Department of Children & Youth

In-Home Aide Inspection Full Report

Certified in-home aide (IHA) programs are inspected at least once each year. Non-compliances are documented in the inspection report, which may also include documenting statements and supplemental information. Inspection reports can be viewed on the child care website at http://jfs.ohio.gov/CDC/Childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name Niyla's Clubhouse	Program Number 2230029025	Program Type In-Home Aide	County BUTLER

Inspection Information			
Inspection Type: Annual		Inspection Scope: Full	Inspection Notice: Unannounced
Reviewer: Kristin Gray	Visit Date: 10/28/2024	Begin Time: 10:23 AM	End Time: 11:24 AM

Summary of Findings	
Number of Rules Verified 33	Number of Rules with Non-Compliances 4

Enrollment at the Time of Inspection	
Age Group	**Total**
Infant (Birth to < 18 m)	0
Young Toddler	1
Older Toddler	0
Preschool	0
School Age	1
Total Enrollment	**2**

Staff-Child Ratios at the Time of Inspection			
Group	**Age Group/Range**	**Ratio Observed**	**Comment**
Niyal	Mixed Age Group	1 to 1	

Summary of Non-Compliances

If a program disagrees with a noncompliance finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-14-02 details the process for submitting a request for review. The request for review must be submitted within 15 calendar days from the receipt of the inspection report.

Domain: 000 Certification and Requirements

Rule: 5101:2-14-03 Health Trainings and Professional Development Requirements
Code: The IHA is required to complete at least six clock hours of training annually. Professional Development training must meet the requirements in appendix B of this rule.

Findings: In review of records, it was determined the IHA did not meet the annual professional development requirement as noted in number(s) 1:

1. The IHA had not completed at least six hours of professional development.
2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.

3. Training topic did not meet the requirements listed in appendix A of this rule.
4. Documentation of training did not meet the requirements of this rule.
5. Other [ ].

Submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/27/2024

Domain: 002 Safe & Sanitary

Rule: 5101:2-14-05 First Aid Kit/Standard Precautions
Code: The IHA is required to meet the requirements for first aid kits.

Findings: During the inspection, it was determined that the IHA did not have a first aid kit [onsite/ on the vehicle/ on a field trip] as required, that included all items listed in the appendix C of the rule. The kit(s) were missing the item(s) or the item(s) were not replaced after use and/or expired listed in number(s) 11 below:

1. One roll of first-aid tape.
2. Individually wrapped sterile squares in assorted sizes.
3. Sterile adhesive bandages in assorted sizes.
4.Tweezers.
5. Gauze rolled bandage.
6. Triangular bandage.
7. Rounded end scissors.
8. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only).
9. A working digital thermometer.
10. Disposable non-latex gloves.
11. A working flashlight.
12. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit.
13. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids.
14. Pocket mask or face shield, appropriate; for all ages of children in care, for cardiopulmonary resuscitation (CPR) administration.
15. Soap or waterless sanitizer (field trip or transporting away from the program only).
16. Bottled water (field trip or transporting away from the program only).

Correct the violation and submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/27/2024

Domain: 003 Health & Safety

Rule: 5101:2-14-07 Medical, Dental, and General Emergency Requirements/Drills
Code: The IHA is required to post fire and weather plans on each level of the home used for care.

Findings: During the inspection, it was determined the following information was not posted for item number(s) 1 & 2 below:

1. Severe weather safe spots on each level of the home in use for care.

2. Fire evacuation routes on each level of the home in use for care.

Submit a corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 11/27/2024

Domain: 005 Children's Files

Rule: 5101:2-14-06 Child Enrollment and Medical Requirements
Code: The IHA is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 10 & 14 below:

1. No enrollment form was completed for at least one child.
2. The current JFS 01234 was not completed for at least one child .
3. Complete child information.
4. Complete parent information.
5. Complete emergency contact information.
6. Complete physician information.
7. Information regarding the parent list.
8. Health information.
9. Additional information for all boxes checked "yes".
10. Emergency transportation information.
11. Parent/guardian's signature .
12. Diapering Statement.
13. Acknowledgement of Policies and Procedures.
14. Enrollment form for at least one child was not updated by either the parent or the IHA.
15. Enrollment form for at least one child was not signed by the IHA.
16. Other [ ].

Submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/27/2024

Domain: 005 Children's Files

Rule: 5101:2-14-06 Child Enrollment and Medical Requirements
Code: The IHA is required to have a completed medical on file for each child.

Findings: n review of of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 2 below:

1. No medical was on file for at least one child.
2. Medical(s) on file was not updated every 13 months.
3. Medical(s) were missing child's name and date of birth.
4. Medical(s) were missing the date of the medical examination.
5. The date of the exam was more than 13 months prior to the date the form was signed.

6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care.
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child.
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year of the immunization.
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule.
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions.
11. Other [ ].

Submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/27/2024

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-02 In-Home Aide Application and Approvals	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-02 In-Home Aide Qualifications	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-02 In-Home Aide Responsibilities	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-04 Background Checks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-05 Safe and Sanitary Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-05 Handwashing	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-05 Communicable Diseases	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-05 Swimming Permission	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5101:2-14-05 Swimming and Water Safety	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-05 Pets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-06 Health Conditions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-06 Child Record Retention and Confidentiality	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-07 Incident/Injury	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-07 Emergency and Disaster Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-08 Ratio and Group Size	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-08 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-08 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-08 Child Abuse and Neglect Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-09 Requirements for Field Trip Safety	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-09 IHA Driver Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-09 Vehicle Inspections	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-10 Sleeping and Napping Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5101:2-14-10 Evening and Overnight Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-10 Crib and Playpen Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-11 Meals and Snacks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-12 Medication Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-13 Infant Daily Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-13 Infant Bottle and Food Preparation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-13 Diapering	Compliant	