Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Goddard Worthington 2	Program Number 2210024055	Program Type Child Care Center
Address 6733 N. High Street WORTHINGTON OH 43085		County FRANKLIN

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 08/17/2026	Begin Time 9:15 AM	End Time 5:55 PM	Reviewer: DIANE GRIGGS

Summary of Findings			
No. Requirements Verified 67	No. Requirements with Non-compliances 20		No. Requirements Compliant 42
No. Serious Risk 0	No. Moderate Risk Findings 2	No. Other Non-compliance Findings 21	No. Technical Assistance Provided 7

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		22	0	22
Young Toddler		25	0	25
Total Under 2 ½ Years	54	47	0	47
Older Toddler		8	0	8
Preschool		84	0	84
School Age		55	0	55
Total Capacity/Enrollment	156	147	0	194

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
Badgers	0 to < 12 months	3 to 11		930am
Badgers	0 to < 12 months	2 to 11		2pm
Porcupine	12 months to < 18 months	2 to 11	In Compliance	2pm
Porcupine	12 months to < 18 months	2 to 9	In Compliance	930am
Bobcat	18 months to < 30 months	2 to 14	In Compliance	930am
Bobcat	18 months to < 30 months	1 to 14	In Compliance	nap 2pm
Coyotes	18 months to < 30 months	2 to 13	In Compliance	930am
Coyotes	18 months to < 30 months	1 to 12	In Compliance	nap 2pm
Moose	3 years to < 4 years	2 to 25	Out of Compliance	ratio out/group size too large 930am
Moose	3 years to < 4 years	1 to 24	In Compliance	nap 2pm
Owls	School-Age to < 11 years	2 to 34	In Compliance	930am
Owls	School-Age to < 11 years	3 to 36	In Compliance	2pm
Elk	4 years to < 5 years	2 to 22	In Compliance	930am
Elk	4 years to < 5 years	1 to 17	In Compliance	nap 2pm
Bears	3 years to < 4 years	1 to 21	In Compliance	nap 2pm
Bears	3 years to < 4 years	3 to 28	Out of Compliance	ratio out/group size too large 930am

Department of Children & Youth

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-18 Ratio

Requirement: The program is required to maintain the appropriate staff to child ratio for each group served.

Finding: During the inspection, required staff/child ratios were not maintained for different groups on multiple occasions, as noted below:

The ratio determined for the Moose/preschool group was 2 Child Care Staff Member(s) for 25 children. Additionally, a ratio of 2 Child Care Staff Member(s) for 28 children was determined for the Bear/preschool group.

Additional staff members must be hired or current Child Care Staff Members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **09 Children's Files**

Rule: 5180:2-12-15 Child Health Care Plans

Requirement: The program is required to have a completed DCY 01236 or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.

Finding: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 ""Health Care Plan Documentation & Permission to Administer Medication"" or equivalent form.

The following was observed:

• Indication if medication or medical food is required was missing.

• Signs, symptoms or situations that require staff to take action were missing.

• Training instructions for procedures for staff to follow were missing or incomplete.

• Name of the medication/medical food was missing or not attached.

• Dosage of medication/medical food to be administered was missing or not attached.

• Time for medication/medical food to be administered was missing or not attached.

• Symptoms that require staff to administer medication/medical food were missing or not attached.

• Specific instructions to administer the medication/medical food were missing or not attached.

• Name of medication or medical food was missing.

• The plan was not able to be implemented due to conflicting information.

• Medication listed in the procedures was not onsite and alternate instructions for this situation were not included on the plan.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Department of Children & Youth

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

Domain: **00 License & Approvals**

Rule: 5180:2-12-03 Inspection Requirements

Requirement: The program is required to respond to noncompliances by the date noted in the inspection report.

Finding: During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection report dated 7/15/25. The rule requires the program to complete and submit a corrective action plan in the Ohio statewide licensing system to address non-compliances detailed in written inspection reports within the timeframe outlined in the report.

Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **00 License & Approvals**

Rule: 5180:2-12-02 Current Information

Requirement: The rule requires the program to keep their information current in the Ohio statewide licensing system.

Finding: During the inspection, it was determined that information was not up to date in the Ohio statewide licensing system.

The following information was not current: Private pay rates

Submit the program's corrective action plan to the Department to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 09/23/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-18 Group Size

Requirement: The program is required to maintain the appropriate group size for each group of children served.

Finding: During the inspection, group size limitations were not maintained for the group of preschool children in the Moose and Bear classroom, as it was determined there were 25 and 28 children grouped together. The group size

shall not exceed twice the maximum number of children allowed per Child Care Staff Member. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-19 Supervision

Requirement: The program staff is required to supervise children in their assigned group by sight and hearing. Supervision includes being near enough to respond and reach children immediately including responding to the child's basic needs and protecting them from harm.

Finding: During the inspection, it was determined that children were not being properly supervised.

The following was observed: Situational awareness was not maintained by a staff member during nap time, as heads were covered in the Moose classroom.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-18 Attendance Records

Requirement: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

Finding: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule.

The following was observed: The tracking method was not updated throughout the day as children entered or left the group in Bears, Elks and Owls.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Handwashing Requirements

Requirement: The program is required to have all staff and children wash their hands as outlined in rule.

Finding: During the inspection, it was determined that handwashing requirements were not followed as required in rule.

The following was observed: At least one child did not wash their hands after contact with bodily fluids when a child blew their nose in the Elk classroom.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Environment

Requirement: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Finding: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that at least one area of the program or at least one piece of equipment had chipping or peeling paint. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Sanitary Equipment and Environment

Requirement: The program is required to provide a clean restroom with the appropriate materials available.

Finding: During the inspection, it was determined that unsanitary conditions were in the Bobcat, Moose, Bear, Elk and Owl restroom:

The following was observed:

- There was no toilet tissue in Bobcat or Moose.
- There were no individually assigned towels, disposable towels or air dryers in Bobcat.

- The toilet(s) were not flushed in Bear and Elk.
- Other: plunger accessible to children in Bear; toilet paper/paper towels on floor in Bear and Owl.

The restroom(s) must be kept sanitary at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirement of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **03 Postings & Equipment**

Rule: 5180:2-12-16 Emergency Postings

Requirement: The program is required to post the fire and weather plans.

Finding: During the inspection, it was determined that the fire and/or weather alert plans did not meet the requirement of the rule.

The following was observed: Weather alert plan was missing written details for fire and weather.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **03 Postings & Equipment**

Rule: 5180:2-12-17 Materials and Equipment

Requirement: The program is required to have enough equipment for all children in care.

Finding: During the inspection, it was determined that equipment and materials in the following categories were not provided in sufficient quantities for children in the Porcupine and Bobcat classroom, as required:

- Art supplies (excludes infants)
- Manipulative materials and equipment
- Science-nature equipment (excludes infants)
- Pretend or dramatic play materials
- Music equipment

• Sensory motor equipment

Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.

Corrective Action Plan Due: 09/23/2026

Domain: **05 Health & Safety**

Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements

Requirement: The program is required to provide food that does not pose as a choking hazard and is appropriate for the age of the children.

Finding: During the inspection, it was determined that the Moose and Owl group was offered uncut grapes, which posed a choking hazard. Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.

Corrective Action Plan Due: 09/23/2026

Domain: **05 Health & Safety**

Rule: 5180:2-12-22 Safe Food Handling/Storage

Requirement: The program is required to safely store food provided by parents.

Finding: During the inspection, it was determined that there were no provisions for the safe storage of parent provided food, in that there was no cold storage for perishable foods: milk in Moose room. Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-20 Cribs - Placement

Requirement: The program is required to space cribs two feet apart when in use.

Finding: During the inspection, it was determined that cribs were not two feet apart when in use, as required by this rule. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-23 Infant Bottle and Food Preparation

Requirement: The program staff is required to label bottles containing formula or breast milk.

