Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Lael's Hands, LLC	Program Number 2230028632	Program Type Child Care Center
Address 640 Wessel Dr Fairfield OH 45014		County BUTLER

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 10/13/2026	Begin Time 10:05 AM	End Time 3:35 PM	Reviewer: SULYN ROMER

Summary of Findings			
No. Requirements Verified 67	No. Requirements with Non-compliances 33		No. Requirements Compliant 30
No. Serious Risk 0	No. Moderate Risk Findings 9	No. Other Non-compliance Findings 32	No. Technical Assistance Provided 6

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		5	0	5
Young Toddler		9	0	9
Total Under 2 ½ Years	40	14	0	14
Older Toddler		0	0	0
Preschool		8	0	8
School Age		29	0	29
Total Capacity/Enrollment	64	37	0	51

Ohio Department of Children & Youth

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
Preschool	18 months to < 30 months	1 to 8	Out of Compliance	
Preschool	3 years to < 4 years	1 to 7	In Compliance	10:15
Preschool	3 years to < 4 years	1 to 6	In Compliance	12:10 & at naptime
Preschool	3 years to < 4 years	1 to 3	In Compliance	3:15
Infant	0 to < 12 months	1 to 2	In Compliance	other infants moved into toddler room- 1:30
Infant	0 to < 12 months	1 to 4	In Compliance	10:15
Infant	0 to < 12 months	1 to 4	In Compliance	12:10/lunch
Infant	0 to < 12 months	1 to 3	In Compliance	
Toddler	18 months to < 30 months	1 to 6	In Compliance	10:15
Toddler	18 months to < 30 months	1 to 6	In Compliance	12:10
Toddler	0 to < 12 months	2 to 9	In Compliance	naptime with some infants
Toddler	12 months to < 18 months	1 to 7	Out of Compliance	moved infant into group
Toddler	0 to < 12 months	1 to 9	Out of Compliance	combined group of infants & toddlers - staff left room to use the restroom
Toddler	0 to < 12 months	2 to 8	In Compliance	some infants moved over to toddler room- 3:15
School Age 1 & 2	School-Age to < 11 years	1 to 8	In Compliance	3:30 - three preschoolers were moved to SA group
School Age 1 & 2	School-Age to < 11 years	1 to 5	In Compliance	3:20

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

Domain: 00 License & Approvals

Rule: 5180:2-12-04 Fire Inspection

Requirement: The program is required to have all spaces used for child care inspected by the fire department or the state fire marshal's office prior to serving children. The program is required to obtain a fire inspection without any uncorrected violations within 12 months from the date of the last fire inspection. If violations are noted during the inspection, the program is required to have all violations corrected and have the program re-inspected to obtain a completed fire form.

Finding: During the inspection, it was determined the program did not meet the requirements for fire inspection.

The following was observed:

-The documentation presented at the inspection was dated 9/10/2025. No inspection had been scheduled with the local fire inspector.

Submit the program's corrective action plan, which includes an updated fire inspection without any uncorrected violations, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **00 License & Approvals**

Rule: 5180:2-12-04 Building Department Inspection

Requirement: The program is required to refrain from using space that did not receive building approval and from caring for children in spaces not approved for that age group. The program is required to refrain from using a remodeled or modified space before obtaining building approval. The program is required to maintain building occupancy limitations.

Finding: During the inspection, it was determined that the program was using space for child care in a manner that had not been approved by the Ohio Department of Commerce or the local certified building authority. The following condition(s) were observed: The space had been modified and not yet re-inspected and approved. A wall was built splitting the toddler area.

Submit the program's corrective action plan, which includes building approval for use of this space, a written statement that the building occupancy limitations are being maintained, or a written statement that it is no longer being used, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-18 Ratio

Requirement: The program is required to maintain the appropriate staff to child ratio for each group served.

Finding: During the inspection, required staff/child ratios were not maintained for different groups on multiple occasions, as noted below:

-The ratio determined for the Preschool group was one (1) Child Care Staff Member for eight (7) children - one child was a young toddler.

-The ratio determined for the Toddler group was one (1) Child Care Staff Member for seven (7) children - one child was an older infant.

Additional staff members must be hired or current Child Care Staff Members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-19 Supervision

Requirement: The program staff is required to supervise children in their assigned group by sight and hearing. Supervision includes being near enough to respond and reach children immediately and protecting them from harm.

Finding: During the inspection, it was determined that children were left unattended while inside the program.

