Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: Roselawn Condon Elementary School	Program Number: 1000020139
Address: 1594 Summit Rd Cincinnati OH 45237		County: HAMILTON
Organization Name: Cincinnati Public Schools	Org IRN: 043752	Site IRN: 032680

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 10/23/2024	Begin Time: 8:30 AM	End Time: 11:00 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 174	Number of Rules with Non-Compliances: 5	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 5

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 3301-37:04 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements.

Corrective Action Plan Due: 11/23/2024

Domain: **08 Staff Files**

Rule: 3301-37:04 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the background check requirements as prescribed in rule 5101:2-12-09 of the Administrative Code and the Child Care and Development Block Grant Act of 2014, 42 U.S.C. 9858 (CCDBG Act of 2014) for programs contracted to provide publicly funded child care services and department licensed head start programs.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks to meet the requirements for the Child Care and Development Block Grant (CCDBG) when serving children under publicly funded child care or head start programs.

Corrective Action Plan Due: 11/23/2024

Low Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 3301-37:04 Orientation training

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals did not have evidence of a signed medical statement on or before the first day of employment.

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR from an approved provider.

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule?5101:2-12-10?of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in first aid from an approved provider.

Domain: **08 Staff Files**

Rule: 3301-37:04 Individuals used in ratio

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have required documentation on file.

Findings: During the inspection and a review of staff files, individuals used in ratio did not have documentation to meet requirements.

Rule: 3301-37:02 Written compliance report posted	*Compliant*
Rule: 3301-37:04 Non-guilty non-conviction statement	*Compliant*
Rule: 3301-37:04 Staff Non-Discrimination	*Compliant*
Rule: 3301-37:04 Director onsite fifty percent of operating hours	*Compliant*
Rule: 3301-37:04 Program operation	*Compliant*
Rule: 3301-37:04 Staff supervision	*Compliant*
Rule: 3301-37:04 Annual in-service requirements	*Compliant*
Rule: 3301-37:04 Substitute requirements	*Compliant*
Rule: 3301-37:05 Play space free of hazards	*Compliant*
Rule: 3301-37:04 Director qualifications	*Compliant*
Rule: 3301-37:04 Director responsibilities	*Compliant*
Rule: 3301-37:04 Administrator rules training	*Not Verified*
Rule: 3301-37:04 Lead teacher assigned	*Compliant*
Rule: 3301-37:04 Public preschool general education teacher requirements	*Compliant*
Rule: 3301-37:04 Special education teacher requirements	*Compliant*
Rule: 3301-37:04 Staff minimum requirements	*Compliant*
Rule: 3301-37:04 Background check updates	*Compliant*
Rule: 3301-37:04 Staff/child ratio maintained at all times	*Compliant*
Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom	*Compliant*

Rule: 3301-37:04 Ratio and Group size: Integrated classroom	*Compliant*
Rule: 3301-37:04 Preschool special education law requirements	*Compliant*
Rule: 3301-37:04 Intervention specialist caseload	*Compliant*
Rule: 3301-37:04 Second adult requirements	*Compliant*
Rule: 3301-37:04 Ratio and Group size: Special education classroom	*Compliant*
Rule: 3301-37:04 Mixed age group size	*Compliant*
Rule: 3301-37:05 Outdoor play space	*Compliant*
Rule: 3301-37:06 Cleaning and sanitizing supplies	*Compliant*
Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 3301-37:06 Materials selected independently	*Compliant*
Rule: 3301-37:06 Adequate first-aid supplies	*Compliant*
Rule: 3301-37:06 Cot or Mat requirements	*Compliant*
Rule: 3301-37:07 Governing body written policies	*Compliant*
Rule: 3301-37:07 Program policies and procedures	*Compliant*
Rule: 3301-37:07 Appropriate policies for children	*Compliant*
Rule: 3301-37:07 Staff policies	*Compliant*
Rule: 3301-37:07 Policies address children's cumulative records	*Compliant*
Rule: 3301-37:07 Developmentally appropriate program planning	*Compliant*
Rule: 3301-37:07 Health and safety procedures	*Compliant*

Rule: 3301-37:07 Organized school health services	*Compliant*
Rule: 3301-37:07 Emergency procedure postings and records	*Compliant*
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	*Compliant*
Rule: 3301-37-08 List of allergies and treatment	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 3301-37:11 Communicable disease chart posted	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*
Rule: 3301-37:12 Diapering requirements	*Compliant*
Rule: 3301-37:12 Diaper storage	*Compliant*
Rule: 3301-37:11 Communicable disease policy: Training staff	*Compliant*
Rule: 3301-37:05 Safe play space available	*Compliant*
Rule: 3301-37:10 Discipline restrictions	*Compliant*

