Department of Education
Department of Job and Family Services

Family Child Care Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at http://jfs.ohio.gov/CDC/childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Your Learning Treehouse LLC	Program Number 2220026303	Program Type FCC - Type A Home
Address 4303 Hamilton Avenue Cincinnati OH 45223		County HAMILTON

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) Lindsey Sweeney	Inspection Day 11/09/2023	Begin Time 12:00 PM	End Time 1:30 PM
Reviewer(s) Lindsey Sweeney	Inspection Day 11/13/2023	Begin Time 1:00 PM	End Time 2:00 PM

Summary of Findings				
No. Rules Verified 4	No. Rules with Non-compliances 4	No. Serious Risk 0	No. Moderate Risk 2	No. Low Risk 2

Staff-Child Ratios at the Time of Inspection			
Group	**Age Group/Range**	**Ratio Observed**	**Comment**
complaint	Mixed Age Group	1 to 12	

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Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain: 01 Ratio & Supervision

Rule: 5101:2-13-18 Group Size and Ratios
Code: The program is required to monitor the number of children in care to remain within the licensed capacity.

Allegation: Allegation: Provider had 16 kids which is over ratio.

Determination: Substantiated

Findings: During the inspection, it was determined there were 16 children in care during the hours of operation, which is over the capacity listed on the license. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 12/15/2023

Domain: 01 Ratio & Supervision

Rule: 5101:2-13-18 Attendance
Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the program for a period of one year.

Allegation: Allegation: Attendance was not kept and not up to date.

Determination: Substantiated

Findings: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number(1 below:

1. No attendance record was being maintained.
2. The attendance record was not being consistently completed.
3. The record did not include the name of at least one child.
4. The record did not include the birth date of at least one child.
5. The record did not include the assigned group.
6. The record did not include the child's weekly schedule.
7. The record did not include the time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.
8. The original attendance record was not kept at the program for a period of one year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 12/15/2023

Domain: 01 Ratio & Supervision

Rule: 5101:2-13-19 Supervision
Code: The program is required to supervise children.

Allegation: Allegation: Provider/Staff leaving children alone with County worker for periods of time

Determination: Substantiated

Findings: During the inspection, it was determined that children were left unattended and not supervised, in that staff member kept leaving the room and going to others parts of the home and leaving the kids who where not within sight or hearing. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 12/15/2023

Domain: 08 Staff Files

Rule: 5101:2-13-07 Staff Records
Code: The provider is required to maintain current employee, child care staff members and resident records in the Ohio Professional Registry.

Allegation: Allegation: Provider did not report staff members. Staff missing medical.

Determination: Substantiated

Findings: During the inspection, it was determined that employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number 5 below:
1. The provider had not created or updated their individual profile in the OPR.
2. The provider had not created or updated the program's organizational dashboard in the OPR.
3. At least one employee, child care staff member, or substitute child care staff member had not created or updated their individual profile in the OPR.
4. At least one employee, child care staff member, or substitute child care staff member had not created an employment record in the OPR for the program on or before the first day of employment, including date of hire.
5. At least one employee, child care staff member, or substitute child care staff member had not updated changes to positions or roles in the OPR within five calendar days of the change.
6. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's scheduled days and hours changed.
7. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's group assignments changed, if applicable.
8. The program's organizational dashboard in the OPR was not updated with the employment end date within five business days when at least one employee, child care staff member, or substitute child care staff member ended employment.
9. At least one resident over the age of eighteen had not created a profile and employment record for the family child care provider within five days of becoming a resident or turning eighteen.
10. The program's organizational dashboard in the OPR was not updated within five calendar days of a change in residency for at least one resident over the age of eighteen.
11.Other: []
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 12/15/2023

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

No Additional Low Risk Non-Compliances were observed during this inspection