Ohio Department of Children & Youth

Complaint Inspection Summary Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name APRICOT SCHOOLS LLC	Program Number 2200022264	Program Type Child Care Center
Address 5612 HALL RD Galloway OH 43119		County FRANKLIN

Inspection Information			
Inspection Type Complaint	Inspection Scope Partial	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 09/03/2026	Begin Time 10:30 AM	End Time 4:00 PM	Reviewer: Bradie McAfee

Summary of Findings			
No. Requirements Verified 17	No. Requirements with Non-compliances 9		No. Requirements Compliant 8
No. Serious Risk 0	No. Moderate Risk Findings 2	No. Other Non-compliance Findings 8	No. Technical Assistance Provided 0

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
Infant 2	0 to < 12 months	1 to 4		Arrival 10:30
Infant 1	0 to < 12 months	1 to 2		Arrival 10:30
Toddler	18 months to < 30 months	1 to 6		Arrival 10:30
Preschool	3 years to < 4 years	2 to 15		Arrival 10:30
School Age	School-Age to < 11 years	1 to 11		3:45 After school

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Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain: 00 License & Approvals

Rule: 5180:2-12-04 Building Department Inspection
Code:

Allegation: The program did refrain from using space that did not receive building approval and from caring for children in spaces not approved for that age group. The program is required to refrain from using a remodeled or modified space before obtaining building approval. The program is required to maintain building occupancy limitations.

Determination: Unable to be determined

Findings: Based upon the investigation, the alleged rule violation was unable to be determined due to the lack of evidence found through interviews with classroom staff, administrator and classroom observations.

Risk Level:

Domain: 08 Staff Files

Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements
Code: The program staff is required to have educational verification on file at the program.

Allegation: The program staff did not have educational verification on file at the program.The program staff is required to have educational verification on file at the program.

Determination: Substantiated

Findings: In review of the staff records, it was determined that verification of a high school education for the child care staff member(s) listed on the Employee Record Chart, did not meet the requirements.
The following was observed:
Verification of completion of a high school education was not on file.
Submit the program's corrective action plan, which includes a copy of the education verification, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection
Code: The program is required to have staff complete the online staff orientation training.

Allegation: The program did not have staff complete the online staff orientation training

Determination: Substantiated

Findings: In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training.
The following was observed:
The training was not competed within 30 days of starting employment at the program as a child care staff member.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-08 Staff TB Screening Requirements
Code: The program is required to have every employee provide evidence of tuberculosis (TB) screening prior to the first day of employment.

Allegation: The program did not require every employee provide evidence of tuberculosis (TB) screening prior to the first day of employment.

Determination: Substantiated

Findings: In review of the staff records, it was determined that the tuberculosis (TB) screening for 4 of 12 employees, including child care staff members, did not meet the requirement.
The following was observed:
A TB screening was on file prior to the first day of employment.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-08 Staff Immunization Records
Code: The program is required to have every employee provide immunization records.

Allegation: The program did not have every employee provide immunization records.

Determination: Substantiated

Findings: In review of the staff records, it was determined that the immunization records for 2 of 12 employees, including child care staff members, did not meet the requirement.
The following was observed:
The immunization records were not on file within the first thirty days from the start of employment.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-09 Background Check Requirements
Code: The program is required to have documentation from DCY, indicating the individual is eligible to be employed in child care, on file before allowing the staff to have sole responsibility of children.

Allegation: The program did not have all staff request background checks as required and receive a DCY 01176 or preliminary approval from DCY prior to allowing an individual to engage in assigned duties or be near children.

Determination: Substantiated

Findings: During the inspection, it was determined that child care staff member(s) had sole responsibility of children in the Preschool group(s) and neither a preliminary approval nor the DCY 01176 "Program Notification of Background Check Review for Child Care" were on file as required.
Submit the program's corrective action plan, which includes a copy of the DCY 01176 or a statement that the child care staff member(s) no longer have sole responsibility of children, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-10 Health Training Requirements
Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Allegation: The program did not have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Determination: Substantiated

Findings: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training.
The following was observed:
Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
First Aide training was not completed within 90 days of hire.
Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
The child abuse and neglect recognition and prevention training was expired.
The first aid training was expired.
The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Domain: 08 Staff Files

Rule: 5180:2-12-09 Background Check Requirements
Code: The program is required to have all staff request background checks as required and receive a DCY 01176 or preliminary approval from DCY prior to allowing an individual to engage in assigned duties or be near children.

Allegation: The program did not have all staff request background checks as required and receive a DCY 01176 or preliminary approval from DCY prior to allowing an individual to engage in assigned duties or be near children.

Determination: Substantiated

Findings: In review of the staff records, it was determined that background checks did not meet the requirements of the rule for the person(s) listed on the Employee Record Chart.
The following was observed:
The request for a background check for child care was not submitted in the OPR.
The individuals had engaged in assigned duties or were near children or otherwise have access to children and preliminary approval from DCY was not on file.
Submit the program's corrective action plan, which includes a copy of the DCY 01176, or a copy of the preliminary approval or a statement that the individual(s) are no longer engaged in assigned duties and are not near children until the preliminary approval has been received, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Immunization Records
Code: The program is required to have complete child immunization records on file.

Allegation: The program did not have complete child immunization records on file.

Determination: Substantiated

Findings: In review of 25% of the children's records, it was determined that complete child immunization records were not on file, as required, for children listed on the DCY Children's Record Review for Child Care.
The following was observed:
• Immunization record(s) were not on file at the center within thirty days of the child's first day of attendance
• Immunization record(s) were not updated no more than every thirteen months
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Department of Children & Youth

Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Enrollment Records
Code: The program is required to have a completed and updated DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent form on file for each child enrolled.

Allegation: The program did not have a completed and updated DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent form on file for each child enrolled.

Determination: Substantiated

Findings: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 “Child Enrollment Form for Early Care and Education Programs” or equivalent form as required.
The following was observed as missing:
- Complete parent information
- Complete emergency contact information
- Health information
- Emergency transportation information
- Parent/guardian’s signature
- Enrollment form for at least one child was not updated by either the parent or the administrator
- Enrollment form for at least one child was not signed by the administrator

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/09/2026

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Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

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Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to an increased risk of harm to a child and is observable and/or based on facts.

No moderate risk non-compliances were observed during this inspection

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.
No other non-compliances were observed during this inspection