Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: Sharpsburg Elementary	Program Number: 1240029692
Address: 4400 Smith Rd Norwood OH 45212		County: HAMILTON
Organization Name: Norwood City	Org IRN: 044578	Site IRN: 000471

Inspection Information		
Inspection Type Provisional	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 09/15/2025	Begin Time: 3:25 PM	End Time: 4:10 PM
Visit Date: 10/24/2025	Begin Time: 9:05 AM	End Time: 12:00 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 113	Number of Rules with Non-Compliances: 2	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 2

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 5180-32:03 Licensing orientation training

Code: This rule requires each individual used in ratio to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

Domain: **08 Staff Files**

Rule: 5180-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Rules in Compliance/Not Verified

Rule: 5180-37:02 Written compliance report posted	*Compliant*
Rule: 5180-32:03 In-service hour requirement	*Compliant*
Rule: 5180-32:03 Staff/child ratio	*Compliant*
Rule: 5180-32:03 Individual used in ratio	*Compliant*
Rule: 5180-32:03 Administrator onsite time	*Compliant*
Rule: 5180-32:03 Staff minimum requirements	*Compliant*
Rule: 5180-32:10 Child Data Privacy	*Compliant*
Rule: 5180-32:03 Maximum group by age group exceeded	*Compliant*
Rule: 5180-32:03 Required background checks	*Compliant*
Rule: 5180-32:03 Second adult requirements	*Compliant*
Rule: 5180-32:03 Maintaining Ohio Professional Registry Profile	*Compliant*
Rule: 5180-32-03 Approved trainer requirements	*Compliant*
Rule: 5180-32:04 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 5180-32:09 Written discipline policy: Exclusions	*Compliant*
Rule: 5180-32:04 Program cleaning and sanitizing	*Compliant*
Rule: 5180-32:09 Staff receive discipline policy	*Compliant*
Rule: 5180-32:03 Staff with required health and safety training	*Compliant*
Rule: 5180-32:03 Annual orientation training requirement	*Compliant*
Rule: 5180-32:03 Annual in-service requirements	*Compliant*

Rule: 5180-32:04 Safe areas	*Compliant*
Rule: 5180-32:03 Medication administration training	*Compliant*
Rule: 5180-32:04 Using cleaning supplies	*Compliant*
Rule: 5180-32:04 Indoor space	*Compliant*
Rule: 5180-32:04 Handwashing facilities	*Compliant*
Rule: 5180-32:04 Access to facilities	*Compliant*
Rule: 5180-32:04 License and written compliance report posted	*Compliant*
Rule: 5180-32:04 Furniture and equipment requirements	*Compliant*
Rule: 5180-32:04 Smoking prohibited	*Compliant*
Rule: 5180-32:04 Storage of belongings	*Compliant*
Rule: 5180-32:09 Written discipline policy requirements	*Compliant*
Rule: 5180-32:09 Staff responsibility for discipline	*Compliant*
Rule: 5180-32:10 Emergency drill practice	*Compliant*
Rule: 5180-32:04 First aid supplies	*Compliant*
Rule: 5180-32:04 Phone requirements	*Compliant*
Rule: 5180-32:10 Ill child policies	*Compliant*
Rule: 5180-32:08 Communicable disease chart	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*
Rule: 5180-32:10 Emergency procedures	*Compliant*

Rule: 5180-32:07 Policies for providing meals	*Compliant*
Rule: 5180-32:10 Child release policies	*Compliant*
Rule: 5180-32:10 Enrollment of children with disabilities	*Compliant*
Rule: 5180-32:10 Discipline policy requirements	*Compliant*
Rule: 5180-32:09 Discipline restrictions	*Compliant*
Rule: 5180-32:10 Supervision plan policies	*Compliant*
Rule: 5180-32:10 Food service policies	*Compliant*
Rule: 5180-32:10 Training on emergency procedures	*Compliant*
Rule: 5180-32:10 Medication administration policy requirements	*Compliant*
Rule: 5180-32:10 Reporting absences	*Compliant*
Rule: 5180-32:10 Accident policy and procedures	*Compliant*
Rule: 5180-32:09 Reporting abuse policy	*Compliant*
Rule: 5180-32:10 Transportation policies	*Compliant*
Rule: 5180-32:05 Written curriculum requirements	*Compliant*
Rule: 5180-32:05 Equitable activities, materials and equipment	*Compliant*
Rule: 5180-32:05 Written philosophy and goals	*Compliant*
Rule: 5180-32:07 Personnel trained in sanitary procedures	*Compliant*
Rule: 5180-32:07 Handwashing	*Compliant*
Rule: 5180-32:05 Written curriculum: Adapted for children with disabilities	*Compliant*

Rule: 5180-32:05 Materials and equipment	*Compliant*
Rule: 5180-32:06 Individual child registration	*Compliant*
Rule: 5180-32-06 Individual child injury report	*Compliant*
Rule: 5180-32-06 Individual child transportation plan	*Compliant*
Rule: 5180-32-06 Individual child medical needs	*Compliant*
Rule: 5180-32:07 Program meal and snack policies and requirements	*Compliant*
Rule: 5180-32-06 Attendance records	*Compliant*
Rule: 5180-32:07 Snack served from two of the five basic food groups	*Compliant*
Rule: 5180-32-06 Written permission to swim	*Compliant*
Rule: 5180-32:07 Menu requirements	*Compliant*
Rule: 5180-32:07 Special dietary needs	*Compliant*
Rule: 5180-32:07 Program personnel informed of children's allergies	*Compliant*
Rule: 5180-32:07 USDA Sponsor Violation	*Compliant*
Rule: 5180-32:07 Food served	*Compliant*
Rule: 5180-32:07 Safe food storage	*Compliant*
Rule: 5180-32:08 Children observed for communicable disease upon arrival	*Compliant*
Rule: 5180-32:07 Safe drinking water	*Compliant*
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*

Rule: 5180-32:07 Parent provided snack requirements	*Compliant*
Rule: 5180-32:07 Screen time during meal or snack time	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 5180-32:10 Program policies	*Compliant*
Rule: 5180-32:10 Staff record policies	*Compliant*
Rule: 5180-32:10 Staff/parent communication	*Compliant*
Rule: 5180-32:10 Field trip policies	*Compliant*
Rule: 5180-32:10 Program evaluation	*Compliant*
Rule: 5180-32:10 Nondiscrimination policies	*Compliant*
Rule: 5180-32:10 Nondiscrimination policies	*Compliant*
Rule: 5180-32:10 Parent handbook	*Compliant*
Rule: 5180-32:10 Staff policies	*Compliant*
Rule: 5180-32:04 Outdoor play space	*Compliant*