The following was observed:

Children were left unattended without staff members maintaining situational awareness more than once:

-The preschool staff walked out of the classroom leaving children unattended

-The toddler staff walked out of the classroom leaving children unattended several times throughout the day

-A young toddler was observed leaving the toddler area and entered the new front area for several minutes until the child was observed and was returned to their class

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-19 Child Guidance

Requirement: The program staff shall use developmentally appropriate techniques when managing children's behavior. Corporal punishment is prohibited, as well as any cruel, harsh, unusual or extreme techniques.

Finding: During the inspection, it was determined that a child care staff member had used prohibited techniques as a means to control or discipline children.

The following prohibited technique was observed:

-Young children were yelled at "Get off there" Get out of there", "you need to start to listen to me"

Child-care staff members and other employees must always use appropriate guidance and management methods with children. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Outdoor Play Equipment

Requirement: The program is required to anchor equipment to the ground as required, to close "S" hooks to prevent the chain from slipping off and prevent strangulation and provide equipment with openings that will not pose a safety risk.

Finding: During the inspection, it was determined that equipment on the outdoor play space posed an imminent risk of harm to a child.

The following was observed:

-the plastic house/castle were loose and coming apart

Discontinue the use of this equipment until it has been removed, repaired or replaced. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Outdoor Space Requirements

Requirement: The program is required to have an outdoor play space free from immediate risk.

Finding: During the inspection, it was determined that an area was used which did not ensure that children are not able to leave the ourdoor play area unsupervised or that any hazards from the outside cannot enter the outdoor player area without the staff being aware of them.

The following was observed:

-Fence was missing two wide slats

-the gate was not attached and found in the play area up against the fence.

-the gate was missing a wide slat

Discontinue use of the playground and provide a space for outdoor play which meets the requirement. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-20 Cribs - Safe Environment and Practices

Requirement: The program is required to place infants in cribs while sleeping.

Finding: During the inspection, it was determined that the equipment had been used for sleeping infants and did not allow the infant to sleep on a firm mattress.

The following equipment was used:

-Observed infants sleeping in bouncy seats and a low swing (observed10:58 am-still sleeping at 11:45 am)

Infants must be provided with a crib, which meets requirements specified in this rule, for resting and sleeping. Provide staff training. Submit the program's corrective action plan, which includes a statement that staff training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-09 Background Check Requirements

Requirement: The program is required to have all staff request background checks as required and receive a DCY 01176 or preliminary approval from DCY prior to allowing an individual to engage in assigned duties or be near children.

Finding: In review of the staff records, it was determined that background checks did not meet the requirements of the rule for the person(s) listed on the Employee Record Chart.

The following was observed:

-One (1) staff member working alone with a group of children did not have verification of a completed 1176 on file

Submit the program's corrective action plan, which includes a copy of the DCY 01176, or a copy of the preliminary approval or a statement that the individual(s) are no longer engaged in assigned duties and are not near children until the preliminary approval has been received, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

Domain: **00 License & Approvals**

Rule: 5180:2-12-04 Food Service Requirements

Requirement: The program is required to refrain from preparing and serving food as stated in their exemption from a food service license.

Finding: During the inspection, it was determined that food was prepared and served in violation of the terms of the program's Food Service License Exemption report which stated the program was exempt.

The following was observed:

-The program has an exemption that states serves/prepares no food: observed serving milk, serving food from the caterer containers, cut up cantaloupe, bulk pretzels.

The program must operate in accordance with the terms of the food service exemption status. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-20 Cots and Napping - Practices

Requirement: The program is required to provide a quiet space to rest.

Finding: During the inspection, it was determined that a quiet space was not provided, as required by this rule, for children who want to rest, nap or sleep. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-20 Cots and Napping - Practices

Requirement: The program is required to provide a quiet activity for children who do not fall asleep after an appropriate length of time.

Finding: During the inspection, it was determined that at least one child who had not fallen asleep after an appropriate length of time was not provided with an opportunity to engage in quiet activities. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-19 Supervision

Requirement: The program staff is required to meet each child's basic, developmental, behavioral and special needs.

Finding: During the inspection, it was determined that child-care staff did not meet the basic needs of a child.

The following was observed:

-infants were not out of containment devices from arrival time until 3:00pm - were not on the floor until after snack

Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-18 Attendance Records

Requirement: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

Finding: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule.

