Ohio Department of Education
Ohio Department of Job and Family Services

# Licensing Inspection Full Report

| Program Details | | |
|---|---|---|
| Program Type:<br>Pre School | Program Name:<br>Dike School of Arts | Program Number:<br>1000020440 |
| Address:<br>2501 E 61st St<br><br>Cleveland<br>OH 44104 | | County:<br>CUYAHOGA |
| Organization Name:<br>Cleveland Municipal | Org IRN:<br>043786 | Site IRN:<br>008490 |

| Inspection Information | | |
|---|---|---|
| Inspection Type<br>Annual | Inspection Scope:<br>Full | Inspection Notice:<br>Unannounced |
| Visit Date:<br>03/18/2024 | Begin Time:<br>9:10 AM | End Time:<br>12:35 PM |

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

| Summary of Findings | | |
|---|---|---|
| Number of Rules Verified: 96 | Number of Rules with Non-Compliances: 8 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 0 | Low Risk Non-Compliances: 8 |

## Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**

**Low Risk Non-Compliances**

**Domain**: **02 Safe & Sanitary Environment**

Rule: 3301-37:05 Electrical outlets

Code: This rule requires that electrical outlets are to be covered when not in use unless documentation is on file that the outlets are tamper resistant.

Findings: During the inspection, it was observed that electrical outlets are not covered when not in use and there was no documentation on file to indicate the outlets are tamper resistant.

**Domain**: **03 Postings & Equipment**

Rule: 3301-37:07 Medical and dental emergency procedure posting

Code: This rule requires posting medical and dental emergency procedures in each preschool classroom and by each telephone.

Findings: During the inspection, it was determined that policies did not require posting medical and dental emergency procedures in each preschool classroom and by each telephone.

**Domain**: **03 Postings & Equipment**

Rule: 3301-37:07 Emergency numbers posting

Code: This rule requires posting emergency numbers by each telephone.

Findings: During the inspection, it was determined that policies did not require posting emergency numbers by each telephone.

**Domain**: **05 Health & Safety**

Rule: 3301-37:06 Adequate first-aid supplies

Code: This rule requires that adequate first-aid supplies be readily available at all times the program is in operation.

Findings: During the inspection, it was observed that adequate first-aid supplies were not readily available at all times the program is in operation in that the first aid kit was in a locked cabinet.

**Domain**: **06 Program Information**

Rule: 3301-37:03 Daily Schedule

Code: HB and O

Findings: During the inspection, it was determined that the daily schedule for each age group did not include a balance of both quiet and active play in that the daily schedule was not posted.

**Domain**: **08 Staff Files**

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one staff member did not have a current age appropriate course in First Aid and CPR from an approved provider.

**Domain**: **08 Staff Files**

Rule: 3301-37:04 Staff Medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

**Domain**: **08 Staff Files**

Rule: 3301-37:04 Orientation training

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

| Rules in Compliance/Not Verified | |
|---|---|
| **Rule: 3301-37:02 Written compliance report posted** | *Not Verified* |
| **Rule: 3301-37:04 Non-guilty non-conviction statement** | *Not Verified* |
| **Rule: 3301-37:04 Required background checks** | *Compliant* |
| **Rule: 3301-37:04 Staff Non-Discrimination** | *Not Verified* |
| **Rule: 3301-37:04 Director onsite fifty percent of operating hours** | *Not Verified* |
| **Rule: 3301-37:04 Program operation** | *Not Verified* |
| **Rule: 3301-37:04 Staff supervision** | *Not Verified* |
| **Rule: 3301-37:04 Annual in-service requirements** | *Not Verified* |
| **Rule: 3301-37:05 Play space free of hazards** | *Compliant* |
| **Rule: 3301-37:04 Director qualifications** | *Compliant* |
| **Rule: 3301-37:04 Director responsibilities** | *Not Verified* |

