Department of Children & Youth

# Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details | | |
|---|---|---|
| Program Name<br>bright beginnings daycare LLC | Program Number<br>2250032694 | Program Type<br>Child Care Center |
| Address<br>861 Eastwind Dr. westerville<br>OH<br>43081 | | County<br>FRANKLIN |

| Inspection Information | | | |
|---|---|---|---|
| Inspection Type<br>Provisional | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>07/08/2026 | Begin Time<br>8:55 AM | End Time<br>2:30 PM | Reviewer:<br>Sarena Powhida |

| Summary of Findings | | | |
|---|---|---|---|
| No. Requirements Verified<br>57 | No. Requirements with Non-compliances<br>17 | | No. Requirements Compliant<br>40 |
| No. Serious Risk<br>0 | No. Moderate Risk Findings<br>1 | No. Other Non-compliance Findings<br>20 | No. Technical Assistance Provided<br>0 |

| License Capacity and Enrollment at the Time of Inspection | | | | |
|---|---|---|---|---|
| Age Group | License Capacity | Enrollment | | |
| | Totals | Full Time | Part Time | Total |
| Infant ( Birth to < 18 m) | | 7 | 0 | 7 |
| Young Toddler | | 1 | 0 | 1 |
| **Total Under 2 ½ Years** | 35 | 8 | 0 | 8 |
| Older Toddler | | 2 | 0 | 2 |
| Preschool | | 16 | 0 | 16 |
| School Age | | 42 | 0 | 42 |
| **Total Capacity/Enrollment** | 95 | 60 | 0 | 68 |

Ohio Department of Children & Youth

| Staff-Child Ratios at the Time of Inspection | | | | |
|---|---|---|---|---|
| **Group** | **Age Group/Range** | **Ratio Observed** | **Compliance** | **Comment** |
| Infants | 0 to < 12 months | 1 to 4 | In Compliance | ~1:00 |
| Toddlers | 0 to < 12 months | 1 to 3 | In Compliance | ~9:00. Infants, toddlers and preschool combined. |
| Toddlers | 18 months to < 30 months | 2 to 8 | In Compliance | ~1:00. Naptime. Toddlers and preschool combined. |
| Schoolage | School-Age to < 11 years | 0 to 5 | In Compliance | ~9:00. No teacher with schoolage group. |
| Schoolage | School-Age to < 11 years | 2 to 10 | In Compliance | ~1:00 |

## Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

## Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

## Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**Domain**: **01 Ratio & Supervision**

Rule: 5180:2-12-19 Supervision

Requirement: The program staff is required to supervise children in their assigned group by sight and hearing. Supervision includes being near enough to respond and reach children immediately and protecting them from harm.

Finding: During the inspection, it was determined that children were left unattended while inside the program.

The following was observed:

*Children left the group in that children from the toddler room went to the infant room unattended.

*Children were unattended in that an infant was left in the main toddler room when the teacher and children left to go to the older toddler room.

*Children were unattended in that there was no teacher with the schoolage group upon arrival for the inspection.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

## Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

**Domain**: **01 Ratio & Supervision**

Rule: 5180:2-12-18 Attendance Records

Requirement: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the center for a period of one year.

Finding: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record.

The following was observed:

*A new student that was present was not listed on the attendance record.

*Several children from the previous date were not signed-out on the attendance records.

*Children were not signed-in upon arrival in the schoolage room.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Environment

Requirement: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Finding: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that at least one area of the program or at least one piece of equipment had chipping or peeling paint (wall on preschool playground). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-13 Sanitary Equipment and Environment

Requirement: The program is required to provide a clean restroom with the appropriate materials available.

Finding: During the inspection, it was determined that unsanitary conditions were in the restroom:

The following was observed:

*Trash and food on the floor (toddler restroom)

*Toilet paper not accessible (toddler restroom)

*No paper towels (schoolage restroom)

The restroom(s) must be kept sanitary at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirement of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Environment

Requirement: The program is required to store chemicals and cleaning and sanitizing supplies in a place that is inaccessible to children. Cleaning agents, aerosol cans and chemical substances must be stored in their original container or clearly labeled. School-age children may use cleaning supplies and equipment with adult supervision.

Finding: During the inspection, a potentially hazardous substance, which was determined to not present a serious risk to a child, was not used or stored properly as listed below:

The following was observed:

*Disinfecting wipes were on the cubby top in the toddler room which included preschoolers.

