Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: Stephanie Tubbs Jones	Program Number: 1000019610
Address: 11901 Durant Ave Cleveland OH 44108		County: CUYAHOGA
Organization Name: Cleveland Municipal	Org IRN: 043786	Site IRN: 029371

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 09/23/2024	Begin Time: 9:30 AM	End Time: 11:56 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 177	Number of Rules with Non-Compliances: 5	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 3

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: **01 Ratio & Supervision**

Rule: 3301-37:04 Preschool special education law requirements

Code: This rule requires a preschool special education program to meet the child/staff ratio requirements of section?3323.022?of the Revised Code and rule?3301-51-11?of the Administrative Code.

Findings: During the inspection, the preschool special education program did not meet requirements of section 3323.022 of the Revised Code and rule 3301-51-11 of the Administrative Code. Room 161 was identified as a co-taught class; however, the class had 8 children enrolled with disabilities and 4 children enrolled as typically developing peers, not accordance with having 49% children or less with disabilities.

Corrective Action Plan Due: 10/23/2024

Domain: **01 Ratio & Supervision**

Rule: 3301-37:04 Ratio and Group size: Special education classroom

Code: This rule requires a maximum group size of 15 children for a special education classroom.

Findings: During the inspection, the maximum group size was exceeded for a preschool special education classroom, in that 3 children with disabilities from a SPED classroom were combined into a Gen Ed classroom already containing 8 children with disabilities..

Corrective Action Plan Due: 10/23/2024

Low Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 3301-37:04 Orientation training

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date. Encore teacher did not have documentation of the required orientation training.

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a medical statement signed by a physician, physician assistant, advanced practice registered nurse, or a certified nurse practitioner.

Findings: During the inspection and review of staff files, individuals used to count in ratio, encore teacher, did not have evidence of a signed medical statement by a licensed physician, physician assistant, advanced practice registered nurse or a certified nurse practitioner.

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule?5101:2-12-10?of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid and CPR from an approved provider. Encore teachers id not have first aid and CPR on file.

Rules in Compliance/Not Verified	
Rule: 3301-37:06 Electrical fans	*Compliant*
Rule: 3301-37:02 Written compliance report posted	*Compliant*
Rule: 3301-37:04 Non-guilty non-conviction statement	*Compliant*
Rule: 3301-37:04 Required background checks	*Compliant*
Rule: 3301-37:04 Staff Non-Discrimination	*Compliant*
Rule: 3301-37:04 Director onsite fifty percent of operating hours	*Compliant*
Rule: 3301-37:04 Program operation	*Compliant*
Rule: 3301-37:04 Staff supervision	*Compliant*
Rule: 3301-37:04 Annual in-service requirements	*Compliant*

Rule: 3301-37:04 Substitute requirements	*Compliant*
Rule: 3301-37:05 Play space free of hazards	*Compliant*
Rule: 3301-37:04 Director qualifications	*Compliant*
Rule: 3301-37:04 Director responsibilities	*Compliant*
Rule: 3301-37:04 Administrator rules training	*Compliant*
Rule: 3301-37:04 Lead teacher assigned	*Compliant*
Rule: 3301-37:04 Public preschool general education teacher requirements	*Compliant*
Rule: 3301-37:04 Special education teacher requirements	*Compliant*
Rule: 3301-37:04 Nontax nonpublic preschool teacher requirements	*Compliant*
Rule: 3301-37:04 Individuals used in ratio	*Compliant*
Rule: 3301-37:04 Staff minimum requirements	*Compliant*
Rule: 3301-37:04 Background check updates	*Compliant*
Rule: 3301-37:04 Staff/child ratio maintained at all times	*Compliant*
Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom	*Compliant*
Rule: 3301-37:04 Ratio and Group size: Integrated classroom	*Compliant*
Rule: 3301-37:04 Intervention specialist caseload	*Compliant*
Rule: 3301-37:04 Second adult requirements	*Compliant*
Rule: 3301-37:04 Mixed age group size	*Compliant*

Rule: 3301-37:05 Outdoor play space	*Compliant*
Rule: 3301-37:06 Space heaters	*Compliant*
Rule: 3301-37:06 Cleaning and sanitizing supplies	*Compliant*
Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 3301-37:06 Materials selected independently	*Compliant*
Rule: 3301-37:06 Adequate first-aid supplies	*Compliant*
Rule: 3301-37:06 Cot or Mat requirements	*Compliant*
Rule: 3301-37:07 Governing body written policies	*Compliant*
Rule: 3301-37:07 Program policies and procedures	*Compliant*
Rule: 3301-37:07 Appropriate policies for children	*Compliant*
Rule: 3301-37:07 Staff policies	*Compliant*
Rule: 3301-37:07 Policies address children's cumulative records	*Compliant*
Rule: 3301-37:07 Developmentally appropriate program planning	*Compliant*
Rule: 3301-37:07 Health and safety procedures	*Compliant*
Rule: 3301-37:07 Organized school health services	*Compliant*
Rule: 3301-37:07 Emergency procedure postings and records	*Compliant*
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	*Compliant*
Rule: 3301-37-08 List of allergies and treatment	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	*Compliant*

Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 3301-37:11 Communicable disease chart posted	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*
Rule: 3301-37:11 Communicable disease policy: Training staff	*Compliant*
Rule: 3301-37:05 Safe play space available	*Compliant*
Rule: 3301-37:10 Discipline restrictions	*Compliant*
Rule: 3301-37:10 Reporting abuse policy	*Compliant*
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*
Rule: 3301-37:10 Staff receive discipline policy	*Compliant*
Rule: 3301-37:07 Admission procedures	*Compliant*
Rule: 3301-37:07 Parent Roster	*Compliant*
Rule: 3301-37:07 Behavior management/discipline policy requirements	*Compliant*
Rule: 3301-37:07 Communicable Disease Policy requirements	*Compliant*