| | |
|---|---|
| **Rule: 3301-37:04 Administrator rules training** | *Not Verified* |
| **Rule: 3301-37:04 Lead teacher assigned** | *Compliant* |
| **Rule: 3301-37:04 Public preschool general education teacher requirements** | *Compliant* |
| **Rule: 3301-37:04 Individuals used in ratio** | *Compliant* |
| **Rule: 3301-37:04 Staff minimum requirements** | *Compliant* |
| **Rule: 3301-37:04 Background check updates** | *Compliant* |
| **Rule: 3301-37:04 Staff/child ratio maintained at all times** | *Compliant* |
| **Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom** | *Compliant* |
| **Rule: 3301-37:04 Ratio and Group size: Integrated classroom** | *Compliant* |
| **Rule: 3301-37:04 Second adult requirements** | *Compliant* |
| **Rule: 3301-37:04 Mixed age group size** | *Compliant* |
| **Rule: 3301-37:05 Outdoor play space** | *Compliant* |
| **Rule: 3301-37:06 Cleaning and sanitizing supplies** | *Compliant* |
| **Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants** | *Not Verified* |
| **Rule: 3301-37:06 Materials selected independently** | *Not Verified* |
| **Rule: 3301-37:06 Cot or Mat requirements** | *Compliant* |
| **Rule: 3301-37:07 Governing body written policies** | *Not Verified* |

| | |
|---|---|
| **Rule: 3301-37:07 Program policies and procedures** | *Not Verified* |
| **Rule: 3301-37:07 Appropriate policies for children** | *Not Verified* |
| **Rule: 3301-37:07 Staff policies** | *Not Verified* |
| **Rule: 3301-37:07 Policies address children's cumulative records** | *Not Verified* |
| **Rule: 3301-37:07 Developmentally appropriate program planning** | *Not Verified* |
| **Rule: 3301-37:07 Health and safety procedures** | *Not Verified* |
| **Rule: 3301-37:07 Organized school health services** | *Not Verified* |
| **Rule: 3301-37:07 Emergency procedure postings and records** | *Compliant* |
| **Rule: 3301-37:07 Immunization records and emergency medical authorization requirements** | *Not Verified* |
| **Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness** | *Not Verified* |
| **Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge** | *Not Verified* |
| **Rule: 3301-37:11 Communicable disease chart posted** | *Not Verified* |
| **Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements** | *Not Verified* |
| **Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation** | *Not Verified* |
| **Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child** | *Not Verified* |
| **Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child** | *Not Verified* |
| **Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease** | *Not Verified* |

| | |
|---|---|
| **Rule: 3301-37:11 Communicable disease policy: Training staff** | *Not Verified* |
| **Rule: 3301-37:05 Safe play space available** | *Compliant* |
| **Rule: 3301-37:10 Discipline restrictions** | *Not Verified* |
| **Rule: 3301-37:10 Reporting abuse policy** | *Not Verified* |
| **Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent** | *Not Verified* |
| **Rule: 3301-37:10 Staff receive discipline policy** | *Not Verified* |
| **Rule: 3301-37:07 Admission procedures** | *Not Verified* |
| **Rule: 3301-37:07 Parent Roster** | *Not Verified* |
| **Rule: 3301-37:07 Behavior management/discipline policy requirements** | *Compliant* |
| **Rule: 3301-37:07 Communicable Disease Policy requirements** | *Not Verified* |
| **Rule: 3301-37:07 Transportation and field trip policies** | *Not Verified* |
| **Rule: 3301-37:07 Offsite swimming policy requirements** | *Not Verified* |
| **Rule: 3301-37-08 Immunization records** | *Compliant* |
| **Rule: 3301-37:07 Unlimited parent access** | *Not Verified* |
| **Rule: 3301-37-08 List of chronic physical problems and history of hospitalization** | *Not Verified* |
| **Rule: 3301-37-08 List of child diseases** | *Not Verified* |
| **Rule: 3301-37-08 Names and telephone numbers of physician and dentist** | *Compliant* |

