Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Wribbenhall Child Development Center	Program Number 2210025351	Program Type Child Care Center
Address 1235 Broad Blvd. Cuyahoga Falls OH 44223		County SUMMIT

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 09/23/2026	Begin Time 9:45 AM	End Time 5:50 PM	Reviewer: TONYA WASHINGTON
Inspection Date 09/24/2026	Begin Time 11:00 AM	End Time 3:15 PM	Reviewer: TONYA WASHINGTON

Summary of Findings			
No. Requirements Verified 67	No. Requirements with Non-compliances 16		No. Requirements Compliant 41
No. Serious Risk 0	No. Moderate Risk Findings 2	No. Other Non-compliance Findings 14	No. Technical Assistance Provided 4

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		2	0	2
Young Toddler		25	0	25
Total Under 2 ½ Years	52	27	0	27
Older Toddler		11	0	11
Preschool		57	0	57
School Age		0	0	0
Total Capacity/Enrollment	171	68	0	95

Ohio Department of Children & Youth

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
younger toddlers/older infants	12 months to < 18 months	2 to 12	In Compliance	lunch noon
younger toddlers/older infants	12 months to < 18 months	1 to 12	Out of Compliance	nap -out-
younger toddlers/older infants	12 months to < 18 months	3 to 11	In Compliance	diaper change 10am
younger toddlers/older infants	12 months to < 18 months	3 to 12	In Compliance	DAY 2 1045
younger toddlers/older infants	12 months to < 18 months	3 to 12	In Compliance	day 2
OLDER TODDLERS/ YOUNGER TODDLERS	18 months to < 30 months	4 to 11	In Compliance	outside play-945am
OLDER TODDLERS/ YOUNGER TODDLERS	18 months to < 30 months	1 to 10	In Compliance	nap 2pm
OLDER TODDLERS/ YOUNGER TODDLERS	18 months to < 30 months	2 to 10	In Compliance	lunch noon
OLDER TODDLERS/ YOUNGER TODDLERS	18 months to < 30 months	3 to 10	In Compliance	day 2 1030am
PRE SCHOOL/OLDER TODDLERS	30 months to < 36 months	1 to 11	In Compliance	non nappers 2pm
PRE SCHOOL/OLDER TODDLERS	30 months to < 36 months	2 to 11	In Compliance	circle time 10am
PRE SCHOOL/OLDER TODDLERS	30 months to < 36 months	1 to 12	Out of Compliance	lunch-out-
PRE SCHOOL/OLDER TODDLERS	30 months to < 36 months	3 to 11	In Compliance	DAY 2 1050
PRESCHOOL 2	3 years to < 4 years	2 to 16	In Compliance	free play 1030am
PRESCHOOL 2	3 years to < 4 years	2 to 17	In Compliance	nap 2pm
PRESCHOOL 2	3 years to < 4 years	2 to 17	In Compliance	lunch noon
PRESCHOOL 2	3 years to < 4 years	2 to 14	In Compliance	DAY 2 1050
PRE K 2	3 years to < 4 years	2 to 11	In Compliance	lunch noon

PRE K 2	3 years to < 4 years	2 to 10	In Compliance	free play 1040am
PRE K 2	3 years to < 4 years	2 to 10	In Compliance	lessons 2pm
PRE K 2	4 years to < 5 years	1 to 13	In Compliance	DAY 2 1045
PRE K 1	4 years to < 5 years	2 to 7	In Compliance	outside play 230pm
PRE K 1	4 years to < 5 years	2 to 21	In Compliance	snack 1130am
PRE K 1	4 years to < 5 years	2 to 21	In Compliance	circle time 11am
PRE K 1	4 years to < 5 years	3 to 18	In Compliance	DAY 2 1050

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

Domain: 01 Ratio & Supervision

Rule: 5180:2-12-18 Ratio

Requirement: The program is required to maintain the appropriate staff to child ratio for each group served.

Finding: During the inspection, required staff/child ratios were not maintained for different groups on more than one occasion, as noted below:

The ratio determined for the infant group was 1 Child Care Staff Member for 12 infants during nap time. Additionally, a ratio of 1 Child Care Staff Member for 12 children was determined for the younger toddler group during lunch time.

Current Child Care Staff Members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **09 Children's Files**

Rule: 5180:2-12-15 Child Health Care Plans

Requirement: The program is required to have a completed DCY 01236 or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.