Rule: 3301-37:07 Transportation and field trip policies	*Compliant*
Rule: 3301-37:07 Offsite swimming policy requirements	*Compliant*
Rule: 3301-37-08 Immunization records	*Compliant*
Rule: 3301-37:07 Unlimited parent access	*Compliant*
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	*Compliant*
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	*Compliant*
Rule: 3301-37-08 List of child diseases	*Compliant*
Rule: 3301-37-08 Names and telephone numbers of physician and dentist	*Compliant*
Rule: 3301-37-08 Emergency medical and dental care transportation	*Compliant*
Rule: 3301-37-08 Daily attendance records	*Compliant*
Rule: 3301-37-08 Injury report	*Compliant*
Rule: 3301-37-08 Family Educational Rights and Privacy Act	*Compliant*
Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act	*Compliant*
Rule: 3301-37:09 Food license	*Compliant*
Rule: 3301-37:07 Parent Roster permission	*Compliant*
Rule: 3301-37:07 Safe sleep policy	*Compliant*
Rule: 3301-37:10 Staff responsibility for discipline	*Compliant*
Rule: 3301-37:10 Written discipline policy requirements	*Compliant*

Rule: 3301-37:09 Menus	*Compliant*
Rule: 3301-37:10 Discipline policy ensures well being of individuals	*Compliant*
Rule: 3301-37:05 Lifeguard or certified safety instructor	*Compliant*
Rule: 3301-37:05 Children supervised during travel times	*Compliant*
Rule: 3301-37:04 Nap/rest time ratio requirements	*Compliant*
Rule: 3301-37:04 Preschool/school age mixed group	*Compliant*
Rule: 3301-37:05 Ratio maintained at all times	*Compliant*
Rule: 3301-37:05 Annual fire inspection	*Compliant*
Rule: 3301-37:05 Center cleaning and sanitizing	*Compliant*
Rule: 3301-37:05 Electrical outlets	*Compliant*
Rule: 3301-37:05 Phone available	*Compliant*
Rule: 3301-37:05 Smoking prohibited	*Compliant*
Rule: 3301-37:06 Safe and sanitary equipment and materials	*Compliant*
Rule: 3301-37:06 Protective Mats	*Compliant*
Rule: 3301-37:06 Potty chair requirements	*Compliant*
Rule: 3301-37:07 Emergency numbers posting	*Compliant*
Rule: 3301-37:07 Medical and dental emergency procedure posting	*Compliant*
Rule: 3301-37:05 Room divided by barrier	*Compliant*
Rule: 3301-37:05 Square footage and maximum capacity	*Compliant*

Rule: 3301-37:05 Swimming and wading pools	*Compliant*
Rule: 3301-37:05 Exclusive use of preschool space	*Compliant*
Rule: 3301-37:05 Indoor space minimum requirements	*Compliant*
Rule: 3301-37:04 Fluoride supplements	*Compliant*
Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	*Compliant*
Rule: 3301-37:09 Choice of two required food groups for snack	*Compliant*
Rule: 3301-37:09 Modified diet accommodations	*Compliant*
Rule: 3301-37:09 Nutritious snack choices provided to parents	*Compliant*
Rule: 3301-37:09 Screen time during meal or snack time	*Compliant*
Rule: 3301-37:09 Snack nutritional requirements	*Compliant*
Rule: 3301-37:09 Snack service time	*Compliant*
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	*Compliant*
Rule: 3301-37:09 Use of powdered milk	*Compliant*
Rule: 3301-37:03 Daily Schedule	*Compliant*
Rule: 3301-37:03 Nap/Rest-Time Requirements	*Compliant*
Rule: 3301-37:04 Licensed staff in-service requirement	*Compliant*
Rule: 3301-37:04 Part-time staff in-service requirement	*Compliant*
Rule: 3301-37:04 Substitute providing IEP services	*Compliant*
Rule: 3301-37:11 Children observed for communicable disease upon	*Compliant*

Rule: 3301-37:07 Supervising grounds, play areas, and other facilities	*Compliant*
Rule: 3301-37:07 Swimming policy	*Compliant*
Rule: 3301-37:07 Written medication policy requirements	*Compliant*
Rule: 3301-37:07 Written procedures for incident and injury reporting	*Compliant*
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	*Compliant*
Rule: 3301-37:08 Child medical statement	*Compliant*
Rule: 3301-37-08 Cumulative record requirements	*Compliant*
Rule: 3301-37-08 Medication authorization	*Compliant*
Rule: 3301-37:03 Developmental progress and parent teacher conferences	*Compliant*
Rule: 3301-37:02 Parent handbook	*Compliant*
Rule: 3301-37:03 Written curriculum adopted and aligned	*Compliant*
Rule: 3301-37:07 Staff ratio during swimming and water play activities	*Compliant*
Rule: 3301-37:06 Furniture and equipment	*Compliant*
Rule: 3301-37:05 Public access areas	*Compliant*
Rule: 3301-37:05 Infant and non-ambulatory child approved rooms	*Compliant*
Rule: 3301-37:04 Approved trainer requirements	*Compliant*
Rule: 3301-37:07 Swimming permission	*Compliant*
Rule: 3301-37-08 Child medical signed by licensed physician	*Compliant*

Rule: 3301-37:03 Written philosophy and goals	*Compliant*
Rule: 3301-37:07 Parent permission for topical products	*Compliant*