Finding: During the inspection, it was determined that bottles containing milk/formula for a particular infant were not labeled with the child's name and date of preparation. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-23 Infant Bottle and Food Preparation

Requirement: The program is required to obtain written instructions from parents regarding feeding their infant.

Finding: During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review were missing information.

The following was observed:

• Written instructions were not on file.

• The written instructions on file had not been updated.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-20 Cribs - Safe Environment and Practices

Requirement: The program is required to provide a safe and sufficient barrier to separate the play and sleeping space.

Finding: During the inspection, it was determined that the barrier between the play and sleeping space did not meet the requirements.

The following was observed: No barrier had been provided.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Requirement: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.

The following was observed:

• At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.

• At least one administrator, employee or child care staff member had not updated changes to positions or roles within ten calendar days of the change.

• At least one individual's schedule was not current.

• At least one individual's position or role did not include an applicable group assignment.

• At least one individual's employment had not been end dated.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-10 Health Training Requirements

Requirement: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training.

The following was observed:

• The child abuse and neglect recognition and prevention training was expired

• The first aid training was expired

• The CPR training was expired

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **09 Children's Files**

Rule: 5180:2-12-15 Child Health Care Plans

Requirement: The program is required to ensure that there is at least one child care staff member who has signed the DCY 01236 or equivalent form caring for the child at all times when a child with a health condition is present.

Finding: During the inspection, it was determined a child with a condition that required a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form had been present and the program did not ensure there was at least one child care staff member caring for the child at all times who was aware on the child's condition. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **09 Children's Files**

Rule: 5180:2-12-15 Child Health Care Plans

Requirement: The program is required to use a health care plan form that is equivalent to content to the DCY 01236

Finding: In review of the children's records, it was determined that the DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form did not meet the requirements of the rule.

The following was observed: The form had not been updated as needed and at least annually

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **10 Written Policies & Procedures**

Rule: 5180:2-12-16 Emergency Preparedness and Response Plan

Requirement: The program is required to have an emergency preparedness and response plan (EPRP).

Finding: During the inspection, it was determined the program's emergency preparedness and response plan (EPRP) did not meet the requirement or was missing the information.

The following was observed as missing:

*Weather emergencies for blizzard and earthquake

*Emergency procedure for gas leak, bioterrorism, and terrorism

*Procedure for dental emergencies

*Procedure for communicating with parents during loss of communications, no phone or internet service available.

Make the necessary revisions to the EPRP. Submit the program's corrective action plan, which includes the revised information, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **00 License & Approvals**
Rule: 5180:2-12-02 Current Information
Requirement:The rule requires the program to keep their information current in the Ohio statewide licensing system.
Findings:During the inspection, it was determined that information was not up to date in the Ohio statewide licensing system.

The following information was not current: Private pay rates

Submit the program's corrective action plan to the Department to verify compliance with the requirement of the rule.
Corrective Action Plan Due: 09/23/2026

Domain: **01 Ratio & Supervision**
Rule: 5180:2-12-18 Ratio
Requirement:The program is required to maintain the appropriate staff to child ratio for each group served.
Findings:During the inspection, required staff/child ratios were not maintained for different groups on multiple occasions, as noted below:

The ratio determined for the Moose/preschool group was 2 Child Care Staff Member(s) for 25 children. Additionally, a ratio of 2 Child Care Staff Member(s) for 28 children was determined for the Bear/preschool group.

Additional staff members must be hired or current Child Care Staff Members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **01 Ratio & Supervision**
Rule: 5180:2-12-18 Group Size
Requirement:The program is required to maintain the appropriate group size for each group of children served.
Findings:During the inspection, group size limitations were not maintained for the group of preschool children in the Moose and Bear classroom, as it was determined there were 25 and 28 children grouped together. The group size shall not exceed twice the maximum number of children allowed per Child Care Staff Member. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **01 Ratio & Supervision**
Rule: 5180:2-12-19 Supervision
Requirement:The program staff is required to supervise children in their assigned group by sight and hearing. Supervision includes being near enough to respond and reach children immediately including responding to the child's basic needs and protecting them from harm.
Findings:During the inspection, it was determined that children were not being properly supervised.