*Fragrance spray was in the cabinet in the front area and was on a shelf which was accessible to children.

*Petroleum jelly was on a shelf top in the pre-k room.

*A bag of lotions and cosmetics was on the couch in the lobby.

Provide staff training. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **03 Postings & Equipment**

Rule: 5180:2-12-17 Materials and Equipment

Requirement: The program is required to provide equipment appropriate for the children in the program in sufficient quantities that all children can be actively involved. Play materials must be accessible to the children and arranged in an orderly manner.

Finding: During the inspection, it was determined that equipment, materials and furnishings provided for indoor and outdoor play did not meet the requirement of the rule.

The following was observed:

• Play materials were not arranged in an orderly manner so that children have opportunities to select, remove and replace play materials with minimal assistance during the day in each classroom.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Outdoor Play Fall Zones

Requirement: The program is required to provide fall zones around equipment to prevent injury if a child were to fall.

Finding: During the inspection, it was determined the fall zone under and around equipment designated for climbing, swinging, balancing and sliding did not meet the requirements.

The following was observed: All loose fill materials were not raked to retain their proper distribution, shock-absorbing properties and to remove foreign material. (under tire swing)

The program is required to provide adequate fall zones under and around outdoor play equipment at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Outdoor Space Requirements

Requirement: The program is required to have an outdoor play space free from immediate risk.

Finding: During the inspection, it was determined that an outdoor play area was used which was not protected from traffic and other hazards by a fence in good condition, or other barrier. Although the fence or natural barrier was not meeting the rule requirements, it was determined to not present an immediate risk for a child to be able to leave the playground. The fence or gate was not in good condition and/or being used inappropriately.

The following was observed: The gates on both sides of the preschool playground were open while children were on the playground. One side led to the toddler playground and one side led to an unused side of the building but children were not able to leave the exterior gates.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Outdoor Space Requirements

Requirement: The program is required to have an outdoor play space free from trash and foreign objects.

Finding: During the inspection, it was determined that the outdoor play space was not free of conditions that pose a risk of harm to children.

The following was observed: All playgrounds were littered with trash and debris including a wet playmat and two shed doors that had fallen off of the shed. The grass was overgrown on all playgrounds and thistles were accessible next to the tire swing.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **05 Health & Safety**

Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements

Requirement: The program is required to post the current weekly menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

Finding: During the inspection, it was determined that the program's weekly menu did not meet the requirement .

The following was observed: The posted menu was not current. (dated for week 6/22/26)

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **05 Health & Safety**

Rule: 5180:2-12-22 Safe Food Handling/Storage

Requirement: The program is required to store and serve food in a safe manner.

Finding: During the inspection, it was determined that food was not stored in a safe manner as noted below:

The following was observed: A sippy cup of milk from the previous day was stored in a cubby.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **07 Diapering & Infant Care**

Rule: 5180:2-12-23 Infant Bottle and Food Preparation

Requirement: The program is required to obtain written instructions from parents regarding feeding their infant.

Finding: During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review were missing information.

The following was observed: Infants did not have written feeding instructions on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **07 Diapering & Infant Care**

Rule: 5180:2-12-20 Cribs

Requirement: The program staff is required to remove any items listed in rule that obstruct the staff's view of the infant from cribs.

Finding: During the inspection, it was determined that a child had been placed in a crib with an object which could obstruct a child care staff member's view of the infant, but is not likely to create a potential suffocation risk.

The following was observed: The product registration card was attached to the rails of each crib. In addition, one crib had the packaging plastic on the mattress under the sheet.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**

Rule: 5180:2-12-09 Background Check Requirements

Requirement: The program is required to maintain a current DCY 01176 "Program Notification of Background Check Review for Child Care" on file for each staff.

Finding: In review of the staff records, it was determined that background check requirements had not been followed, for the individual(s) listed on the Employee Record Chart.

The following was observed: The DCY 01177 "Individual Notification of Background Check Review for Child Care" was on file instead of the DCY 01176

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**

Rule: 5180:2-12-08 TB Screening and Immunization Record

Requirement: The program is required to have every employee provide evidence of tuberculois (TB) screening prior to the first day of employment.

Finding: In review of the staff records, it was determined that the tuberculosis (TB) screening for one employee, including child care staff members, did not meet the requirement.