Finding: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:

- Name of the special health condition was missing.
- Instructions regarding emergency evacuation, if applicable, were missing.
- Signature of parent granting permission to implement the plan and verifying training was missing.
- Date of parent signature was missing.
- The form had not been updated as needed and at least annually.
- Physician's signature was missing or not attached.
- The date of the physician's signature was missing or not attached.

• Medication listed in the procedures was not onsite and alternate instructions for this situation were not included on the plan.

• Instructions to take if the required emergency medications were not on grounds were missing or not attached.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

Domain: **00 License & Approvals**

Rule: 5180:2-12-03 Inspection Requirements

Requirement: The program is required to respond to noncompliances by the date noted in the inspection report.

Finding: During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection reports dated 12.4.2024 and 7.2.2025. The rule requires the program to complete and submit a corrective action plan in the Ohio statewide licensing system to address non-compliances detailed in written inspection reports within the timeframe outlined in the report.

Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Handwashing Requirements

Requirement: The program is required to have all staff and children wash their hands as outlined in rule.

Finding: During the inspection, it was determined that handwashing requirements were not followed as required in rule.

The following was observed:

• At least one staff/child did not wash their hands upon arrival for the day.

• At least one staff/child did not wash their hands after toileting or assisting a child with toileting.

• At least one staff/child did not wash their hands after each diaper change or pull-up change.

• At least one child did not wash their hands after returning inside after outdoor play.

•At least one staff did not wash their hands before eating, serving or preparing food or bottles or feeding a child.

• At least one child did not wash their hands before eating or assisting with food preparation.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Equipment

Requirement: The program is required to refrain from placing indoor swings, slides, climbers, and climbing apparatus directly over a hard surface. Shock absorbent protective covering, intended to be a fall surface per manufacturer's guidelines, shall be placed and used under the equipment.

Finding: During the inspection, it was determined that indoor swings, slides, climbers, and climbing apparatus did not have required shock absorbent protective covering under and around the equipment. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:

The mats were not at least one and one-half inches thick for equipment over three feet high.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Sanitary Equipment and Environment

Requirement: The program is required to follow the cleaning schedule for equipment.

Finding: During the inspection, it was determined that the environment, furniture, materials, and/or equipment were not kept in a sanitary condition at all times.

The following was observed:

The diaper changing station was not cleaned and sanitized after each diaper change.

The center shall be cleaned daily. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Outdoor Play Fall Zones

Requirement: The program is required to provide fall zones around equipment to prevent injury if a child were to fall.

Finding: During the inspection, it was determined the fall zone under and around equipment designated for climbing, swinging, balancing and sliding did not meet the requirements. This was a rule noncompliance on the last annual licensing inspection dated 7.2.2025.

The following was observed:

The following was observed:

The fall zone was less than 9 feet from each piece of applicable equipment used by children 24 months of age and older being the jeep, castle, and boat.

The program is required to provide adequate fall zones under and around outdoor play equipment at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-23 Diapering and Toilet Training - Practices

Requirement: The program staff is required to consult with parents about toileting at home and refrain from forcing a child to sit on the toilet or potty chair.

Finding: During the inspection, it was determined that the toilet training practice used by child care staff members did not meet the requirements of the rule.

The following was observed:

The diapering separation material was not changed in-between each diaper change as required.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-10 Health Training Requirements

Requirement: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one childcare staff member had not completed required health and safety training. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:

• Child abuse and neglect recognition and prevention training was not completed within sixty

days of hire.

• First aid training was not completed within ninety days of hire.

• Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.

• The child abuse and neglect recognition and prevention training was expired.

• The first aid training was expired.

• The CPR training was expired.

Refer to the Employee Record Chart for the names of the childcare staff members who must complete the required health and safety trainings. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Requirement: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.

The following was observed:

• At least one administrator, employee or childcare staff member had not created an employment record for the program on or before their first day of employment.

• The administrator had not assigned at least one employee or childcare staff member to the program's organization dashboard.

• At least one individual's schedule was not current.

• At least one individual's employment had not been end dated.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-08 Staff Immunization Records

Requirement: The program is required to have every employee provide immunization records.

Finding: In review of the staff records, it was determined that the immunization records for 7 of 24 employees, including childcare staff members, did not meet the requirement. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:

The immunization records were not on file within the first thirty days from start of

employment.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-08 Staff TB Screening Requirements

Requirement: The program is required to have every employee provide evidence of tuberculosis (TB) screening prior to the first day of employment.

Finding: In review of the staff records, it was determined that the tuberculosis (TB) screening for 2 of 24 employees, including childcare staff members, did not meet the requirement. This was a rule noncompliance on the last annual licensing inspection dated 7.2.2025.