| | |
|---|---|
| **Rule: 3301-37-08 Emergency medical and dental care transportation** | *Compliant* |
| **Rule: 3301-37-08 Daily attendance records** | *Not Verified* |
| **Rule: 3301-37-08 Injury report** | *Not Verified* |
| **Rule: 3301-37-08 Family Educational Rights and Privacy Act** | *Not Verified* |
| **Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act** | *Not Verified* |
| **Rule: 3301-37:09 Food license** | *Not Verified* |
| **Rule: 3301-37:07 Parent Roster permission** | *Not Verified* |
| **Rule: 3301-37:10 Staff responsibility for discipline** | *Not Verified* |
| **Rule: 3301-37:10 Written discipline policy requirements** | *Not Verified* |
| **Rule: 3301-37:09 Menus** | *Not Verified* |
| **Rule: 3301-37:10 Discipline policy ensures well being of individuals** | *Not Verified* |
| **Rule: 3301-37:05 Children supervised during travel times** | *Compliant* |
| **Rule: 3301-37:04 Nap/rest time ratio requirements** | *Not Verified* |
| **Rule: 3301-37:04 Preschool/school age mixed group** | *Not Verified* |
| **Rule: 3301-37:05 Ratio maintained at all times** | *Not Verified* |
| **Rule: 3301-37:05 Annual fire inspection** | *Compliant* |
| **Rule: 3301-37:05 Center cleaning and sanitizing** | *Not Verified* |
| **Rule: 3301-37:05 Phone available** | *Compliant* |

| | |
|---|---|
| **Rule: 3301-37:05 Smoking prohibited** | *Not Verified* |
| **Rule: 3301-37:06 Safe and sanitary equipment and materials** | *Not Verified* |
| **Rule: 3301-37:05 Room divided by barrier** | *Not Verified* |
| **Rule: 3301-37:05 Square footage and maximum capacity** | *Not Verified* |
| **Rule: 3301-37:05 Exclusive use of preschool space** | *Compliant* |
| **Rule: 3301-37:05 Indoor space minimum requirements** | *Compliant* |
| **Rule: 3301-37:04 Fluoride supplements** | *Not Verified* |
| **Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available** | *Compliant* |
| **Rule: 3301-37:09 Choice of two required food groups for snack** | *Not Verified* |
| **Rule: 3301-37:09 Modified diet accommodations** | *Not Verified* |
| **Rule: 3301-37:09 Nutritious snack choices provided to parents** | *Not Verified* |
| **Rule: 3301-37:09 Screen time during meal or snack time** | *Not Verified* |
| **Rule: 3301-37:09 Snack nutritional requirements** | *Not Verified* |
| **Rule: 3301-37:09 Snack service time** | *Not Verified* |
| **Rule: 3301-37:09 Snacks and meals to children attending four or more hours** | *Compliant* |
| **Rule: 3301-37:09 Use of powdered milk** | *Not Verified* |
| **Rule: 3301-37:03 Nap/Rest-Time Requirements** | *Not Verified* |
| **Rule: 3301-37:04 Licensed staff in-service requirement** | *Not Verified* |

| | |
|---|---|
| **Rule: 3301-37:04 Part-time staff in-service requirement** | *Not Verified* |
| **Rule: 3301-37:11 Children observed for communicable disease upon** | *Not Verified* |
| **Rule: 3301-37:07 Supervising grounds, play areas, and other facilities** | *Not Verified* |
| **Rule: 3301-37:07 Written medication policy requirements** | *Compliant* |
| **Rule: 3301-37:07 Written procedures for incident and injury reporting** | *Not Verified* |
| **Rule: 3301-37:09 Policy regarding providing food when parent does not provide it** | *Not Verified* |
| **Rule: 3301-37:08 Child medical statement** | *Compliant* |
| **Rule: 3301-37-08 Cumulative record requirements** | *Compliant* |
| **Rule: 3301-37:03 Developmental progress and parent teacher conferences** | *Not Verified* |
| **Rule: 3301-37:02 Parent handbook** | *Not Verified* |
| **Rule: 3301-37:03 Written curriculum adopted and aligned** | *Not Verified* |
| **Rule: 3301-37:06 Furniture and equipment** | *Compliant* |
| **Rule: 3301-37:05 Public access areas** | *Not Verified* |
| **Rule: 3301-37:04 Approved trainer requirements** | *Not Verified* |
| **Rule: 3301-37-08 Child medical signed by licensed physician** | *Compliant* |
| **Rule: 3301-37:03 Written philosophy and goals** | *Not Verified* |
| **Rule: 3301-37:07 Parent permission for topical products** | *Not Verified* |