Department of Children & Youth

Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at http://jfs.ohio.gov/CDC/childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name CCDC Learning Center LLC	Program Number 2240030207	Program Type Child Care Center
Address 8178 Vine CINCINNATI OH 45216		County HAMILTON

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) ZIBUTE OSGOOD	Inspection Day 06/25/2025	Begin Time 11:05 AM	End Time 12:40 PM

Summary of Findings				
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk
7	6	0	1	8

Staff-Child Ratios at the Time of Inspection			
Group	**Age Group/Range**	**Ratio Observed**	**Comment**
Toddler/Preschool	30 months to < 36 months	1 to 7	One toddler, over 30 months, five preschool children and school age child
Infants	0 to < 12 months	1 to 4	6 weeks to 18 months
School Age	School-Age to < 11 years	1 to 9	Observed children arriving from a field trip

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Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain:06 Program Information

Rule: 5180:2-12-24 Swimming and Water Safety Requirements
Code: The program is required to obtain written parental permission before children participate in water and swimming activities.

Allegation: Children participated in swimming activities and written permission was not obtained.

Determination: Substantiated

Findings: In review of the program's records, it was determined that children were taken swimming at an employee's private pool, which was more than eighteen inches in depth, and written permission was not obtained from the parents. Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.

Risk Level: Low

Corrective Action Plan Due: 07/26/2025

Domain:10 Written Policies & Procedures

Rule: 5180:2-12-07 Written Program Policies and Procedures
Code: The program's handbook is required to be available at the program and must be given to all parents and employees.

Allegation: Children were taken on a swimming field trip; however, the written policies provided to parents' state that children will not participate in swimming activities.

Determination: Substantiated

Findings: During the inspection, it was determined that the written policies and procedures listed in appendix B of this rule, were not followed. The written policies and procedures state that children will not participate in swimming activities, however: children were taken on a swimming field trip. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 07/26/2025

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection

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Moderate Risk Non-Compliances

Domain:06 Program Information

Rule: 5180:2-12-14 Transportation and Field Trip Procedures
Code: The program is required to have all JFS 01236 "Child Medical/Physical Care Plan for Child Care" and all items required to provide treatment while on trips.

Findings: During the inspection, it was determined that the item noted in number 1 below was not taken on all routine and/or field trips for children with special health conditions as indicated on the Children Record Review form:

1. The completed JFS 01236 “Child Medical/Physical Care Plan for Child Care”.
2. The supplies needed to provide treatment for child(ren) with health care conditions and/or medications that may need to be administered as indicated on the JFS 01236.

Provide staff training. Submit the program’s corrective action plan, which includes a written statement that verifies completed medical/physical care plans, any supplies needed to implement the plan and any medication that may need to be administered will be taken on all future field trips and routine trips, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/26/2025

Low Risk Non-Compliances

Domain:06 Program Information

Rule: 5180:2-12-14 Transportation and Field Trip Procedures
Code: The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.

Findings: In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met as listed in numbers 1, 5 below:

1. Written parental permission was not secured for field trips off the premises. (Documentation of completed permission forms for a field trip taken the previous week could not be provided.)
2. The written permission was missing the child’s name.
3. The written permission was missing the date(s) of the trip(s) (field trips only).

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4. The written permission was missing the destination(s) of the trip(s).
5. The written permission was missing the departure and return time(s) of the trip(s) (field trips only).
6. The written permission was missing the signature of the parent.
7. The written permission was missing the date on which the permission was signed.
8. The written permission was missing a statement notifying parents how their child will be transported.
9. Permission forms for routine trips were not being updated annually.
10. Written parental permission forms for field trips and/or routine trips were not being maintained on file for at least one year from the date of the trip.
11. Other: [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/26/2025

Domain:06 Program Information

Rule: 5180:2-12-14 Transportation and Field Trip Procedures
Code: The program is required to take all required safety and health items on trips.

Findings: During the inspection, it was determined that all required items were not taken on a field trip and/or routine trip as determined in that the item number 1 below was missing:

1. Completed copies of the JFS 01234 "Child Enrollment and Health Information For Child Care" (except routine walks);
2. First aid supplies;
3. A working cellular phone or other means of immediate communication (not to be used while a vehicle is in motion);
4. Written record of children on the trip, including which vehicle each child is being transported in and the cellular phone number of the adult in that vehicle who could be contacted in an emergency.

Provide staff training. Submit the program's corrective action plan, which includes a written plan that ensures these safety guidelines will be met when children are transported, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/26/2025

Domain:06 Program Information

Rule: 5180:2-12-14 Transportation and Field Trip Procedures
Code: The program is required to have identification, including the program's name, address, and a contact phone number, on children while on trips.

Findings: During the inspection, it was determined that the children were not provided with any, program identification, while on routine trip on the day of the inspection. The identification must include the program's name, address, and a telephone number to contact in the event the child becomes lost. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/26/2025

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Domain:07 Diapering & Infant Care

Rule: 5180:2-12-20 Cribs
Code: The program staff is required to remove any items listed in rule that obstruct the staff's view of the infant from cribs.

Findings: During the inspection, it was determined that a child had been placed in a crib with an object which could obstruct a childcare staff member's view of the infant, but is not likely to create a potential suffocation risk, as indicated in number 2 below:

1. Busy box or other toy attached to the side of the crib.
2. A blanket hanging over the side of the crib.
3. Stuffed animal that is not large/soft enough that it could conform to the shape of the child's face.
4. Other [ ].

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/26/2025

Domain:07 Diapering & Infant Care

Rule: 5180:2-12-23 Infant Bottle and Food Preparation
Code: The program staff is required to label bottles containing formula or breast milk.

Findings: During the inspection, it was determined that bottles containing formula for a particular infant were not labeled with the child's name and date of preparation. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/26/2025

Domain:08 Staff Files

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements
Code: The program administrator is responsible for the daily operation of the program and maintaining compliance.

Findings: During the inspection, it was determined that the person designated as the administrator was not responsible for the daily operation of the program and for maintaining compliance. The person designated as the administrator did not have any knowledge if permission slips for field trips were obtained, did not know the children's arrival and departure times from field trips, and there was no knowledge that children were taken swimming the previous week. It was stated that an administrator from another program was overseeing the activities of the school age children. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/26/2025

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