The following was observed:

A TB screening was not on file prior to the first day of employment.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements

Requirement: The program staff is required to have educational verification on file at the program.

Finding: In review of the staff records, it was determined that verification of a high school education for the childcare staff members listed on the Employee Record Chart, did not meet the requirements. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:

Verification of completion of a high school education was not on file.

Submit the program's corrective action plan, which includes a copy of the education verification, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **09 Children's Files**

Rule: 5180:2-12-25 2026 Medication Storage

Requirement: The program is required to remove all medication, medical foods and topical products that are no longer being administered or have expired. The program is also required to maintain current documentation to administer medications, medical foods and topical products.

Finding: During the inspection, it was determined that medication, medical foods and/or topical products did not meet the requirements for administering medication, medical foods, and/or medical products. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:

The medication, medical food, or topical product had expired and had not been removed from the program.

The prescription label had expired.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **09 Children's Files**

Rule: 5180:2-12-15 Child Immunization Records

Requirement: The program is required to have complete child immunization records on file.

Finding: In review of 25% of the children's records, it was determined that complete child immunization records were not on file, as required, for children listed on the DCY Children's Record Review for Child Care. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:

Immunization records were not on file at the center within thirty days of the child's first day of attendance.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/24/2026

Domain: **10 Written Policies & Procedures**

Rule: 5180:2-12-16 Emergency Preparedness and Response Plan

Requirement: The program is required to train child care staff members and employees on the EPRP annually and keep written documentation of the training on-site.

Finding: During the inspection, it was determined the program's emergency preparedness and response plan (EPRP) did not meet the requirement for training childcare staff members and employees on the plan annually.

The following was observed:

Childcare staff members and employees were not trained annually.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule

Corrective Action Plan Due: 10/24/2026

Domain: **01 Ratio & Supervision**
Rule: 5180:2-12-18 Ratio
Requirement:The program is required to employ the appropriate number of staff to maintain ratios.
Findings:During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.

Domain: **01 Ratio & Supervision**
Rule: 5180:2-12-18 Ratio
Requirement:The program is required to post the staff to child ratios, age grouping, and maximum group size appendix in a noticeable area in the program.
Findings:The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.

Domain: **01 Ratio & Supervision**
Rule: 5180:2-12-18 Ratio
Requirement:The program is required to maintain the appropriate staff to child ratio for each group served.
Findings:During the inspection, required staff/child ratios were not maintained for different groups on more than one occasion, as noted below:

The ratio determined for the infant group was 1 Child Care Staff Member for 12 infants during nap time. Additionally, a ratio of 1 Child Care Staff Member for 12 children was determined for the younger toddler group during lunch time.

Current Child Care Staff Members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-13 Sanitary Equipment and Environment
Requirement:The program is required to follow the cleaning schedule for equipment.
Findings:During the inspection, it was determined that the environment, furniture, materials, and/or equipment were not kept in a sanitary condition at all times.

The following was observed:
The diaper changing station was not cleaned and sanitized after each diaper change.

The center shall be cleaned daily. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-13 Handwashing Requirements
Requirement:The program is required to have all staff and children wash their hands as outlined in rule.
Findings:During the inspection, it was determined that handwashing requirements were not followed as required in rule.

The following was observed:
• At least one staff/child did not wash their hands upon arrival for the day.
• At least one staff/child did not wash their hands after toileting or assisting a child with toileting.
• At least one staff/child did not wash their hands after each diaper change or pull-up change.
• At least one child did not wash their hands after returning inside after outdoor play.
•At least one staff did not wash their hands before eating, serving or preparing food or bottles or feeding a child.
• At least one child did not wash their hands before eating or assisting with food preparation.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-12 Safe Equipment
Requirement:The program is required to refrain from placing indoor swings, slides, climbers, and climbing apparatus directly over a hard surface. Shock absorbent protective covering, intended to be a fall surface per manufacturer's guidelines, shall be placed and used under the equipment.
Findings:During the inspection, it was determined that indoor swings, slides, climbers, and climbing apparatus did not have required shock absorbent protective covering under and around the equipment. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.
The following was observed:
The mats were not at least one and one-half inches thick for equipment over three feet high.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **04 Indoor/Outdoor Space**
Rule: 5180:2-12-11 Outdoor Play Fall Zones
Requirement:The program is required to provide fall zones around equipment to prevent injury if a child were to fall.
Findings:During the inspection, it was determined the fall zone under and around equipment designated for climbing, swinging, balancing and sliding did not meet the requirements. This was a rule noncompliance on the last annual licensing inspection dated 7.2.2025.
The following was observed:

The following was observed:
The fall zone was less than 9 feet from each piece of applicable equipment used by children 24 months of age and older being the jeep, castle, and boat.