The following was observed: A TB screening was not on file prior to the first day of employment.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Requirement: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.

The following was observed:

• Employees or child care staff members did not create an employment record for the center on or before the first date of employment, including date of hire

• At least one individual's schedule was not current

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection

Requirement: The program is required to have staff complete the online staff orientation training.

Finding: In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training.

The following was observed: At least one child care staff member had not completed orientation training within 30 days of starting employment at the program as a child care staff member.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**

Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements

Requirement: The program staff is required to have education documentation translated and shown as equivalent to a high school education.

Finding: In review of the staff records, it was determined that the child care staff member listed on the Employee Record Chart had educational information on file that could not be verified as recognized by the state board of education or the appropriate agency of another state or country as equivalent to the completion of a high school education. The rule requires a child care staff member to provide evidence of the completion of a high school education. Submit the program's corrective action plan, which includes a copy of the educational information and/or equivalency report, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Requirement: The program is required to have a designated child care staff member, who is at least 18 years of age, in charge if the administrator is absent.

Finding: During the inspection, it was determined the program did not meet the requirement for a designee during the administrator's absence.

The following was observed: There was no designee on-site prior to 9:30 am.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **09 Children's Files**

Rule: 5180:2-12-15 Child Immunization and Enrollment Records

Requirement: The program is required to have a completed and updated DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent form on file for each child enrolled.

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 "Child Enrollment Form for Early Care and Education Programs" or equivalent form as required.

The following was observed as missing:

- Complete parent information
- Complete emergency contact information
- Parent/guardian's signature

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **09 Children's Files**

Rule: 5180:2-12-15 Child Immunization and Enrollment Records

Requirement: The program is required to have complete child immunization records on file.

Finding:  In review of 25% of the children's records, it was determined that complete child immunization records were not on file, as required, for children listed on the DCY Children's Record Review for Child Care.

The following was observed:

• Immunization record(s) were not on file at the center within thirty days of the child's first

day of attendance.

• Immunization exemption documentation was not on file as required per rule.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/07/2026

**Domain**: **01 Ratio & Supervision**
Rule: 5180:2-12-18 Attendance Records
Requirement:The program is required to maintain a record of the arrival and departure of each child.  The program is also required to retain the original attendance record at the center for a period of one year.
Findings:During the inspection, it was determined the program did not meet the requirements for keeping an attendance record.

The following was observed:
*A new student that was present was not listed on the attendance record.
*Several children from the previous date were not signed-out on the attendance records.
*Children were not signed-in upon arrival in the schoolage room.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-13 Sanitary Equipment and Environment
Requirement:The program is required to provide a clean restroom with the appropriate materials available.
Findings:During the inspection, it was determined that unsanitary conditions were in the restroom:

The following was observed:
*Trash and food on the floor (toddler restroom)
*Toilet paper not accessible (toddler restroom)
*No paper towels (schoolage restroom)

The restroom(s) must be kept sanitary at all times. Submit the program's corrective action plan to the Department to verify compliance with the requirement of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-12 Safe Environment
Requirement:The program is required to store chemicals and cleaning and sanitizing supplies in a place that is inaccessible to children. Cleaning agents, aerosol cans and chemical substances must be stored in their original container or clearly labeled. School-age children may use cleaning supplies and equipment with adult supervision.
Findings:During the inspection, a potentially hazardous substance, which was determined to not present a serious risk to a child, was not used or stored properly as listed below:

The following was observed:
*Disinfecting wipes were on the cubby top in the toddler room which included preschoolers.
*Fragrance spray was in the cabinet in the front area and was on a shelf which was accessible to children.
*Petroleum jelly was on a shelf top in the pre-k room.
*A bag of lotions and cosmetics was on the couch in the lobby.

Provide staff training. Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **02 Safe & Sanitary Environment**
Rule: 5180:2-12-12 Safe Environment
Requirement:The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.
Findings:Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that at least one area of the program or at least one piece of equipment had chipping or peeling paint (wall on preschool playground). Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **03 Postings & Equipment**
Rule: 5180:2-12-17 Materials and Equipment

Requirement:The program is required to provide equipment appropriate for the children in the program in sufficient quantities that all children can be actively involved. Play materials must be accessible to the children and arranged in an orderly manner.
Findings:During the inspection, it was determined that equipment, materials and furnishings provided for indoor and outdoor play did not meet the requirement of the rule.

