Department of Children & Youth

Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name Little Friend Connections	Program Number 2250031838	Program Type FCC - Type A Home
Address 2314 Theodore Avenue Dayton OH 45405		County MONTGOMERY

Inspection Information			
Inspection Type Provisional	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 08/06/2026	Begin Time 11:50 AM	End Time 12:20 PM	Reviewer: Avery Wynings
Inspection Date 08/10/2026	Begin Time 2:55 PM	End Time 5:00 PM	Reviewer: Natalie Elkins

Summary of Findings			
No. Requirements Verified 79	No. Requirements with Non-compliances 9		No. Requirements Compliant 69
No. Serious Risk 0	No. Moderate Risk Findings 2	No. Other Non-compliance Findings 8	No. Technical Assistance Provided 0

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		0	0	0
Young Toddler		1	0	1
Total Under 2 Years	6	1	0	1
Older Toddler		2	0	2
Preschool		4	0	4
School Age		11	0	11
Total Capacity/Enrollment	11	17	0	18

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**
Little Friend Connections	Mixed Age Group	2 to 8	In Compliance	8/6/26-attendance and ratio reported at 11:55 AM
Little Friend Connections	Mixed Age Group	1 to 5	In Compliance	8/10/26 2:55pm Attendance: 5 children, 1 under 2 years old.

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

No serious risk non-compliances were observed during this inspection

Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

Domain: **02 Safe & Sanitary Environment**

Rule: 5180:2-13-12 Safe Environment

Requirement: The program is required to refrain from using and storing potentially hazardous items, toxic substances, and outdoor machinery around children.

Finding: During the inspection, a potentially hazardous item or toxic substance was used or stored where children present had access. The potentially hazardous substance or item that posed a risk to children was determined to be accessible to children.

The following was observed: Bleach, Cleaning agent, Aerosol cans within unlocked lower cabinets in kitchen and bathroom areas.

Provide staff training. Submit the program's corrective action plan, which includes a statement that the potentially hazardous substance or item is no longer accessible to children and/or children and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/10/2026

Domain: **08 Staff Files**

Rule: 5180:2-13-09 Background Checks

Requirement: The program is required to have a DCY 01176 "Program Notification of Background Check Review for Child Care" on file for the individual to have sole responsibility.

Finding: During the inspection, it was determined that child care staff member(s) had sole responsibility of children in the Little Friends group(s) and neither a preliminary approval nor the DCY 01176 "Program Notification of Background Check Review for Child Care" were on file as required. Submit the program's corrective action plan, which includes a copy of the DCY 01176 or a statement that the child care staff member(s) no longer have sole responsibility of children, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/10/2026

Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

Domain: **01 Ratio & Supervision**

Rule: 5180:2-13-18 Attendance

Requirement: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the program for a period of one year.

Finding: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record.

The following was observed: The attendance record was not being consistently completed.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/10/2026

Domain: **06 Program Information**

Rule: 5180:2-13-14 Requirements for Field and Routine Trips

Requirement: The program is required to have children on field and routine trips have identification on the child.

Finding: During the inspection, it was determined that the children were not provided with any provider identification while on a field trip and/or routine trip. The identification must include the program's name, address, and a telephone number to contact in the event the child becomes lost. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/10/2026

Domain: **06 Program Information**

Rule: 5180:2-13-14 Requirements for Field and Routine Trips

Requirement: The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.

Finding: In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met.

The following was observed: Permission forms for routine trips were not being updated annually.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/10/2026

Domain: **08 Staff Files**

Rule: 5180:2-13-07 Provider Responsibilities

Requirement: The provider is required to maintain the required liability insurance or have a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" on file for each child in care.

Finding: During the inspection, it was determined the provider did not obtain a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" completed for each child in care. Correct the violation and submit a copy of each completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" that was missing at time of inspection with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 09/10/2026

Domain: **08 Staff Files**

Rule: 5180:2-13-10 Health Training

Requirement: The program is required to meet the health training requirements.

Finding: In review of records, it was determined the CCSM or Substitute CCSM was left alone with children and did not have current valid documentation for training(s) at outlined in rule.

The following was observed: Communicable Disease - had not taken CD training.

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 09/10/2026

Domain: **08 Staff Files**

Rule: 5180:2-13-08 Child Care Staff Requirements

Requirement: The program staff is required to have educational verification on file at the program.

Finding: In review of the staff records, it was determined that verification of a high school education for the child care staff member(s) listed on the Employee Record Chart, did not meet the requirements.

The following was observed: Verification of completion of a high school education was not on file.

Submit the program's corrective action plan, which includes a copy of the education verification, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/10/2026

Domain: **09 Children's Files**

Rule: 5180:2-13-15 Child Immunization Records

Requirement: The program is required to have an immunization record on file for each child.

Finding: In review of of the children's records, it was determined that immunization records were not on file, as required.

The following was observed: Immunization record(s) were not on file at the program within thirty days of the child's first day of attendance, Immunization record(s) were not updated no more than every thirteen months.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

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Corrective Action Plan Due: 09/10/2026

Domain: **09 Children's Files**

Rule: 5180:2-13-15 Child Enrollment Records

Requirement: The program is required to have a completed DCY 01234 "Child Enrollment and Health Information for Child Care" or equivalent on file on the premises for each child.

Finding: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent as required.

