5180-37:09 Snack service time** | *Compliant* |
| **Rule: 5180-37:09 Nutritious snack choices provided to parents** | *Compliant* |
| **Rule: 5180-37:09 Screen time during meal or snack time** | *Compliant* |
| **Rule: 5180-37:09 Snack nutritional requirements** | *Compliant* |
| **Rule: 5180-37:09 Snacks and meals to children attending four or more hours** | *Compliant* |
| **Rule: 5180-37:09 Use of powdered milk** | *Compliant* |
| **Rule: 5180-37:11 Communicable disease chart posted** | *Compliant* |
| **Rule: 5180-37:10 Reporting abuse policy** | *Compliant* |
| **Rule: 5180-37:11 Communicable disease policy: Training staff** | *Compliant* |

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| **Rule: 5180-37:10 Staff responsibility for discipline** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Exposure to a communicable disease** | *Compliant* |
| **Rule: 5180-37:10 Discipline restrictions** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Readmitting an ill child** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Ill child isolation requirements** | *Compliant* |
| **Rule: 5180-37:09 Policy regarding providing food when parent does not provide it** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Parent notification of illness** | *Compliant* |
| **Rule: 5180-37:12 Soiled diapers storage/laundering** | *Compliant* |
| **Rule: 5180-37:10 Discipline policy ensures well being of individuals** | *Compliant* |
| **Rule: 5180-37:10 Written discipline policy requirements** | *Compliant* |
| **Rule: 5180-37:10 Staff receive discipline policy** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge** | *Compliant* |
| **Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Symptoms of illness for isolation** | *Compliant* |
| **Rule: 5180-37:11 Children observed for communicable disease upon** | *Compliant* |
| **Rule: 5180-37:11 Communicable Disease Policy: Mildly ill child** | *Compliant* |
| **Rule: 5180-37:12 Diapering requirements** | *Compliant* |

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| **Rule: 5180-37:12 Diaper storage** | *Compliant* |
| **Rule: 5180-37:08 Child medical statement** | *Compliant* |