The following was observed:
• Play materials were not arranged in an orderly manner so that children have opportunities to select, remove and replace play materials with minimal assistance during the day in each classroom.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of the rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **04 Indoor/Outdoor Space**
Rule: 5180:2-12-11 Outdoor Space Requirements
Requirement:The program is required to have an outdoor play space free from immediate risk.
Findings:During the inspection, it was determined that an outdoor play area was used which was not protected from traffic and other hazards by a fence in good condition, or other barrier. Although the fence or natural barrier was not meeting the rule requirements, it was determined to not present an immediate risk for a child to be able to leave the playground. The fence or gate was not in good condition and/or being used inappropriately.

The following was observed: The gates on both sides of the preschool playground were open while children were on the playground. One side led to the toddler playground and one side led to an unused side of the building but children were not able to leave the exterior gates.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **04 Indoor/Outdoor Space**
Rule: 5180:2-12-11 Outdoor Space Requirements
Requirement:The program is required to have an outdoor play space free from trash and foreign objects.
Findings:During the inspection, it was determined that the outdoor play space was not free of conditions that pose a risk of harm to children.

The following was observed: All playgrounds were littered with trash and debris including a wet playmat and two shed doors that had fallen off of the shed. The grass was overgrown on all playgrounds and thistles were accessible next to the tire swing.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **04 Indoor/Outdoor Space**
Rule: 5180:2-12-11 Outdoor Play Fall Zones
Requirement:The program is required to provide fall zones around equipment to prevent injury if a child were to fall.
Findings:During the inspection, it was determined the fall zone under and around equipment designated for climbing, swinging, balancing and sliding did not meet the requirements.

The following was observed: All loose fill materials were not raked to retain their proper distribution, shock-absorbing properties and to remove foreign material. (under tire swing)

The program is required to provide adequate fall zones under and around outdoor play equipment at all times.
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **05 Health & Safety**
Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements
Requirement:The program is required to post the current weekly menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.
Findings:During the inspection, it was determined that the program's weekly menu did not meet the requirement .
The following was observed: The posted menu was not current. (dated for week 6/22/26)
Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **05 Health & Safety**
Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements
Requirement:The program is required to provide meals and snacks as outlined in rule.
Findings:The program offered the following: ravioli, bread, mixed vegetables, applesauce, milk.

**Domain**: **05 Health & Safety**
Rule: 5180:2-12-22 Safe Food Handling/Storage
Requirement:The program is required to store and serve food in a safe manner.
Findings:During the inspection, it was determined that food was not stored in a safe manner as noted below:

The following was observed: A sippy cup of milk from the previous day was stored in a cubby.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **07 Diapering & Infant Care**
Rule: 5180:2-12-23 Infant Bottle and Food Preparation
Requirement:The program is required to obtain written instructions from parents regarding feeding their infant.
Findings:During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review were missing information.
The following was observed: Infants did not have written feeding instructions on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **07 Diapering & Infant Care**
Rule: 5180:2-12-20 Cribs
Requirement:The program staff is required to remove any items listed in rule that obstruct the staff's view of the infant from cribs.
Findings:During the inspection, it was determined that a child had been placed in a crib with an object which could obstruct a child care staff member's view of the infant, but is not likely to create a potential suffocation risk.

The following was observed: The product registration card was attached to the rails of each crib. In addition, one crib had the packaging plastic on the mattress under the sheet.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **07 Diapering & Infant Care**
Rule: 5180:2-12-23 Infant Bottle and Food Preparation
Requirement:The program staff is required to label bottles containing formula or breast milk.
Findings:All bottles were labeled as required.

**Domain**: **08 Staff Files**
Rule: 5180:2-12-09 Background Check Requirements
Requirement:The program is required to maintain a current DCY 01176 "Program Notification of Background Check Review for Child Care" on file for each staff.
Findings:In review of the staff records, it was determined that background check requirements had not been followed, for the individual(s) listed on the Employee Record Chart.

The following was observed: The DCY 01177 "Individual Notification of Background Check Review for Child Care" was on file instead of the DCY 01176

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**
Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection
Requirement:The program is required to have staff complete the online staff orientation training.
Findings:In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training.