The following was observed: Situational awareness was not maintained by a staff member during nap time, as heads were covered in the Moose classroom.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **01 Ratio & Supervision**
Rule: 5180:2-12-18 Attendance Records
Requirement:The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.
Findings:During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule.

The following was observed: The tracking method was not updated throughout the day as children entered or left the group in Bears, Elks and Owls.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/23/2026

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-13 Handwashing Requirements
Requirement:The program is required to have all staff and children wash their hands as outlined in rule.
Findings:During the inspection, it was determined that handwashing requirements were not followed as required in rule.

The following was observed: At least one child did not wash their hands after contact with bodily fluids when a child blew their nose in the Elk classroom.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-12 Safe Environment
Requirement:The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.
Findings:Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that at least one area of the program or at least one piece of equipment had chipping or peeling paint. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-12 Safe Environment
Requirement:
Findings:During the inspection, the requirements of the rule regarding safe environment were discussed.

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-13 Sanitary Equipment and Environment
Requirement:The program is required to provide a clean restroom with the appropriate materials available.
Findings:During the inspection, it was determined that unsanitary conditions were in the Bobcat, Moose, Bear, Elk and Owl restroom:

The following was observed:
- There was no toilet tissue in Bobcat or Moose.
- There were no individually assigned towels, disposable towels or air dryers in Bobcat.
- The toilet(s) were not flushed in Bear and Elk.
- Other: plunger accessible to children in Bear; toilet paper/paper towels on floor in Bear and Owl.

The restroom(s) must be kept sanitary at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirement of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **03 Postings & Equipment**
Rule: 5180:2-12-16 Emergency Postings
Requirement:The program is required to post the fire and weather plans.
Findings:During the inspection, it was determined that the fire and/or weather alert plans did not meet the requirement of the rule.

The following was observed: Weather alert plan was missing written details for fire and weather.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **03 Postings & Equipment**
Rule: 5180:2-12-17 Materials and Equipment
Requirement:The program is required to have enough equipment for all children in care.
Findings:During the inspection, it was determined that equipment and materials in the following categories were not provided in sufficient quantities for children in the Porcupine and Bobcat classroom, as required:

- Art supplies (excludes infants)
- Manipulative materials and equipment
- Science-nature equipment (excludes infants)
- Pretend or dramatic play materials
- Music equipment
- Sensory motor equipment

Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.
Corrective Action Plan Due: 09/23/2026

Domain: **03 Postings & Equipment**
Rule: 5180:2-12-17 Materials and Equipment
Requirement:The program is required to have quiet areas available.
Findings:During the inspection, it was determined the program did not have a designated quiet area as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: **05 Health & Safety**
Rule: 5180:2-12-22 Safe Food Handling/Storage

Requirement:The program is required to safely store food provided by parents.
Findings:During the inspection, it was determined that there were no provisions for the safe storage of parent provided food, in that there was no cold storage for perishable foods: milk in Moose room. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **05 Health & Safety**
Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements
Requirement:
Findings:During the inspection, the requirements of the rule regarding meals and snacks were discussed.

Domain: **05 Health & Safety**
Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements
Requirement:The program is required to provide food that does not pose as a choking hazard and is appropriate for the age of the children.
Findings:During the inspection, it was determined that the Moose and Owl group was offered uncut grapes, which posed a choking hazard. Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.
Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**
Rule: 5180:2-12-20 Cribs - Placement
Requirement:The program is required to space cribs two feet apart when in use.
Findings:During the inspection, it was determined that cribs were not two feet apart when in use, as required by this rule. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**
Rule: 5180:2-12-23 Infant Bottle and Food Preparation
Requirement:The program is required to obtain written instructions from parents regarding feeding their infant.
Findings:During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review were missing information.
The following was observed:
• Written instructions were not on file.
• The written instructions on file had not been updated.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**
Rule: 5180:2-12-23 Infant Bottle and Food Preparation

