Department of Children & Youth

# Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details | | |
|---|---|---|
| Program Name<br>St Boniface | Program Number<br>1000020288 | Program Type<br>Pre School |
| Address<br>215 W Oak St Oak Harbor<br>OH<br>43449 | | County<br>OTTAWA |

| Organization Name: | Org IRN: | Site IRN: |
|---|---|---|
| Toledo Diocese | 052555 | 058859 |

| Inspection Information | | | |
|---|---|---|---|
| Inspection Type<br>Annual | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/22/2026 | Begin Time<br>9:00 AM | End Time<br>11:00 AM | Reviewer:<br>Maribeth Tercha |

| Summary of Findings | | | |
|---|---|---|---|
| No. Requirements Verified<br>69 | No. Requirements with Non-compliances<br>0 | | No. Requirements Compliant<br>59 |
| No. Serious Risk<br>0 | No. Moderate Risk Findings<br>0 | No. Other Non-compliance Findings<br>0 | No. Technical Assistance Provided<br>2 |

| Staff-Child Ratios at the Time of Inspection | | | | |
|---|---|---|---|---|
| **Group** | **Age Group/Range** | **Ratio Observed** | **Compliance** | **Comment** |
| T TH 3-4 year olds | 3 years to < 4 years | 1 to 9 | In Compliance | Ratio taken at 9:15 am |
| T TH 3-4 year olds | 3 years to < 4 years | 2 to 9 | In Compliance | Ratio taken at 11:00 am |

Department of Children & Youth

## Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

## Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

## Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No moderate risk non-compliances were observed during this inspection**

## Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

**No other non-compliances were observed during this inspection**

## Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

**Domain: 08 Staff Files**

Rule: 5180-37-04 Preschool Staff Member Education

Requirement: This rule requires each class/group in a preschool program to have a lead teacher assigned that meets the requirements outlined in the rule.

Findings: During the inspection, it was determined the preschool staff member's education document verifying completion of high school education is not complete or on file as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

**Domain: 08 Staff Files**

Rule: 5180-37-04 Professional Development and In-service Training

Requirement: This rule requires that individuals used to meet ratio or left alone with children are to complete in-service hours as set forth in section 3301.54 or the Revised Code and annually.

Findings: During the inspection, it was determined staff did not complete in-serice training as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

## In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Education Management Information System Reporting | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Current Information | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 License Posted | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 License Capacity | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Inspection Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Building Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-05 Fire Inspection | Compliant | Documenting Statement: During the inspection, the program had a current fire inspection on file. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-05 Outdoor Space Requirements | Compliant | Documenting Statement: Children under six months were protected from direct exposure to the sun and sun protection was provided for all children. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-03 Sleeping and Napping | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding sleeping and napping were discussed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Ratio | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-05 Sanitary Environment | Compliant | Documenting Statement: The environment, furniture, materials, and equipment were kept in a sanitary condition at all times. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Group Size | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Supervision | Compliant | Documenting Statement: Preschool staff members were supervising the children and were able to intervene as needed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-08 Attendance Records | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-10 Child Guidance | Compliant | Documenting Statement: Appropriate child guidance and behavior management techniques and practices were observed being used during the inspection. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-05 Safe Environment | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which could |

threaten their health, safety and well-being.