The following was observed as missing: No enrollment form was completed for at least one child and Enrollment form for at least one child was not updated by either the parent or the administrator.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 09/10/2026

Domain: **02 Safe & Sanitary Environment**
Rule: 5180:2-13-12 Safe Environment
Requirement:The program is required to refrain from using and storing potentially hazardous items, toxic substances, and outdoor machinery around children.
Findings:During the inspection, a potentially hazardous item or toxic substance was used or stored where children present had access. The potentially hazardous substance or item that posed a risk to children was determined to be accessible to children.

The following was observed: Bleach, Cleaning agent, Aerosol cans within unlocked lower cabinets in kitchen and bathroom areas.

Provide staff training. Submit the program's corrective action plan, which includes a statement that the potentially hazardous substance or item is no longer accessible to children and/or children and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.
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Domain: **06 Program Information**
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Requirement:The program is required to have children on field and routine trips have identification on the child.
Findings:During the inspection, it was determined that the children were not provided with any provider identification while on a field trip and/or routine trip. The identification must include the program's name, address, and a telephone number to contact in the event the child becomes lost. Submit the program's corrective action plan to verify compliance with the requirements of this rule.
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Requirement:The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.
Findings:In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met.

The following was observed: Permission forms for routine trips were not being updated annually.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.
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Requirement:The provider is required to maintain the required liability insurance or have a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" on file for each child in care.
Findings:During the inspection, it was determined the provider did not obtain a completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" completed for each child in care. Correct the violation and submit a copy of each completed DCY 01933 "Liability Insurance Statement for Family Child Care Providers" that was missing at time of inspection with the program's corrective action plan to verify compliance with the requirement of the rule.
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Domain: **08 Staff Files**
Rule: 5180:2-13-10 Health Training
Requirement:The program is required to meet the health training requirements.
Findings:In review of records, it was determined the CCSM or Substitute CCSM was left alone with children and did not have current valid documentation for training(s) at outlined in rule.

The following was observed: Communicable Disease - had not taken CD training.

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.
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Domain: **08 Staff Files**
Rule: 5180:2-13-08 Child Care Staff Requirements
Requirement:The program staff is required to have educational verification on file at the program.
Findings:In review of the staff records, it was determined that verification of a high school education for the child care staff member(s) listed on the Employee Record Chart, did not meet the requirements.

The following was observed: Verification of completion of a high school education was not on file.

Submit the program's corrective action plan, which includes a copy of the education verification, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/10/2026

Domain: **08 Staff Files**
Rule: 5180:2-13-09 Background Checks

Requirement:The program is required to have a DCY 01176 "Program Notification of Background Check Review for Child Care" on file for the individual to have sole responsibility.
Findings:During the inspection, it was determined that child care staff member(s) had sole responsibility of children in the Little Friends group(s) and neither a preliminary approval nor the DCY 01176 "Program Notification of Background Check Review for Child Care" were on file as required. Submit the program's corrective action plan, which includes a copy of the DCY 01176 or a statement that the child care staff member(s) no longer have sole responsibility of children, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/10/2026

Domain: **09 Children's Files**
Rule: 5180:2-13-15 Child Immunization Records
Requirement:The program is required to have an immunization record on file for each child.
Findings:In review of of the children's records, it was determined that immunization records were not on file, as required.

The following was observed: Immunization record(s) were not on file at the program within thirty days of the child's first day of attendance, Immunization record(s) were not updated no more than every thirteen months.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

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Corrective Action Plan Due: 09/10/2026

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Requirement:The program is required to have a completed DCY 01234 "Child Enrollment and Health Information for Child Care" or equivalent on file on the premises for each child.
Findings:In review of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent as required.

The following was observed as missing: No enrollment form was completed for at least one child and Enrollment form for at least one child was not updated by either the parent or the administrator.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 09/10/2026

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

Department of Children & Youth

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Voluntary Temporary Closure	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 License Visible	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Information in Ohio statewide licensing system	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Change of Location	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Provider Immunization	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Type A Ownership	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-03 Inspection Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Building Inspections for Type A Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Building Requirements for Type B Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Fire Inspections for Type A Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Fire Safety for Type B Homes	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Flammable and Combustible Materials in a Type B Home	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Staff Records	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-05 Denial, Revocation, and Suspension	Not Applicable	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Written Policies and Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-04 Heaters in a Type B Home	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-07 Type B Provider - Foster Parent	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Employee Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-10 Professional Development	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Whistle Blower	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Outdoor Space	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Indoor Space	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Outdoor Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-11 Fall Zone	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Safe Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Carbon Monoxide Detectors - Type B Only	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Handwashing	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-12 Pets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Smoke Free	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-13 Clean environment and equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Driver Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Inspections	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-14 Vehicle Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Health Conditions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Incident/Injury	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-15 Child Records Retention and Confidentiality	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 First Aid Kit/Standard Precautions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Medical, Dental, and General Emergency Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Emergency Drills	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Emergency Preparedness and Response Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-17 Materials and Equipment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-17 Programming	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-18 Group Size and Ratios	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 School Age Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Cots & Napping - Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Crib and Playpen Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Evening and Overnight Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Sanitary Environment and Hygiene	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Meals and Snacks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Fluid Milk	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Food Handling	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Infant Daily Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Infant Bottle and Food Preparation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Diapering and Toilet Training - Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 Swimming Sites	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-24 On-site Pools	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Administration Practices	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Voluntary Temporary Closure - No Notification	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Cots & Napping - Equipment & Environment	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-22 Safe Food Handling/Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable

5180:2-13-15 Child Record Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Crib & Playpen - Placement	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Storage	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-25 Medication Documentation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-23 Diapering and Toilet Training - Supplies	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Communicable Diseases	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Review Policies and Procedures	Compliant	