Requirement:The program staff is required to label bottles containing formula or breast milk.
Findings:During the inspection, it was determined that bottles containing milk/formula for a particular infant were not labeled with the child's name and date of preparation. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **07 Diapering & Infant Care**
Rule: 5180:2-12-20 Cribs - Safe Environment and Practices
Requirement:The program is required to provide a safe and sufficient barrier to separate the play and sleeping space.
Findings:During the inspection, it was determined that the barrier between the play and sleeping space did not meet the requirements.
The following was observed: No barrier had been provided.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-10 Health Training Requirements
Requirement:The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.
Findings:In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training.

The following was observed:
- The child abuse and neglect recognition and prevention training was expired
- The first aid training was expired
- The CPR training was expired

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-07 Administrator Responsibilities/Requirements
Requirement:The program administrator is required to maintain current employee records in the Ohio Professional Registry.
Findings:During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.

The following was observed:

• At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
• At least one administrator, employee or child care staff member had not updated changes to positions or roles within ten calendar days of the change.
• At least one individual's schedule was not current.
• At least one individual's position or role did not include an applicable group assignment.
• At least one individual's employment had not been end dated.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **09 Children's Files**
Rule: 5180:2-12-15 Child Health Care Plans
Requirement:The program is required to ensure that there is at least one child care staff member who has signed the DCY 01236 or equivalent form caring for the child at all times when a child with a health condition is present.
Findings:During the inspection, it was determined a child with a condition that required a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form had been present and the program did not ensure there was at least one child care staff member caring for the child at all times who was aware on the child's condition. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **09 Children's Files**
Rule: 5180:2-12-15 Child Health Care Plans
Requirement:The program is required to have a completed DCY 01236 or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.
Findings:In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 ""Health Care Plan Documentation & Permission to Administer Medication"" or equivalent form.

The following was observed:
• Indication if medication or medical food is required was missing.
• Signs, symptoms or situations that require staff to take action were missing.
• Training instructions for procedures for staff to follow were missing or incomplete.
• Name of the medication/medical food was missing or not attached.
• Dosage of medication/medical food to be administered was missing or not attached.
• Time for medication/medical food to be administered was missing or not attached.
• Symptoms that require staff to administer medication/medical food were missing or not attached.
• Specific instructions to administer the medication/medical food were missing or not attached.
• Name of medication or medical food was missing.

• The plan was not able to be implemented due to conflicting information.
• Medication listed in the procedures was not onsite and alternate instructions for this situation were not included on the plan.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **09 Children's Files**
Rule: 5180:2-12-15 Child Health Care Plans
Requirement:The program is required to use a health care plan form that is equivalent to content to the DCY 01236
Findings:In review of the children's records, it was determined that the DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form did not meet the requirements of the rule.

The following was observed: The form had not been updated as needed and at least annually

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Domain: **10 Written Policies & Procedures**
Rule: 5180:2-12-16 Emergency Preparedness and Response Plan
Requirement:The program is required to have an emergency preparedness and response plan (EPRP).
Findings:During the inspection, it was determined the program's emergency preparedness and response plan (EPRP) did not meet the requirement or was missing the information.

The following was observed as missing:
*Weather emergencies for blizzard and earthquake
*Emergency procedure for gas leak, bioterrorism, and terrorism
*Procedure for dental emergencies
*Procedure for communicating with parents during loss of communications, no phone or internet service available.

Make the necessary revisions to the EPRP. Submit the program's corrective action plan, which includes the revised information, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/23/2026

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 05 Health & Safety

Rule: 5180:2-12-16 First Aid/Standard Precautions

Requirement: The program is required to have all the required items in the first aid kit.

Findings: During the inspection, it was determined the program's first aid kit did not contain appropriate materials as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 08 Staff Files

Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements

Requirement: The program staff is required to have educational verification on file at the program.

Findings: During the inspection, it was determined the employee's education document verifying completion of high school education is not complete or on file as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 08 Staff Files

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection

Requirement: The program is required to have staff complete the online staff orientation training. Additionally, the training must be completed before they are permitted to have sole responsibility of children.

