Department of Children & Youth

Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: Graham Elementary and Middle School	Program Number: 1260033340
Address: 140 E 16th Ave Columbus OH 43201		County: FRANKLIN
Organization Name: Graham Elementary and Middle School	Org IRN: 011972	Site IRN: 011972

Inspection Information		
Inspection Type Pre-license	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 04/16/2026	Begin Time: 12:55 PM	End Time: 2:20 PM
Visit Date: 04/17/2026	Begin Time: 7:15 AM	End Time: 8:05 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 81	Number of Rules with Non-Compliances: 4	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 3

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: **08 Staff Files**

Rule: 5180-32:03 Required background checks

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to meet the requirements as prescribed in section?3301.541?of the Revised Code and if applicable, rehabilitation criteria as described in rules?3301-20-01?and?3301-20-03?of the Administrative Code.

Findings: During the inspection and review of staff files, individuals used in ratio did not have evidence of criminal background checks that meet the requirements. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/17/2026

Low Risk Non-Compliances

Domain: **06 Program Information**

Rule: 5180-32:10 Parent handbook

Code: This rule requires program policies and procedures shall be given to all parents at the start of the school year or at the time of enrollment or to staff prior to working with the children, and to other persons upon request.

Findings: During the inspection, a handbook outlining program policies and procedures was not available for review or distributed to parents or staff at the start of the school year or upon enrollment. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/17/2026

Domain: **08 Staff Files**

Rule: 5180-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/17/2026

Domain: **08 Staff Files**

Department of Children & Youth

Rule: 5180-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/17/2026

Rules in Compliance/Not Verified	
Rule: 5180-37:02 Written compliance report posted	*Not Verified*
Rule: 5180-32:10 Training on emergency procedures	*Not Verified*
Rule: 5180-32:10 Child Data Privacy	*Not Verified*
Rule: 5180-32:03 Administrator onsite time	*Compliant*
Rule: 5180-32:04 Using cleaning supplies	*Compliant*
Rule: 5180-32:03 Individual used in ratio	*Compliant*
Rule: 5180-32:03 Maximum group by age group exceeded	*Compliant*
Rule: 5180-32:04 Program cleaning and sanitizing	*Compliant*
Rule: 5180-32:03 Staff/child ratio	*Compliant*
Rule: 5180-32:03 Second adult requirements	*Compliant*
Rule: 5180-32:03 Maintaining Ohio Professional Registry Profile	*Compliant*
Rule: 5180-32:03 Licensing orientation training	*Compliant*
Rule: 5180-32:03 Annual orientation training requirement	*Compliant*

Rule: 5180-32:04 Annual fire inspection	*Compliant*
Rule: 5180-32:03 In-service hour requirement	*Compliant*
Rule: 5180-32:03 Medication administration training	*Compliant*
Rule: 5180-32:03 Annual in-service requirements	*Compliant*
Rule: 5180-32:10 Medication administration policy requirements	*Not Verified*
Rule: 5180-32:04 First aid supplies	*Compliant*
Rule: 5180-32-03 Approved trainer requirements	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Exposure to a communicable disease	*Not Verified*
Rule: 5180-32:03 Staff with required health and safety training	*Compliant*
Rule: 5180-32:04 Indoor space	*Compliant*
Rule: 5180-32:04 Safe handling, storage, and disposal of bio-contaminants	*Compliant*
Rule: 5180-32:04 Furniture and equipment requirements	*Compliant*
Rule: 5180-32:04 Safe areas	*Compliant*
Rule: 5180-32:08 Communicable disease chart	*Compliant*
Rule: 5180-32:04 Storage of belongings	*Compliant*
Rule: 5180-32:09 Written discipline policy: Exclusions	*Not Verified*
Rule: 5180-32:04 Access to facilities	*Compliant*
Rule: 5180-32:10 Emergency procedures	*Compliant*