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Smoke Free Environment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-06 Cots and Mats | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding cots and mats were discussed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-06 Safe Equipment | Compliant | Documenting Statement: Equipment was observed to be in good condition. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-06 Sanitary Equipment | Compliant | Documenting Statement: During the inspection, the equipment was observed to be clean. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-07 Handwashing | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding handwashing were discussed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-05 Emergency Phone Numbers | Compliant | Documenting Statement: On the day of the inspection, complete emergency phone numbers and weather and fire alert plans were posted in the program as required. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Materials and Equipment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
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|---|---|
| 5180:2-20-05 Indoor Space Requirements | Compliant |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Serious Incident Reporting | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-08 Parent Notification of Incidents/Injuries | Compliant | Documenting Statement: The Incident/Injury Reports reviewed during this inspection were complete as required. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Emergency Drills | Compliant | Documenting Statement: Documentation for completed fire drills, rapid dismissals, tornado drills, and school safety drills was verified during this inspection. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-09 Meal and Snack Requirements | Compliant | Documenting Statement: Snacks offered at the program included foods from two of the five food groups and provided nutritional value in addition to calories. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-06 First Aid/Standard Precautions | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-11 Management of Communicable Disease | Compliant | Documenting Statement: The DCY 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-03 Written Curriculum Adopted and Aligned | Compliant | Documenting Statement: The program had adopted a curriculum that aligned at |

| | | |
|---|---|---|
| | | the domain level to the early learning and development standards. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-03 Daily Schedule | Compliant | Documenting Statement: The following activities were observed: small group, dancing and music listening, music class |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-09 Food Service Requirements | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: 221 and 3/1/2027 |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-03 Progress Reports and Teacher Conferences | Compliant | Documenting Statement: During the inspection, it was determined the program reviews children's developmental progress, shares reports with parents, and holds parent/teacher conferences as required. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 On-site Swimming and Water Safety Requirements | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Swimming and Water Safety Permission Requirements | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-07 Off-site Swimming and Water Safety Requirements | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-05 Infant/Toddler Space | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Cribs - Safe Environment and Practices | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-12 Diapering Practices | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-09 Infant Food and Formula | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Preschool Director Qualifications | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Preschool Director Responsibilities | Compliant | Documenting Statement: The director has completed the rules review course. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Preschool Staff Member Medical Statement | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding staff medical statements were discussed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180-37-04 Staff Non-Discrimination | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Preschool Staff Member Orientation Training | Compliant | Documenting Statement: On the day of the inspection, all preschool staff members had met orientation training requirements. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180-37-04 Background Check Requirements | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|

| | | |
|---|---|---|
| Rule: 5180-37-04 Health and Safety Training | Compliant | Documenting Statement: At the time of the inspection, all preschool staff had completed health and safety trainings as required. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-03 Parent Notification and Participation Policies | Compliant | Documenting Statement: The parent handbook reviewed on the day of the inspection was verified as complete. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-07 Medication Documentation | Compliant | Documenting Statement: The program had complete written documentation for administering medication, topical products or medical foods. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-07 Medication Administration Practices | Compliant | Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-07 Medication Storage | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding medication storage were discussed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-08 Child Immunization Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the immunization records were complete, as required by the rule. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-10 Written Child Guidance Policy | Compliant | Documenting Statement: The program's written child guidance policy was |

| | | |
|---|---|---|
| | | reviewed during the inspection and met the requirements. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-08 Child Cumulative Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the cumulative records were complete, as required by the rule. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-08 Child Health Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the child health records were complete, as required by the rule. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-08 McKinney-Vento Homeless Assistance Act | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-03 Written Program Philosophy and Goals | Compliant | Documenting Statement: During the inspection, the program's written philosophy and goals were reviewed. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-07 Operating Policies and Procedures | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-07 Emergency Preparedness and Response Plan | Compliant | Documenting Statement: Annual training of the emergency preparedness and response plan was completed by staff. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|

| | |
|---|---|
| 5180:2-20-08 Family Educational Rights and Privacy Act | Compliant |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-20-11 Written Management of Communicable Disease Policy | Compliant | Documenting Statement: The program's written management of communicable disease policy was reviewed during the inspection and met the requirements. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-02 Amendments to the License | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: ORC 3301.531 Preschool Staff Member TB Screening | Compliant | Documenting Statement: All employees had tuberculosis (TB) screenings on file. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-09 Specialized Diets | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-06 Cribs - Placement | Not Applicable | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-20-12 Diapering Supplies | Not Applicable | |