The program is required to provide adequate fall zones under and around outdoor play equipment at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **04 Indoor/Outdoor Space**
Rule: 5180:2-12-11 Outdoor Play Fall Zones
Requirement:
Findings:During the inspection, the requirements of the rule regarding outdoor play fall zones were discussed. The train and the log benches are not intended for climbing in that they do not meet the fall zone from fencing requirements.

Domain: **07 Diapering & Infant Care**
Rule: 5180:2-12-23 Diapering and Toilet Training - Practices
Requirement:The program staff is required to consult with parents about toileting at home and refrain from forcing a child to sit on the toilet or potty chair.
Findings:During the inspection, it was determined that the toilet training practice used by child care staff members did not meet the requirements of the rule.
The following was observed:
The diapering separation material was not changed in-between each diaper change as required.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-08 Staff Immunization Records
Requirement:The program is required to have every employee provide immunization records.
Findings:In review of the staff records, it was determined that the immunization records for 7 of 24 employees, including childcare staff members, did not meet the requirement. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.
The following was observed:
The immunization records were not on file within the first thirty days from start of employment.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-08 Staff TB Screening Requirements
Requirement:The program is required to have every employee provide evidence of tuberculosis (TB) screening prior to the first day of employment.
Findings:In review of the staff records, it was determined that the tuberculosis (TB) screening for 2 of 24 employees, including childcare staff members, did not meet the requirement. This was a rule noncompliance on the last annual licensing inspection dated 7.2.2025.
The following was observed:
A TB screening was not on file prior to the first day of employment.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements
Requirement:The program staff is required to have educational verification on file at the program.
Findings:In review of the staff records, it was determined that verification of a high school education for the childcare staff members listed on the Employee Record Chart, did not meet the requirements. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.
The following was observed:
Verification of completion of a high school education was not on file.

Submit the program's corrective action plan, which includes a copy of the education verification, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-10 Health Training Requirements
Requirement:The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.
Findings:In review of the staff records, it was determined that at least one childcare staff member had not completed required health and safety training. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:
- Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
- First aid training was not completed within ninety days of hire.
- Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
- The child abuse and neglect recognition and prevention training was expired.
- The first aid training was expired.

• The CPR training was expired.

Refer to the Employee Record Chart for the names of the childcare staff members who must complete the required health and safety trainings. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-07 Administrator Responsibilities/Requirements
Requirement:The program administrator is required to maintain current employee records in the Ohio Professional Registry.
Findings:During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.
The following was observed:
• At least one administrator, employee or childcare staff member had not created an employment record for the program on or before their first day of employment.
• The administrator had not assigned at least one employee or childcare staff member to the program's organization dashboard.
• At least one individual's schedule was not current.
• At least one individual's employment had not been end dated.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **08 Staff Files**
Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements
Requirement:The program is required to have verification of education on file for all staff.
Findings:During the inspection, it was determined at least one educational document needs to be translated. Please ensure the document is translated in the English language and kept on file for review at the next inspection.

Domain: **09 Children's Files**
Rule: 5180:2-12-25 2026 Medication Storage
Requirement:The program is required to remove all medication, medical foods and topical products that are no longer being administered or have expired. The program is also required to maintain current documentation to administer medications, medical foods and topical products.
Findings:During the inspection, it was determined that medication, medical foods and/or topical products did not meet the requirements for administering medication, medical foods, and/or medical products. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:
The medication, medical food, or topical product had expired and had not been removed from the program.
The prescription label had expired.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **09 Children's Files**
Rule: 5180:2-12-15 Child Health Care Plans
Requirement:The program is required to have a completed DCY 01236 or equivalent form on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the form present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the form.
Findings:In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children's Records Review, with a condition that requires a DCY 01236 "Health Care Plan Documentation & Permission to Administer Medication" or equivalent form. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:
- Name of the special health condition was missing.
- Instructions regarding emergency evacuation, if applicable, were missing.
- Signature of parent granting permission to implement the plan and verifying training was missing.
- Date of parent signature was missing.
- The form had not been updated as needed and at least annually.
- Physician's signature was missing or not attached.
- The date of the physician's signature was missing or not attached.
- Medication listed in the procedures was not onsite and alternate instructions for this situation were not included on the plan.
- Instructions to take if the required emergency medications were not on grounds were missing or not attached.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed DCY 01236 or equivalent form, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **09 Children's Files**
Rule: 5180:2-12-15 Child Immunization Records
Requirement:The program is required to have complete child immunization records on file.
Findings:In review of 25% of the children's records, it was determined that complete child immunization records were not on file, as required, for children listed on the DCY Children's Record Review for Child Care. This was a rule noncompliance on the last two annual licensing inspections dated 12.4.2024 and 7.2.2025.

