Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: St Francis De Sales	Program Number: 1250033046
Address: 38 Granville St Newark OH 43055		County: LICKING
Organization Name: Columbus Diocese	Org IRN: 052530	Site IRN: 057885

Inspection Information		
Inspection Type Provisional	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 05/12/2026	Begin Time: 3:00 PM	End Time: 5:10 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 113	Number of Rules with Non-Compliances: 1	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 2

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Ohio Department of Children & Youth

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: **09 Children's Files**

Rule: 5180-32:06 Individual child registration

Code: This rule requires that the registration of each child include the name and telephone number of the child's physician, dentist, or other health care providers.

Findings: During the inspection and review of children's files, it was determined that the registration of each child did not include the name and telephone number of the child's dentist.

Domain: **09 Children's Files**

Rule: 5180-32:06 Individual child registration

Code: This rule requires that the registration of each child include the telephone numbers of three authorized person(s) to take the child from the program in an event of an emergency.

Findings: During the inspection and review of children's files, it was determined that the registration of each child did not include the telephone numbers of three authorized person(s) to take the child from the program in an event of an emergency.

Rules in Compliance/Not Verified

Rule: 5180-37:02 Written compliance report posted	*Compliant*
Rule: 5180-32:03 In-service hour requirement	*Compliant*
Rule: 5180-32:03 Staff/child ratio	*Compliant*

Rule: 5180-32:03 Individual used in ratio	*Compliant*
Rule: 5180-32:03 Administrator onsite time	*Compliant*
Rule: 5180-32:03 Staff minimum requirements	*Compliant*
Rule: 5180-32:03 Licensing orientation training	*Compliant*
Rule: 5180-32:10 Child Data Privacy	*Compliant*
Rule: 5180-32:03 Maximum group by age group exceeded	*Compliant*
Rule: 5180-32:03 Required background checks	*Compliant*
Rule: 5180-32:03 Staff medical statement	*Compliant*
Rule: 5180-32:03 Second adult requirements	*Compliant*
Rule: 5180-32:03 Maintaining Ohio Professional Registry Profile	*Compliant*
Rule: 5180-32-03 Approved trainer requirements	*Compliant*
Rule: 5180-32:04 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 5180-32:09 Written discipline policy: Exclusions	*Compliant*
Rule: 5180-32:04 Program cleaning and sanitizing	*Compliant*
Rule: 5180-32:09 Staff receive discipline policy	*Compliant*
Rule: 5180-32:03 Staff with required health and safety training	*Compliant*
Rule: 5180-32:03 Annual orientation training requirement	*Compliant*
Rule: 5180-32:03 Annual in-service requirements	*Compliant*
Rule: 5180-32:04 Safe areas	*Compliant*

Rule: 5180-32:03 Medication administration training	*Compliant*
Rule: 5180-32:04 Using cleaning supplies	*Compliant*
Rule: 5180-32:04 Annual fire inspection	*Compliant*
Rule: 5180-32:04 Indoor space	*Compliant*
Rule: 5180-32:04 Handwashing facilities	*Compliant*
Rule: 5180-32:04 Access to facilities	*Compliant*
Rule: 5180-32:04 License and written compliance report posted	*Compliant*
Rule: 5180-32:04 Furniture and equipment requirements	*Compliant*
Rule: 5180-32:04 Smoking prohibited	*Compliant*
Rule: 5180-32:04 Storage of belongings	*Compliant*
Rule: 5180-32:09 Written discipline policy requirements	*Compliant*
Rule: 5180-32:09 Staff responsibility for discipline	*Compliant*
Rule: 5180-32:10 Emergency drill practice	*Compliant*
Rule: 5180-32:04 First aid supplies	*Compliant*
Rule: 5180-32:04 Phone requirements	*Compliant*
Rule: 5180-32:10 Ill child policies	*Compliant*
Rule: 5180-32:08 Communicable disease chart	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Exposure to a communicable disease	*Compliant*

Rule: 5180-32:10 Emergency procedures	*Compliant*
Rule: 5180-32:07 Policies for providing meals	*Compliant*
Rule: 5180-32:10 Child release policies	*Compliant*
Rule: 5180-32:10 Enrollment of children with disabilities	*Compliant*
Rule: 5180-32:10 Discipline policy requirements	*Compliant*
Rule: 5180-32:09 Discipline restrictions	*Compliant*
Rule: 5180-32:10 Supervision plan policies	*Compliant*
Rule: 5180-32:10 Food service policies	*Compliant*
Rule: 5180-32:10 Training on emergency procedures	*Compliant*
Rule: 5180-32:10 Medication administration policy requirements	*Compliant*
Rule: 5180-32:10 Reporting absences	*Compliant*
Rule: 5180-32:10 Accident policy and procedures	*Compliant*
Rule: 5180-32:09 Reporting abuse policy	*Compliant*
Rule: 5180-32:10 Transportation policies	*Compliant*
Rule: 5180-32:05 Written curriculum requirements	*Compliant*
Rule: 5180-32:05 Equitable activities, materials and equipment	*Compliant*
Rule: 5180-32:05 Written philosophy and goals	*Compliant*
Rule: 5180-32:07 Personnel trained in sanitary procedures	*Compliant*
Rule: 5180-32:07 Handwashing	*Compliant*

Rule: 5180-32:05 Written curriculum: Adapted for children with disabilities	*Compliant*
Rule: 5180-32:05 Materials and equipment	*Compliant*
Rule: 5180-32-06 Individual child injury report	*Compliant*
Rule: 5180-32-06 Individual child transportation plan	*Compliant*
Rule: 5180-32-06 Individual child medical needs	*Compliant*
Rule: 5180-32:07 Program meal and snack policies and requirements	*Compliant*
Rule: 5180-32-06 Attendance records	*Compliant*
Rule: 5180-32:07 Snack served from two of the five basic food groups	*Compliant*
Rule: 5180-32:07 Menu requirements	*Compliant*
Rule: 5180-32:07 Special dietary needs	*Compliant*
Rule: 5180-32:07 Program personnel informed of children's allergies	*Compliant*
Rule: 5180-32:07 USDA Sponsor Violation	*Compliant*
Rule: 5180-32:07 Food served	*Compliant*
Rule: 5180-32:07 Safe food storage	*Compliant*
Rule: 5180-32:08 Children observed for communicable disease upon arrival	*Compliant*
Rule: 5180-32:07 Safe drinking water	*Compliant*
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	*Compliant*
Rule: 5180-32:07 Parent provided snack requirements	*Compliant*
Rule: 5180-32:07 Screen time during meal or snack time	*Compliant*

Rule: 5180-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Ill child isolation requirements	*Compliant*
Rule: 5180-32:10 Program policies	*Compliant*
Rule: 5180-32:10 Staff record policies	*Compliant*
Rule: 5180-32:10 Staff/parent communication	*Compliant*
Rule: 5180-32:10 Field trip policies	*Compliant*
Rule: 5180-32:10 Program evaluation	*Compliant*
Rule: 5180-32:10 Nondiscrimination policies	*Compliant*
Rule: 5180-32:10 Nondiscrimination policies	*Compliant*
Rule: 5180-32:10 Parent handbook	*Compliant*
Rule: 5180-32:10 Staff policies	*Compliant*
Rule: 5180-32:04 Outdoor play space	*Compliant*

Documenting Statement: During the inspection, the outdoor play space was not inspected at least quarterly or documentation was not on file.