Ohio Department of Education
Ohio Department of Job and Family Services

Licensing Inspection Full Report

Program Details		
Program Type: Pre School	Program Name: Clark School	Program Number: 1000020543
Address: 2121 W 67th St Cleveland OH 44102		County: CUYAHOGA
Organization Name: Cleveland Municipal	Org IRN: 043786	Site IRN: 006429

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 03/19/2024	Begin Time: 9:30 AM	End Time: 1:15 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 95	Number of Rules with Non-Compliances: 3	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 3

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 3301-37:04 Substitute requirements

Code: This rule requires a substitute to meet the requirements as prescribed in section?3301.541?of the Revised Code and if applicable, rehabilitation criteria as described in rules?3301-20-01?and?3301-20-03?of the Administrative Code

Findings: During the inspection and review of staff files, a substitute did not have evidence of criminal background checks that meet the requirements.

Corrective Action Plan Due: 04/21/2024

Domain: **08 Staff Files**

Rule: 3301-37:04 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements.

Corrective Action Plan Due: 04/21/2024

Low Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 3301-37:04 Staff with required health and safety trainings

Code: This rule requires the program to ensure the following each staff member has completed and is current with an approved course for age-appropriate first aid and CPR in accordance with rule 5101:2-12-10 of the Administrative Code.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current age appropriate course in CPR and First Aid from an approved provider.

Domain: **08 Staff Files**

Rule: 3301-37:04 Substitute requirements

Code: This rule requires a substitute to have evidence of a signed medical statement.

Findings: During the inspection and review of staff files, a substitute did not have evidence of a signed medical statement on or before the first day of employment.

Domain: **08 Staff Files**

Rule: 3301-37:04 Substitute requirements

Code: This rule requires a substitute to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, substitutes used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Rules in Compliance/Not Verified	
Rule: 3301-37:02 Written compliance report posted	*Not Verified*
Rule: 3301-37:04 Orientation training	*Compliant*
Rule: 3301-37:04 Non-guilty non-conviction statement	*Not Verified*
Rule: 3301-37:04 Staff Medical statement	*Compliant*
Rule: 3301-37:04 Staff Non-Discrimination	*Not Verified*
Rule: 3301-37:04 Director onsite fifty percent of operating hours	*Not Verified*
Rule: 3301-37:04 Program operation	*Not Verified*
Rule: 3301-37:04 Staff supervision	*Not Verified*
Rule: 3301-37:04 Annual in-service requirements	*Not Verified*
Rule: 3301-37:05 Play space free of hazards	*Compliant*

Rule: 3301-37:04 Director qualifications	*Compliant*
Rule: 3301-37:04 Director responsibilities	*Compliant*
Rule: 3301-37:04 Administrator rules training	*Not Verified*
Rule: 3301-37:04 Lead teacher assigned	*Compliant*
Rule: 3301-37:04 Public preschool general education teacher requirements	*Compliant*
Rule: 3301-37:04 Special education teacher requirements	*Compliant*
Rule: 3301-37:04 Individuals used in ratio	*Compliant*
Rule: 3301-37:04 Staff minimum requirements	*Compliant*
Rule: 3301-37:04 Background check updates	*Compliant*
Rule: 3301-37:04 Staff/child ratio maintained at all times	*Compliant*
Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom	*Compliant*
Rule: 3301-37:04 Preschool special education law requirements	*Not Verified*
Rule: 3301-37:04 Second adult requirements	*Compliant*
Rule: 3301-37:04 Mixed age group size	*Compliant*
Rule: 3301-37:05 Outdoor play space	*Compliant*
Rule: 3301-37:06 Space heaters	*Compliant*
Rule: 3301-37:06 Cleaning and sanitizing supplies	*Not Verified*

Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 3301-37:06 Materials selected independently	*Not Verified*
Rule: 3301-37:06 Adequate first-aid supplies	*Compliant*
Rule: 3301-37:06 Cot or Mat requirements	*Compliant*
Rule: 3301-37:07 Governing body written policies	*Not Verified*
Rule: 3301-37:07 Program policies and procedures	*Not Verified*
Rule: 3301-37:07 Appropriate policies for children	*Not Verified*
Rule: 3301-37:07 Staff policies	*Not Verified*
Rule: 3301-37:07 Policies address children's cumulative records	*Not Verified*
Rule: 3301-37:07 Developmentally appropriate program planning	*Compliant*
Rule: 3301-37:07 Health and safety procedures	*Not Verified*
Rule: 3301-37:07 Organized school health services	*Not Verified*
Rule: 3301-37:07 Emergency procedure postings and records	*Compliant*
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	*Not Verified*
Rule: 3301-37-08 List of allergies and treatment	*Compliant*
Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	*Not Verified*
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Not Verified*
Rule: 3301-37:11 Communicable disease chart posted	*Not Verified*

Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	*Not Verified*
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	*Not Verified*
Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child	*Not Verified*
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	*Not Verified*
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	*Not Verified*
Rule: 3301-37:11 Communicable disease policy: Training staff	*Not Verified*
Rule: 3301-37:05 Safe play space available	*Compliant*
Rule: 3301-37:10 Discipline restrictions	*Not Verified*
Rule: 3301-37:10 Reporting abuse policy	*Not Verified*
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	*Not Verified*
Rule: 3301-37:10 Staff receive discipline policy	*Not Verified*
Rule: 3301-37:07 Admission procedures	*Not Verified*
Rule: 3301-37:07 Parent Roster	*Not Verified*
Rule: 3301-37:07 Behavior management/discipline policy requirements	*Not Verified*
Rule: 3301-37:07 Communicable Disease Policy requirements	*Compliant*
Rule: 3301-37:07 Transportation and field trip policies	*Not Verified*
Rule: 3301-37:07 Offsite swimming policy requirements	*Not Verified*