The following was observed:
Immunization records were not on file at the center within thirty days of the child's first day of attendance.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 10/24/2026

Domain: **09 Children's Files**
Rule: 5180:2-12-25 2026 Medication Storage
Requirement:
Findings:Medication was stored in the office.

Domain: **10 Written Policies & Procedures**
Rule: 5180:2-12-16 Emergency Preparedness and Response Plan
Requirement:The program is required to train child care staff members and employees on the EPRP annually and keep written documentation of the training on-site.
Findings:During the inspection, it was determined the program's emergency preparedness and response plan (EPRP) did not meet the requirement for training childcare staff members and employees on the plan annually.
The following was observed:
Childcare staff members and employees were not trained annually.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule
Corrective Action Plan Due: 10/24/2026

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 05 Health & Safety

Rule: 5180:2-12-16 Emergency Drills

Requirement: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Findings: During the inspection, it was determined drills are not conducted or are not correctly documented. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 07 Diapering & Infant Care

Rule: 5180:2-12-23 2026 Diapering and Toilet Training - Supplies

Requirement: The program staff is required to use and discard a separation material between each diaper change.

Findings: During the inspection, it was determined the program did not use or discard separation material while diapering as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 08 Staff Files

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection

Requirement: The program is required to have staff complete the online staff orientation training. Additionally, the training must be completed before they are permitted to have sole responsibility of children.

Findings: During the inspection, it was determined the employee's orientation was not complete as required in that 1 out of 24 employees took the Family Child Care Home Orientation Training instead of the DCY Child Care Center Orientation Training. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 08 Staff Files

Rule: 5180:2-12-10 Professional Development Requirements

Requirement: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

Findings: During the inspection, it was determined staff did not complete professional development as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-18 License Capacity	Compliant	Documenting Statement: The program was operating within their license capacity limits.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 License Visible	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Building Department Inspection	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-04 Fire Inspection	Compliant	Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 1.5.2027.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Food Service Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-05 Denial, Revocation and Suspension	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Administrator Qualifications	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-07 Written Program Policies and Procedures	Compliant	Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-09 Background Check Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-11 Indoor Space Requirements	Compliant	Documenting Statement: The restrooms are used exclusively by the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Play Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-12 Safe Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-13 Smoke Free Environment	Compliant	Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation and Field Trip Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation - Driver Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation - Vehicle Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 First Aid/Standard Precautions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-16 Management of Communicable Disease	Compliant	Documenting Statement: The DCY 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.
Rule: 5180:2-12-16 Management of Communicable Disease	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding management of communicable diseases were discussed in that the chart posted was not the most current version.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Incident/Injury Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable

Rule: 5180:2-12-17 Daily Schedule	Compliant	Documenting Statement: Daily schedules were observed posted.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-17 Materials and Equipment	Compliant	Documenting Statement: Sufficient equipment was observed in all categories.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-17 Daily Outdoor Play	Compliant	Documenting Statement: Outdoor play was observed for all age groups.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-18 Group Size	Compliant	Documenting Statement: The group sizes observed on the day of the inspection were in compliance.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-19 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-18 Attendance Records	Compliant	Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure.
Rule: 5180:2-12-18 Attendance Records	Compliant	Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-19 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180:2-12-22 Meal Preparation and Nutritional Requirements	Compliant

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-21 Evening and Overnight Care	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Infant Bottle and Food Preparation	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Fluid Milk Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Infant Daily Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Safe Food Handling/Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-24 Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-16 Emergency Postings	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding emergency postings and weather and fire alert plans was discussed.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-21 Mobile Preschools	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 Current Information	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180:2-12-02 Amendments to the License	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-20 Cots and Napping - Practices	Compliant	Documenting Statement: Children who did not fall asleep were permitted to engage in the following quiet activities: Moved to a supervised room for non-nappers.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Child Enrollment Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Child Record Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cots and Napping - Equipment and Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cribs - Safe Environment and Practices	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cribs - Placement	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Specialized Diets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-25 2026 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-25 2026 Medication Documentation	Compliant	