The following was observed: At least one child care staff member had not completed orientation training within 30 days of starting employment at the program as a child care staff member.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**
Rule: 5180:2-12-07 Administrator Responsibilities/Requirements
Requirement:The program is required to have a designated child care staff member, who is at least 18 years of age, in charge if the administrator is absent.
Findings:During the inspection, it was determined the program did not meet the requirement for a designee during the administrator's absence.
The following was observed: There was no designee on-site prior to 9:30 am.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**
Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements
Requirement:The program staff is required to have education documentation translated and shown as equivalent to a high school education.
Findings:In review of the staff records, it was determined that the child care staff member listed on the Employee Record Chart had educational information on file that could not be verified as recognized by the state board of education or the appropriate agency of another state or country as equivalent to the completion of a high school education. The rule requires a child care staff member to provide evidence of the completion of a high school education. Submit the program's corrective action plan, which includes a copy of the educational information and/or equivalency report, to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**
Rule: 5180:2-12-08 TB Screening and Immunization Record
Requirement:The program is required to have every employee provide evidence of tuberculois (TB) screening prior to the first day of employment.

Findings:In review of the staff records, it was determined that the tuberculosis (TB) screening for one employee, including child care staff members, did not meet the requirement.

The following was observed: A TB screening was not on file prior to the first day of employment.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **08 Staff Files**
Rule: 5180:2-12-07 Administrator Responsibilities/Requirements
Requirement:The program administrator is required to maintain current employee records in the Ohio Professional Registry.
Findings:During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.
The following was observed:

• Employees or child care staff members did not create an employment record for the center on or before the first date of employment, including date of hire
• At least one individual's schedule was not current

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **09 Children's Files**
Rule: 5180:2-12-15 Child Immunization and Enrollment Records
Requirement:The program is required to have a completed and updated DCY 01234 "Child Enrollment and Health Information For Child Care" or equivalent form on file for each child enrolled.
Findings:In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 “Child Enrollment Form for Early Care and Education Programs” or equivalent form as required.

The following was observed as missing:
• Complete parent information
• Complete emergency contact information
• Parent/guardian’s signature

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

**Domain**: **09 Children's Files**
Rule: 5180:2-12-15 Child Immunization and Enrollment Records

Requirement:The program is required to have complete child immunization records on file.
Findings:In review of 25% of the children's records, it was determined that complete child immunization records were not on file, as required, for children listed on the DCY Children's Record Review for Child Care.

The following was observed:
• Immunization record(s) were not on file at the center within thirty days of the child's first day of attendance.
• Immunization exemption documentation was not on file as required per rule.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 08/07/2026

## Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

## In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-18 License Capacity | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-02 License Visible | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-02 Current Information | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-04 Fire Inspection | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|

| | | |
|---|---|---|
| 5180:2-12-03 Inspection Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-04 Building Department Inspection | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: 180821101GV, expires 3/1/27. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-05 Denial, Revocation and Suspension | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-07 Administrator Qualifications | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-07 Written Program Policies and Procedures | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-10 Health Training Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-10 Professional Development Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-11 Indoor Space Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-11 Outdoor Play Equipment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|

| | |
|---|---|
| 5180:2-12-12 Safe Equipment | Compliant |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-13 Smoke Free Environment | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-12-13 Handwashing Requirements | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-14 Transportation and Field Trip Procedures | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-14 Transportation - Driver Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-14 Transportation - Vehicle Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-12-15 Child Health Care Plans | Compliant | Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-16 First Aid/Standard Precautions | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-16 Management of Communicable Disease | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-16 Incident/Injury Reporting | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-16 Emergency Preparedness and Response Plan | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-12-17 Daily Schedule | Compliant | Documenting Statement: Daily schedules were observed posted. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-17 Daily Outdoor Play | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-18 Ratio | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-18 Group Size | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-19 Child Guidance | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-20 Cots and Napping | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-22 Fluid Milk Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-21 Evening and Overnight Care | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-23 Infant Daily Care | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-12-23 Diapering and Toilet Training | Compliant | Documenting Statement: Appropriate diaper changing procedures were |

observed during the inspection in the infant room(s).

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-24 Swimming and Water Safety Requirements | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-25 Medication Administration | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-16 Emergency Postings | Compliant | |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| Rule: 5180:2-12-16 Emergency Drills | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. |

| Rule | Status | Documenting Statement(s), If applicable |
|---|---|---|
| 5180:2-12-21 Mobile Preschools | Compliant | |