Rule: 5180-32:10 Reporting absences	*Not Verified*
Rule: 5180-32:10 Food service policies	*Not Verified*
Rule: 5180-32:04 Phone requirements	*Compliant*
Rule: 5180-32:04 Smoking prohibited	*Compliant*
Rule: 5180-32:04 Handwashing facilities	*Compliant*
Rule: 5180-32:04 License and written compliance report posted	*Compliant*
Rule: 5180-32:09 Written discipline policy requirements	*Not Verified*
Rule: 5180-32:09 Staff responsibility for discipline	*Not Verified*
Rule: 5180-32:09 Staff receive discipline policy	*Not Verified*
Rule: 5180-32:05 Equitable activities, materials and equipment	*Compliant*
Rule: 5180-32:10 Enrollment of children with disabilities	*Not Verified*
Rule: 5180-32:10 Accident policy and procedures	*Not Verified*
Rule: 5180-32:10 Supervision plan policies	*Compliant*
Rule: 5180-32:07 Policies for providing meals	*Not Verified*
Rule: 5180-32:09 Discipline restrictions	*Not Verified*
Rule: 5180-32:10 Discipline policy requirements	*Not Verified*
Rule: 5180-32:10 Child release policies	*Not Verified*
Rule: 5180-32:10 Ill child policies	*Not Verified*
Rule: 5180-32:10 Emergency drill practice	*Compliant*

Rule: 5180-32:05 Written philosophy and goals	*Compliant*
Rule: 5180-32:10 Transportation policies	*Not Verified*
Rule: 5180-32:05 Written curriculum requirements	*Compliant*
Rule: 5180-32:09 Reporting abuse policy	*Not Verified*
Rule: 5180-32:07 Personnel trained in sanitary procedures	*Compliant*
Rule: 5180-32:07 Program meal and snack policies and requirements	*Not Verified*
Rule: 5180-32:05 Written curriculum: Adapted for children with disabilities	*Compliant*
Rule: 5180-32-06 Individual child medical needs	*Compliant*
Rule: 5180-32:05 Materials and equipment	*Compliant*
Rule: 5180-32:06 Individual child registration	*Compliant*
Rule: 5180-32-06 Individual child injury report	*Compliant*
Rule: 5180-32-06 Individual child transportation plan	*Compliant*
Rule: 5180-32-06 Attendance records	*Compliant*
Rule: 5180-32-06 Written permission to swim	*Compliant*
Rule: 5180-32:07 Snack served from two of the five basic food groups	*Compliant*
Rule: 5180-32:07 Menu requirements	*Compliant*
Rule: 5180-32:07 Handwashing	*Compliant*
Rule: 5180-32:07 Special dietary needs	*Compliant*
Rule: 5180-32:07 Program personnel informed of children's allergies	*Compliant*

Rule: 5180-32:07 Safe drinking water	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Ill child isolation requirements	*Not Verified*
Rule: 5180-32:08 Children observed for communicable disease upon arrival	*Compliant*
Rule: 5180-32:07 Parent provided snack requirements	*Compliant*
Rule: 5180-32:07 Safe food storage	*Compliant*
Rule: 5180-32:07 Food served	*Compliant*
Rule: 5180-32:07 Screen time during meal or snack time	*Compliant*
Rule: 5180-32:07 USDA Sponsor Violation	*Compliant*
Rule: 5180-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	*Not Verified*
Rule: 5180-37:10 Discipline policy/ behavior management communication and written consent to parent	*Not Verified*
Rule: 5180-32:10 Program policies	*Not Verified*
Rule: 5180-32:10 Staff/parent communication	*Not Verified*
Rule: 5180-32:10 Field trip policies	*Not Verified*
Rule: 5180-32:10 Program evaluation	*Not Verified*
Rule: 5180-32:10 Nondiscrimination policies	*Not Verified*
Rule: 5180-32:10 Nondiscrimination policies	*Not Verified*
Rule: 5180-32:10 Staff record policies	*Not Verified*
Rule: 5180-32:10 Staff policies	*Not Verified*

Rule: 5180-32:04 Outdoor play space	*Compliant*