The following was observed:

-there was no method in place - Observed children moving groups and the attendance for each group was not updated to show who left or entered group.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **01 Ratio & Supervision**

Rule: 5180:2-12-18 Attendance Records

Requirement: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the center for a period of one year.

Finding: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record.

The following was observed:

-Attendance records did not stay with the group

-The attendance form did not have complete names (first/last) of each child enrolled

-The attendance form did not include dates of birth for each child enrolled

-The attendance form did not include weekly schedule of each child enrolled.

Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Environment

Requirement: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Finding: During the inspection, it was determined that children were not protected from item(s) or condition(s) which may threaten their health, safety, or well-being.

The following was observed:

-Outlets (at least seven observed throughout the program) did not have childproof receptacle covers

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Sanitary Equipment and Environment

Requirement: The program is required to provide a clean restroom with the appropriate materials available.

Finding: During the inspection, it was determined that unsanitary conditions were in the [ ] restroom:

The following was observed:

-Toilet brush stored under the sink

-No paper towels in children's restroom

The restroom(s) must be kept sanitary at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirement of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Sanitary Equipment and Environment

Requirement: The program is required to follow the cleaning schedule for equipment.

Finding: During the inspection, it was determined that the environment, furniture, materials, and/or equipment were not kept in a sanitary condition at all times.

The following was observed:

-Diaper changing station was not cleaned and sanitized between diaper changes

The center shall be cleaned daily. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Handwashing Requirements

Requirement: The program is required to have all staff and children wash their hands as outlined in rule.

Finding: During the inspection, it was determined that handwashing requirements were not followed as required in rule.

The following was observed:

-sinks were observed in the infant and toddler rooms but were not observed used

-Children did not wash hands after diapering;

-Children did not wash hand before eating;

-Staff did not wash hands after diapering a child/between diapering children;

-Staff did not wash hands after contact with bodily fluids;

-Staff did not wash hands prior to serving food, feeding infants both food and bottles

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Handwashing Requirements

Requirement: The program is required to have all children wash their hands as outlined in rule.

Finding: During the inspection it was determined that a child under 24 months of age used hand sanitizer instead of washing hands with soap and running water, as required. The toddler room with all young toddlers (some under 24 months) were observed being given hand sanitizer prior to food being served. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-20 Cots and Napping - Equipment and Environment

Requirement: The program is required to provide enough cots or mats for each child in attendance to be assigned their individual cot/mat. Cots and mats must be firm, resilient, and in good condition.

Finding: During the inspection, it was determined that cots or mats did not meet the requirements.

The following was observed:

- Cots were not at least 36 inches in length and as long as the child is tall. Observed an older school age child asleep on a preschool cot.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Equipment

Requirement: The program is required to use equipment, that is safe and hazard free, according to the manufacturer's guidelines. Fans, air conditioners, heat pumps, and space heaters must be inaccessible to children. The program is required to refrain from using trampolines, ball pits and inflatable equipment intended for climbing and bouncing, including but not limited to slides and bounce houses.

Finding: During the inspection, equipment was determined to be unsafe, hazardous to children, or in need of repair.

The following was observed:

-A general use trampoline larger than forty-eight (48) inches.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Environment

Requirement: The program is required to store chemicals and cleaning and sanitizing supplies in a place that is inaccessible to children. Cleaning agents, aerosol cans and chemical substances must be stored in their original container or clearly labeled. School-age children may use cleaning supplies and equipment with adult supervision.

Finding: During the inspection, a potentially hazardous substance, which was determined to not present a serious risk to a child, was not used or stored properly

The following was observed:

-Spray bottle was not labeled (close to toddler changing table)

Provide staff training. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **03 Postings & Equipment**

Rule: 5180:2-12-17 Materials and Equipment

Requirement: The program is required to have an area for children to store their belongings.

Finding: During the inspection, it was determined that the program did not have designated storage areas for children's personal belongings. The rule requires that an area be designated where children can individually store their personal belongings. This area shall not block walkways or evacuation routes.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **03 Postings & Equipment**

Rule: 5180:2-12-17 Materials and Equipment

Requirement: The program is required to provide equipment appropriate for the children in the program in sufficient quantities that all children can be actively involved. Play materials must be accessible to the children and arranged in an orderly manner.

Finding: During the inspection, it was determined that equipment, materials and furnishings provided for indoor and outdoor play did not meet the requirement of the rule.