Rule: 3301-37:10 Reporting abuse policy	*Compliant*
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*
Rule: 3301-37:10 Staff receive discipline policy	*Compliant*
Rule: 3301-37:07 Admission procedures	*Compliant*
Rule: 3301-37:07 Parent Roster	*Compliant*
Rule: 3301-37:07 Behavior management/discipline policy requirements	*Compliant*
Rule: 3301-37:07 Communicable Disease Policy requirements	*Compliant*
Rule: 3301-37:07 Transportation and field trip policies	*Compliant*
Rule: 3301-37-08 Immunization records	*Compliant*
Rule: 3301-37:07 Unlimited parent access	*Compliant*
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	*Compliant*
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	*Compliant*
Rule: 3301-37-08 List of child diseases	*Compliant*
Rule: 3301-37-08 Names and telephone numbers of physician and dentist	*Compliant*
Rule: 3301-37-08 Emergency medical and dental care transportation	*Compliant*
Rule: 3301-37-08 Daily attendance records	*Compliant*
Rule: 3301-37-08 Injury report	*Compliant*
Rule: 3301-37-08 Family Educational Rights and Privacy Act	*Compliant*

Rule: 3301-37:09 Food license	*Compliant*
Rule: 3301-37:07 Parent Roster permission	*Compliant*
Rule: 3301-37:10 Staff responsibility for discipline	*Compliant*
Rule: 3301-37:10 Written discipline policy requirements	*Compliant*
Rule: 3301-37:09 Menus	*Compliant*
Rule: 3301-37:10 Discipline policy ensures well being of individuals	*Compliant*
Rule: 3301-37:02 Swimming activity supervision/ratio/location violation	*Compliant*
Rule: 3301-37:02 Substantiated public children's services agency finding of abuse or neglect	*Compliant*
Rule: 3301-37:04 Nap/rest time ratio requirements	*Compliant*
Rule: 3301-37:05 Ratio maintained at all times	*Compliant*
Rule: 3301-37:05 Annual fire inspection	*Compliant*
Rule: 3301-37:05 Center cleaning and sanitizing	*Compliant*
Rule: 3301-37:05 Electrical outlets	*Compliant*
Rule: 3301-37:05 Phone available	*Compliant*
Rule: 3301-37:05 Smoking prohibited	*Compliant*
Rule: 3301-37:06 Safe and sanitary equipment and materials	*Compliant*
Rule: 3301-37:06 Potty chair requirements	*Compliant*
Rule: 3301-37:07 Emergency numbers posting	*Compliant*

Rule: 3301-37:07 Medical and dental emergency procedure posting	*Compliant*
Rule: 3301-37:05 Square footage and maximum capacity	*Compliant*
Rule: 3301-37:05 Exclusive use of preschool space	*Compliant*
Rule: 3301-37:05 Indoor space minimum requirements	*Compliant*
Rule: 3301-37:04 Fluoride supplements	*Not Verified*
Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	*Compliant*
Rule: 3301-37:09 Choice of two required food groups for snack	*Compliant*
Rule: 3301-37:09 Modified diet accommodations	*Compliant*
Rule: 3301-37:09 Nutritious snack choices provided to parents	*Compliant*
Rule: 3301-37:09 Screen time during meal or snack time	*Compliant*
Rule: 3301-37:09 Snack nutritional requirements	*Compliant*
Rule: 3301-37:09 Snack service time	*Compliant*
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	*Compliant*
Rule: 3301-37:09 Use of powdered milk	*Compliant*
Rule: 3301-37:03 Daily Schedule	*Compliant*
Rule: 3301-37:03 Nap/Rest-Time Requirements	*Compliant*
Rule: 3301-37:06 Crib or cot assignment	*Compliant*
Rule: 3301-37:04 Licensed staff in-service requirement	*Compliant*
Rule: 3301-37:04 Part-time staff in-service requirement	*Compliant*

Rule: 3301-37:11 Children observed for communicable disease upon	*Compliant*
Rule: 3301-37:07 Supervising grounds, play areas, and other facilities	*Compliant*
Rule: 3301-37:07 Written medication policy requirements	*Compliant*
Rule: 3301-37:07 Written procedures for incident and injury reporting	*Compliant*
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	*Compliant*
Rule: 3301-37:08 Child medical statement	*Compliant*
Rule: 3301-37-08 Cumulative record requirements	*Compliant*
Rule: 3301-37-08 Medication authorization	*Compliant*
Rule: 3301-37:03 Developmental progress and parent teacher conferences	*Compliant*
Rule: 3301-37:02 Parent handbook	*Compliant*
Rule: 3301-37:03 Written curriculum adopted and aligned	*Compliant*
Rule: 3301-37:06 Furniture and equipment	*Compliant*
Rule: 3301-37:05 Public access areas	*Compliant*
Rule: 3301-37:05 Infant and non-ambulatory child approved rooms	*Compliant*
Rule: 3301-37:04 Approved trainer requirements	*Not Verified*
Rule: 3301-37-08 Child medical signed by licensed physician	*Compliant*
Rule: 3301-37:03 Written philosophy and goals	*Compliant*
Rule: 3301-37:07 Parent permission for topical products	*Compliant*