Findings: During the inspection, it was determined the employee's orientation is not complete as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Enrollment Records

Requirement: The program is required to have a completed and updated DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent form on file for each child enrolled.

Findings: During the inspection, it was determined the child's enrollment form is not complete or updated annually as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Immunization Records

Requirement: The program is required to have complete child immunization records on file.

Findings: During the inspection, it was determined child's immunization records were not on file or updated annually as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 09 Children's Files

Rule: 5180:2-12-25 2026 Medication Storage

Requirement: The program is required to remove all medication, medical foods and topical products that are no longer being administered or have expired. The program is also required to maintain current documentation to administer medications, medical foods and topical products.

Findings: During the inspection, it was determined the program did not ensure medications or products were removed when they were no longer needed, expired, or had an expired prescription date, as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 10 Written Policies & Procedures

Rule: 5180:2-12-07 Written Program Policies and Procedures

Requirement: The program's policies and procedures are required to include all topics outlined in rule.

Findings: During the inspection, it was determined the program's policies and procedures handbook does not contain all items as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-18 License Capacity	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding license capacity were discussed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-02 License Visible	Compliant	Documenting Statement: The license was in a location visible to parents as required.

Rule	Status	Documenting Statement(s), If applicable

5180:2-12-04 Building Department Inspection	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Fire Inspection	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-04 Food Service Requirements	Compliant	Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: #0033297, 3/1/27.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-05 Denial, Revocation and Suspension	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-07 Administrator Qualifications	Compliant	Documenting Statement: The administrator has completed the rules review course.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-09 Background Check Requirements	Compliant	Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-10 Professional Development Requirements	Compliant	Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Indoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable

Rule: 5180:2-12-11 Outdoor Space Requirements	Compliant	Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Play Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Play Fall Zones	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-12 Safe Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-13 Smoke Free Environment	Compliant	Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-14 Transportation and Field Trip Procedures	Compliant	Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-14 Transportation - Driver Requirements	Compliant	Documenting Statement: The driver(s) had completed the required DCY driver training.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-14 Transportation - Vehicle Requirements	Compliant	Documenting Statement: An annual safety check of the vehicle(s), using the DCY 1230 “Vehicle Inspection Report” form, were verified and dated 6/15/26, 7/17/26, 7/17/26.

Rule	Status	Documenting Statement(s), If applicable

Rule: 5180:2-12-16 Management of Communicable Disease	Compliant	Documenting Statement: The DCY 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-16 Incident/Injury Reporting	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding reporting incidents and injuries were discussed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-17 Daily Schedule	Compliant	Documenting Statement: Daily schedules were observed posted.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-17 Daily Outdoor Play	Compliant	Documenting Statement: Outdoor play was observed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-19 Child Guidance	Compliant	Documenting Statement: Appropriate child guidance and behavior management techniques and practices were observed being used during the inspection.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-21 Evening and Overnight Care	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Fluid Milk Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Infant Daily Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-24 Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-16 Emergency Drills	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-21 Mobile Preschools	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-08 Staff Immunization Records	Compliant	Documenting Statement: All employees had immunization records or exemption documentation on file.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 Amendments to the License	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-20 Cots and Napping - Practices	Compliant	Documenting Statement: Children who did not fall asleep were permitted to engage in the following quiet activities: books, drawing, legos.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Child Record Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-08 Staff TB Screening Requirements	Compliant	Documenting Statement: All employees had tuberculosis (TB) screenings and immunization records on file.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-20 Cots and Napping - Equipment and Environment	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding sleeping and napping were discussed.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Specialized Diets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-23 Diapering and Toilet Training - Practices	Compliant	Documenting Statement: Appropriate diaper changing procedures were observed.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 2026 Diapering and Toilet Training - Supplies	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-25 2026 Medication Administration Practices	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding administering medication, topical products and medical foods were discussed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-25 2026 Medication Documentation	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding administering medication, topical products and medical foods were discussed.