The following was observed:

-Infant equipment and materials were not available as the infants were kept in containment devises all day. Some were given one piece of equipment as they were sitting in bouncy seats or sitting/ seats built into a table. Late in the afternoon - two infants were observed on a blanket in the toddler room.

-Toddlers did not have any equipment available in their room until the owner came late morning and supplied a box of magna tiles. A TV was mounted high on the wall, a mirror was attached to the half-wall, but the toddlers were yelled at if they pulled a chair over to use the mirror. All cabinets were turned towards the wall all day. The toddler room contained two tables with chairs- only.

-School Age room had minimum equipment. Very little and it was not organized/scattered.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.

Corrective Action Plan Due: 11/18/2026

Domain: **03 Postings & Equipment**

Rule: 5180:2-12-17 Materials and Equipment

Requirement: The program is required to have quiet areas available.

Finding: During the inspection, it was determined that the program's environment did not provide for a quiet area in the toddler, preschool and school age classrooms.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **04 Indoor/Outdoor Space**

Rule: 5180:2-12-17 Daily Outdoor Play

Requirement: The program is required to provide daily outdoor play for all children.

Finding: During the inspection, it was determined that daily outdoor play was not provided for the older infants, toddlers (young/older), preschool and school age groups

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **05 Health & Safety**

Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements

Requirement: The program is required to post the current weekly menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

Finding: During the inspection, it was determined that the program's weekly menu did not meet the requirement.

The following was observed:

-Posted menu was missing morning breakfast and afternoon snack. (Listed only lunch).

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **05 Health & Safety**

Rule: 5180:2-12-16 First Aid/Standard Precautions

Requirement: The program is required to have a first aid kit onsite.

Finding: During the inspection, it was determined first aid kit(s) at the program had missing items that are required by this rule to be contained in a first aid kit.

The following was observed:

Two vehicle first aid kits were missing:

KIA: digital thermometer, band-aids, gauze squares, tape, instant ice pack, non-latex gloves

Mitsubishi: Digital thermometer

Center: Digital thermometer, band-aids, tape, cold pack

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **06 Program Information**

Rule: 5180:2-12-14 Transportation - Driver Requirements

Requirement: The program is required to have children and staff practice and document safely exiting vehicles during an emergency.

Finding: During the inspection, it was determined that the program had not conducted and/or documented monthly emergency exiting drills on vehicles with children, including the date of the drill and all staff who transport children. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **06 Program Information**

Rule: 5180:2-12-14 Transportation and Field Trip Procedures

Requirement: The program is required to have staff trained in CPR, First Aid, and Communicable Diseases on all trips.

Finding: During the inspection, it was determined that a person trained in cardiopulmonary resuscitation (CPR), first aid and management of communicable disease, had not been present one (1) of three (3) drivers were missing taining in First aid and CPR as required by the rule:

Secure current training for the area needed or restructure the staff who are currently trained on the vehicle during routine trips and field trips. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-23 2026 Diapering and Toilet Training - Supplies

Requirement: The program is required to launder diapers according to manufacturer's guidelines.

Finding: During the inspection, it was determined that the program was not storing or laundering soiled diapers or clothing according to the rule, in that the program did not meet the following condition(s) :

-No lid was observed on the waste can used to dispose of diapers

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-23 Infant Bottle and Food Preparation

Requirement: The program staff is required to prepare bottles in a safe and sanitary manner, shake the contents of the bottle, and test the temperature of the bottle before serving. Frozen breast milk must be thawed under cold running water or in the refrigerator.

Finding: During the inspection, it was determined that a bottle was not prepared appropriately.

The following was observed:

-bottles were not labeled with name and date

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **07 Diapering & Infant Care**

Rule: 5180:2-12-23 Infant Daily Care

Requirement: The program is required to provide infant daily care that meets the requirements of the rule.

Finding: During the inspection, it was determined that the program's infant daily care did not meet the requirements of this rule.

The following was observed:

-Infants were not removed from swing, infant/bounce seat throughout the day. Infants were not able to explore and have access to equipment/materials throughout most of the day.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-07 Administrator Qualifications

Requirement: The program administrator is required to complete the rules course reivew within the defined time period.

Finding: During the inspection, it was determined that the administrator had not completed the required rules review (Part 2) course provided by this Department for program administrators within the time period defined in this rule.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection

Requirement: The program is required to have staff complete the online staff orientation training.

Finding: In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training.