Rule: 3301-37-08 Immunization records	*Compliant*
Rule: 3301-37:07 Unlimited parent access	*Not Verified*
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	*Compliant*
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	*Compliant*
Rule: 3301-37-08 List of child diseases	*Not Verified*
Rule: 3301-37-08 Names and telephone numbers of physician and dentist	*Compliant*
Rule: 3301-37-08 Emergency medical and dental care transportation	*Compliant*
Rule: 3301-37-08 Daily attendance records	*Not Verified*
Rule: 3301-37-08 Injury report	*Not Verified*
Rule: 3301-37-08 Family Educational Rights and Privacy Act	*Not Verified*
Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act	*Not Verified*
Rule: 3301-37:09 Food license	*Not Verified*
Rule: 3301-37:07 Parent Roster permission	*Not Verified*
Rule: 3301-37:07 Safe sleep policy	*Not Verified*
Rule: 3301-37:10 Staff responsibility for discipline	*Not Verified*
Rule: 3301-37:10 Written discipline policy requirements	*Compliant*
Rule: 3301-37:09 Menus	*Not Verified*

Rule: 3301-37:10 Discipline policy ensures well being of individuals	*Not Verified*
Rule: 3301-37:05 Lifeguard or certified safety instructor	*Not Verified*
Rule: 3301-37:05 Children supervised during travel times	*Compliant*
Rule: 3301-37:04 Nap/rest time ratio requirements	*Not Verified*
Rule: 3301-37:04 Preschool/school age mixed group	*Not Verified*
Rule: 3301-37:05 Ratio maintained at all times	*Not Verified*
Rule: 3301-37:05 Annual fire inspection	*Compliant*
Rule: 3301-37:05 Center cleaning and sanitizing	*Compliant*
Rule: 3301-37:05 Electrical outlets	*Compliant*
Rule: 3301-37:05 Phone available	*Compliant*
Rule: 3301-37:05 Smoking prohibited	*Not Verified*
Rule: 3301-37:06 Safe and sanitary equipment and materials	*Not Verified*
Rule: 3301-37:06 Potty chair requirements	*Not Verified*
Rule: 3301-37:07 Emergency numbers posting	*Compliant*
Rule: 3301-37:07 Medical and dental emergency procedure posting	*Compliant*
Rule: 3301-37:05 Room divided by barrier	*Not Verified*
Rule: 3301-37:05 Square footage and maximum capacity	*Not Verified*
Rule: 3301-37:05 Swimming and wading pools	*Not Verified*

Rule: 3301-37:05 Exclusive use of preschool space	*Compliant*
Rule: 3301-37:05 Indoor space minimum requirements	*Compliant*
Rule: 3301-37:04 Fluoride supplements	*Not Verified*
Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	*Compliant*
Rule: 3301-37:09 Choice of two required food groups for snack	*Not Verified*
Rule: 3301-37:09 Modified diet accommodations	*Not Verified*
Rule: 3301-37:09 Nutritious snack choices provided to parents	*Not Verified*
Rule: 3301-37:09 Screen time during meal or snack time	*Not Verified*
Rule: 3301-37:09 Snack nutritional requirements	*Not Verified*
Rule: 3301-37:09 Snack service time	*Not Verified*
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	*Compliant*
Rule: 3301-37:09 Use of powdered milk	*Not Verified*
Rule: 3301-37:03 Daily Schedule	*Compliant*
Rule: 3301-37:03 Nap/Rest-Time Requirements	*Not Verified*
Rule: 3301-37:04 Licensed staff in-service requirement	*Not Verified*
Rule: 3301-37:04 Part-time staff in-service requirement	*Not Verified*
Rule: 3301-37:11 Children observed for communicable disease upon	*Compliant*
Rule: 3301-37:07 Supervising grounds, play areas, and other facilities	*Not Verified*

Rule: 3301-37:07 Swimming policy	*Not Verified*
Rule: 3301-37:07 Written medication policy requirements	*Compliant*
Rule: 3301-37:07 Written procedures for incident and injury reporting	*Not Verified*
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	*Not Verified*
Rule: 3301-37:08 Child medical statement	*Compliant*
Rule: 3301-37-08 Cumulative record requirements	*Compliant*
Rule: 3301-37-08 Medication authorization	*Compliant*
Rule: 3301-37:03 Developmental progress and parent teacher conferences	*Not Verified*
Rule: 3301-37:02 Parent handbook	*Not Verified*
Rule: 3301-37:03 Written curriculum adopted and aligned	*Not Verified*
Rule: 3301-37:06 Furniture and equipment	*Compliant*
Rule: 3301-37:05 Public access areas	*Not Verified*
Rule: 3301-37:04 Approved trainer requirements	*Not Verified*
Rule: 3301-37-08 Child medical signed by licensed physician	*Compliant*
Rule: 3301-37:03 Written philosophy and goals	*Not Verified*
Rule: 3301-37:07 Parent permission for topical products	*Not Verified*
Rule: 3301-37:02 OCLQS not maintained	*Not Verified*