The following was observed:

-Three (3) out of ten (10) child care staff were missing completion of orientation training. Two were observed as sole staff members with a group of children

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements

Requirement: The program staff is required to have educational verification on file at the program.

Finding: In review of the staff records, it was determined that verification of a high school education for the child care staff member(s) listed on the Employee Record Chart, did not meet the requirements.

The following was observed:

-Four (4) out of Ten (10) employees/childcare staff members were missing high school education verification.

Submit the program's corrective action plan, which includes a copy of the education verification, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-08 Staff Immunization Records

Requirement: The program is required to have every employee provide immunization records.

Finding: In review of the staff records, it was determined that the immunization records for five (5) of ten (10) employees, including child care staff members, did not meet the requirement.

The following was observed:

-Missing immunization records on file. One (1) staff was missing titers results to verify immunizations.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **08 Staff Files**

Rule: 5180:2-12-08 Staff TB Screening Requirements

Requirement: The program is required to have every employee provide evidence of tuberculosis (TB) screening prior to the first day of employment.

Finding: In review of the staff records, it was determined that the tuberculosis (TB) screening for four (4) of ten (10) employees, including child care staff members, did not meet the requirement.

The following was observed:

-Missing TB screening on file

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **09 Children's Files**

Rule: 5180:2-12-15 Child Enrollment Records

Requirement: The program is required to have a completed and updated DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent form on file for each child enrolled.

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 “Child Enrollment Form for Early Care and Education Programs” or equivalent form as required.

The following was observed as missing:

-No form on file

-Form not updated annually as required

-Parent information incomplete

-missing parent signature/date

-missing administrator signature/date

-verification of receiving program policies

-Emergency transportation information incomplete

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/18/2026

Domain: **10 Written Policies & Procedures**

Rule: 5180:2-12-16 Emergency Preparedness and Response Plan

Requirement: The program is required to train child care staff members and employees on the EPRP annually and keep written documentation of the training on-site.

Finding: During the inspection, it was determined the program's emergency preparedness and response plan (EPRP) did not meet the requirement for training child care staff members and employees on the plan annually.

The following was observed:

-Training on site had not been updated annually.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule

Corrective Action Plan Due: 11/18/2026

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Domain: 03 Postings & Equipment

Rule: 5180:2-12-16 Emergency Postings

Requirement: The program is required to post emergency phone numbers.

Findings: During the inspection, it was determined emergency numbers are not posted in all spaces used by children as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 05 Health & Safety

Rule: 5180:2-12-16 Emergency Drills

Requirement: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Findings: During the inspection, it was determined drills are not conducted or are not correctly documented. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 08 Staff Files

Rule: 5180:2-12-10 Health Training Requirements

Requirement: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Findings: During the inspection, it was determined staff have not completed health and safety training(s) as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 08 Staff Files

Rule: 5180:2-12-10 Professional Development Requirements

Requirement: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

Findings: During the inspection, it was determined staff did not complete professional development as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 09 Children's Files

Rule: 5180:2-12-15 Child Immunization Records

Requirement: The program is required to have complete child immunization records on file.

Findings: During the inspection, it was determined child's immunization records were not on file or updated annually as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

Domain: 10 Written Policies & Procedures

Rule: 5180:2-12-07 Written Program Policies and Procedures

Requirement: The program's policies and procedures are required to include all topics outlined in rule.

Findings: During the inspection, it was determined the program's policies and procedures handbook does not contain all items as required. Technical assistance was offered to support compliance. See Rule 5180:2-12-07 Appendix B & C. As discussed, please make the necessary corrections. A written response is not required at this time.

Department of Children & Youth

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 License Capacity	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 License Visible	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-03 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-05 Denial, Revocation and Suspension	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Administrator Responsibilities/Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Indoor Space Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Play Fall Zones	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-13 Smoke Free Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation - Vehicle Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Management of Communicable Disease	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Incident/Injury Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Child Health Care Plans	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Daily Schedule	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 Group Size	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-21 Evening and Overnight Care	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Fluid Milk Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Safe Food Handling/Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-24 Swimming and Water Safety Requirements	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-21 Mobile Preschools	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 Current Information	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 Amendments to the License	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Child Record Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-20 Cribs - Placement	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Specialized Diets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Diapering and Toilet Training - Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-25 2026 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-25 2026 Medication Documentation	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding administering medication, topical products and medical foods were discussed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-25 2026 Medication Storage	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding administering medication, topical products and medical foods were discussed.